Board of Selectmen
Steven C. Lewis, Chairman
Dale C. Harmon, Vice Chairman
Michael Tomacelli
Desiree Scorcia
Chuck Cunningham

Town Manager
Daniel Bryer

Town of Boothbay
Board of Selectmen Meeting
Wednesday, February 24th, 2021
7:00 PM
Agenda

1. **Pledge of Allegiance**

2. **Public Hearing-**1. Draft Municipal Budget

   2. Draft Warrant

3. **Public Comment**

4. **Approve Minutes**

5. **Reports**

6. **Old Business-** 1. Outside Organization Funding Request

7. **New Business-** 1. Maine Aqua Ventus project

   2. Firetruck replacement

8. **Public Comment**

9. **Review Warrants**

10. **Adjourn Meeting**

Budget Summary
FY22

Income

Revenue

Based on historical call volume our projected revenue for FY22 assumes the following (slight change in volume anticipated):

- Call volume:
  - Emergencies 831
  - Transfers 430
  - Paramedic Interfacility 68
  - Refused Transport (no revenue) 221
  - Community Paramedicine (no revenue) 175

- 60% of Emergency Response volume is Advanced Life Support, 40% of Emergency Response call volume is Basic Life Support.
- 70% transports are to Mile Memorial Campus, Damariscotta, 30% Mid-Coast Hospital, Brunswick.
- Payor mix
  - Medicare 72%
  - MaineCare 7%
  - Commercial 14%
  - Self-Pay 7%
- 3.4% percent uncollectable
- Projected Gross charges for service $1,296,772.00
- Projected revenue $692,747.29
- Write off balance from uncollected billing $24,382.41
- Write off balance from contractual requirements $579,642.30. (total write off $604,024.71)
- MaineCare legislation approved 2019 increases reimbursement to at Medicare rates, reducing uncollectable amount from 7% to assume 3.4%
- Slight increase in transfer volume with Mid-Coast Hospital, Pen Bay and Waldo County adding B.R.A.S. as transfer back-up (approx. 20 calls).

Fundraising

This year our fundraising campaign consisted of a directed appeal mailing in the form of a newsletter. A community member is our campaign chair/spokesperson. Her continued efforts achieve a return rate that was previously only seen in professional solicitation events. Our Administrative Assistant used a software program, Little Green Light, to produce an accurate donor list. The focus of FY21's campaign is capital fundraising to replace an older defibrillator/EKG monitor. This is still in progress and should reach our goal of approximately $35,000. This budget assumes any fundraising receipts above the goal are designated as capital improvement funds to reduce the gap of funding level and depreciation need- an estimated $200,000 shortfall.

Subsidy
- Increase $74,766.17 based on the accounts below that show increases.

Expenses

Salary

- COLA increase 1.5% in July and another 1.5% in January, status quo staffing levels of two, two-person crews.
- Medical Director expense added in anticipation of required for-fee MD.
- Reduction in administrative assistant time.
- Following a competitive wage study and national turnover rate of 27-30% the competitive hiring market is very tight. A mid-year pay increase on par with the competitive labor market was approved in September 2019. These rates will continue and efforts to remain competitive will be monitored.
- Increase of $38,834.80

Benefits
- Reduce fulltime health insurance to 5 positions.
- Payroll expenses increased based on wages.
- New paid time off law added $11,523.32
- Increase $38,633.17

Vehicles
- 0.05/gallon fuel surcharge for depot upgrade.
- Decrease $3,444.50

Contract Services
- Billing service increase in line with revenue increase. No increase in contract agreement expenses.
- Defibrillator lease reallocated to Capital Reserve Account.
- Increase $4,134.36

Medical Supplies

- MaineHealth cancelled supply purchasing agreement which enabled area ambulance services to purchase supplies through them utilizing their bulk purchasing power.
- COVID-19 related costs increased supply utilization
- Increase $5,000.00

Building Maintenance

- Increases related to COVID-19 disinfection
- Increase $2,000.00

Utilities

- Funds for heating fuel, electricity, sewer & water, phone, cable and internet.
- Heating fuel costs renegotiated.
- No change.

Insurance

- No additional coverage necessary.
- Premium increase anticipated.
- Increase $5,200.00

Other

- Fundraising expense eliminated.
- No change

Vehicle Payment

- Assumes fundraising will cover any anticipated vehicle replacement purchase.

Capital Depreciation

- Fully funding capital sinking fund for vehicles and equipment is $240,008 annually, resulting in a $210,008 shortfall. This gap will, to the extent possible, be closed with fundraising.

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Boothbay Region Ambulance Service
Budget FY22

Income	FY20 Actuals	Budget FY20	Budget FY21	FY21 YTD	Budget FY22
Gross Charges for Service		$1,247,736.00	$1,259,472.00		$1,296,772.00
Write off for Contractual Allowances		-$565,514.86	-$557,338.88		-$579,642.30
Uncollectables		-$47,457.18	$23,697.35		-$24,382.41
Anticipated Revenue for Service	$586,449.32	$634,457.18	$673,283.63		$692,747.29
Subsidy	$474,611.02	$617,846.96	$679,974.34		$754,740.51
Fundraising	$87,270.00	$0.00	$0.00		$0.00
Vehicle Replacement Fundraising	$0.00	$0.00	$0.00		$0.00
Total	$1,148,330.34	$1,252,304.14	$1,353,257.97		$1,447,487.80
Expense					
Salary	$709,208.16	$761,196.36	$903,433.52	$395,345.49	942,268.32
Benefits	$125,082.57	$201,333.70	$173,382.00	$85,307.33	212,015.17
Vehicles	$27,375.78	$39,423.65	$37,983.65	$15,532.98	34,664.15
Dues & Memberships	$3,936.34	$6,088.00	$6,828.00	$4,062.68	6,828.00
Contracted Services	$49,524.96	$57,862.03	$54,801.40	$16,283.56	58,938.76
Medical Supplies	$32,330.67	$41,950.00	$41,800.00	$21,904.30	46,800.00
Office Supplies & Small Equipment	$3,628.27	$13,700.00	$9,000.00	$4,318.67	12,744.00
Training	$4,705.57	$7,200.00	$10,800.00	$4,129.90	10,800.00
Building Maintenance	$10,460.70	$10,110.00	$8,860.00	$8,263.55	10,860.00
Utilities	$25,425.68	$29,890.40	$31,569.40	$8,446.41	31,569.40
Insurance	$25,956.17	$28,900.00	$28,900.00	$15,299.50	34,100.00
Other	$25,722.16	$24,650.00	$15,900.00	$10,934.51	15,900.00
Funding for Capital Depreciation	$40,000.00	$30,000.00	$30,000.00	$15,000.00	30,000.00
Vehicle Payment	$62,953.12	$0.00	$0.00	$0.00	0.00
Total	$1,146,310.15	$1,252,304.14	$1,353,257.97	$604,828.88	1,447,487.80

Boothbay Region Ambulance Service
Budget FY22

Subsidy Page

	Boothbay Harbor	Boothbay	Southport	Total
Population	2,165	3,120	606	5,891
Percentage	36.75%	52.96%	10.29%	100.00%
Contribution	$138,683.57	$199,855.29	$38,831.40	$377,370.25
	Boothbay Harbor	**Boothbay**	**Southport**	**Total**
Call Volume 3 YR Average	561	377	55	993
Percentage	56.0%	38.0%	6.0%	100%
Contribution	$211,327.34	$143,400.70	$22,642.22	$377,370.25

FY20 Town Subsidy Request	$295,794.23	$268,639.86	$53,412.87	$617,846.96
FY21 Town Subsidy Request	$325,537.72	$295,652.84	$58,783.78	$679,974.34
FY22 Town Subsidy Request	$350,010.91	$343,255.98	$61,473.61	$754,740.51
Change	$24,473.19	$47,603.14	$2,689.83	$74,766.17
% Change	7.52%	16.10%	4.58%	11.00%

Boothbay Region Ambulance Service
Budget FY22
Charges for Service Budget

	Quantity	Unit Cost	Total
ALS Emergency A0427 Miles Memorial Hospital			
Billed	351	$1,052.00	$369,252.00
Assignment	351	$482.13	$169,227.63
Allowed	351	$569.87	$200,024.37
Paid	351	$455.90	$160,020.90
Secondary/Co-pay	351	$113.97	$40,003.47
ALS Emergency A0427 Mid Coast Hospital			
Billed	149	$1,192.00	$177,608.00
Assignment	149	$544.91	$81,191.59
Allowed	149	$647.09	$96,416.41
Paid	149	$517.67	$77,132.83
Secondary/Co-pay	149	$129.42	$19,283.58
BLS Emergency A0429 Miles Memorial Hospital			
Billed	230	$852.00	$195,960.00
Assignment	230	$350.16	$80,536.80
Allowed	230	$501.84	$115,423.20
Paid	230	$396.71	$91,243.30
Secondary/Co-pay	230	$105.13	$24,179.90
BLS Emergency A0429 Mid Coast Hospital			
Billed	101	$992.00	$100,192.00
Assignment	101	$412.94	$41,706.94
Allowed	101	$579.06	$58,485.06
Paid	101	$463.25	$46,788.25
Secondary/Co-pay	101	$115.81	$11,696.81

Boothbay Region Ambulance Service
Budget FY22

BLS Transfer A0428			
Billed	430	$652.00	$280,360.00
Assignment	430	$286.23	$123,078.90
Allowed	430	$365.77	$157,281.10
Paid	430	$292.61	$125,822.30
Secondary/Co-pay	430	$73.16	$31,458.80
Long Distance Transfer/PIFT A0434			
Billed	68	$2,550.00	$173,400.00
Assignment	68	$1,233.83	$83,900.44
Allowed	68	$1,316.17	$89,499.56
Paid	68	$1,052.93	$71,599.24
Secondary/Co-pay	68	$263.24	$17,900.32
Refused/No Transport	221	$0.00	$0.00
Community Paramedicine	175	$0.00	$0.00

Total Revenue	$717,129.70
3.4 % Allowance for Uncollectables	-$24,382.41
	$692,747.29

Boothbay Region Ambulance Service
Budget FY22

Salary

Account		FY 2020 Budget	FY20 Actuals	FY2021 Budget	FY 21 YTD	FY2022 Budget
60460	Technical & Clerical Support (250 hrs @ $15.00/hr.)	$3,500.00	$450.00	$3,500.00	$135.00	$3,500.00
60440	Director of Operations	$25,000.00	$25,214.54	$25,000.00	$10,645.51	$25,000.00
60445	Assistant Director of Operations	$6,500.00	$6,697.37	$6,500.00	$2,767.82	$6,500.00
	Compliance Officer stipend (52 weeks @ $90/week)	$4,680.00	$1,848.89	$2,000.00	$0.00	$2,000.00
	Pier coordinator stipend (52 weeks @ $90/week)	$4,680.00	$0.00	$2,000.00	$0.00	$0.00
60446	Shift Supervisor (1,248) 24 hrs. per week @ $2.00/hr)	$2,496.00	$13,553.66	$2,496.00	$5,538.00	$2,496.00
	Shift Leader 3, 120 hrs @ @1.50/hr	$0.00	$0.00	$0.00	$426.68	$4,680.00
60448	Administrative Assistant 40 hrs x 52 @ $16.85	$33,508.80	$29,255.56	$34,028.80	$13,408.35	$20,000.00
60450	IT Consultant	$5,000.00	$19,182.06	$5,000.00	$6,628.50	$7,500.00
	Medical Director Stipend	$0.00	$0.00	$5,000.00	$2,334.00	$30,000.00
60450	Financial Consultant (20 hrs annually @ $30)	$600.00	$847.50	$600.00	$0.00	$600.00
60436	Paramedic 7 days x 24 hrs x 52 wks x 2 staff= 8,736/8,736 @ $24.21/$24.57	$337,785.60	$305,311.07	$416,707.20	$131,153.57	$426,142.08
60436	Advanced/EMT 7 days x 24 hrs x 52 wks x 2 staff= 8,736/8,736 @ $20.00/$20.30	$271,788.00	$340,984.00	$344,198.00	$169,083.56	$352,060.00
60462	Overtime & Call Back	$31,000.00	$83,069.26	$31,000.00	$46,360.73	$31,000.00
60447	Salary - Crew Training (15 employees x 12 session x $25)	$2,500.00	$550.00	$2,500.00	$0.00	$2,500.00
	Accrued pay period FY19 is 5 days @ $1,800/day	$0.00	$0.00	$0.00	$0.00	$0.00
	Holiday rate (10 regular holidays @ X 1.5 rate, 4 major @ X 2.0 rate)	$15,500.00	$12,367.76	$15,500.00	$6,863.77	$16,496.64
	Vacation Coverage and holiday pay (duty staff F/T on Benefits)	$7,403.52	$0.00	$7,403.52	$0.00	$11,793.60
	June to August fifth person (8 weeks x 48 hrs.= 384 hrs x $24.57)	$9,254.44	$9,158.40	$0.00	$0.00	$0.00
	Total	$761,196.36	$851,012.82	$903,433.52	$395,345.49	$942,268.32

Boothbay Region Ambulance Service
Budget FY22

Benefits

Account		FY 2020 Budget	FY 20 Actuals	FY 2021 Budget	FY2021 YTD	FY 2022 Budget
60500	Health Insurance 5 employees @ $859.34 for 5 mos, 5 employees @ $1031.21 for 7 mos at 20% on renewal	$58,509.78	$35,256.32	$30,000.00	$18,034.11	$52,333.70
60340	Workers Compensation	$37,000.00	$30,062.00	$37,000.00	$33,365.25	$42,550.00
60470	FICA - Employer (6.2% payroll)	$48,232.00	$52,894.29	$57,347.00	$23,816.26	$56,126.63
60480	Medicare - Employer (1.45% payroll)	$12,345.00	$12,244.71	$13,412.00	$5,569.92	$13,662.89
60520	Maine State Unemployment (1.13% payroll)	$10,000.00	$6,281.07	$10,452.00	$884.20	$10,647.63
60521	Federal Unemployment	$130.00	$1,784.41	$130.00	$365.03	$130.00
	401K retirement 0.015% match to $769,534	$11,543.00	$0.00	$0.00	$0.00	$0.00
60502	Holiday (5 employees @12 hrs X 10 holidays $24.57, 1 Employee@ 8 hrs. x 10 holidays X $0.00)	$13,881.60	$5,781.84	$17,172.00	$2,522.73	$17,172.00
60503	PTO (6 @ 2 weeks ea @ 48 hrs. (hrs) X $23.85) 1@no backfill 40 hrs. (80 hrs) X 2 weeks X $0.00	$8,692.32	$7,714.19	$6,869.00	$466.26	$6,869.00
	PTO **New Law** 35,040 hours/40:1= 876 hrs. @ $24.57	$0.00	$0.00	$0.00	$0.00	$11,523.32
60501	Members Life Insurance	$1,000.00	$436.61	$1,000.00	$283.57	$1,000.00
	Total	$201,333.70	$152,455.44	$173,382.00	$85,307.33	$212,015.17

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Vehicles

Account		FY2020 Budget	FY20 Actuals	FY2021 Budget	FY21 YTD	FY2022 Budget
60140	Ambulance Fuel 62,000 at 9 mpg. @ $2.35 gallon 6,889 gals.	$19,633.65	$13,499.42	$19,633.65	$6,972.27	$16,189.15
60160	5,000 mile PM 15 @ $150.00	$2,250.00	$518.66	$2,250.00	$325.00	$2,250.00
60160	25,000 mile PM 1 @ $500.00	$500.00	$500.00	$500.00	$0.00	$500.00
60160	50,000 mile PM 1 @ $600.00	$600.00	$500.00	$600.00	$0.00	$600.00
60139	Repairs	$10,000.00	$9,701.89	$10,000.00	$7,093.06	$9,000.00
60139	Tires 25 @ $150.00 ea.	$3,125.00	$1,652.88	$3,125.00	$425.76	$3,750.00
60139	Conversion Repairs	$1,500.00	$2,432.17	$1,500.00	$508.22	$2,000.00
60150	Vehicle Registration 5 @ $75	$375.00	$405.00	$375.00	$208.67	$375.00
60151	Vehicle Data Service 12 months X $120/month	$1,440.00	$390.64	$0.00	$0.00	$0.00
	Total	$39,423.65	$29,600.55	$37,983.65	$15,532.98	$34,664.15

Boothbay Region Ambulance Service
Budget FY22

Dues & Memberships

Account		FY 2020 Budget	FY 2020 Actuals	FY 2021 Budget	FY 21 YTD	FY 2022 Budget
60021	CLIA Waiver	$150.00	$180.00	$150.00	$0.00	$150.00
60023	Secretary of State Filing	$40.00	$85.00	$40.00	$0.00	$40.00
60030	Atlantic Partners EMS Region	$900.00	$900.00	$900.00	$900.00	$900.00
60023	Charitable Organization License	$40.00	$25.00	$40.00	$0.00	$40.00
60026	Maine Ambulance Association	$750.00	$750.00	$750.00	$500.00	$750.00
60025	Image Trend Software Technical Support	$250.00	$175.00	$250.00	$0.00	$250.00
60022	PO Box Rental	$100.00	$92.00	$100.00	$92.00	$100.00
60020	CMS Filing Fee	$553.00	$0.00	$553.00	$0.00	$553.00
60024	Scheduling Software (When to Work)	$330.00	$315.00	$330.00	$0.00	$330.00
	Public Safety Check (Compliance)	$840.00	$0.00	$840.00	$1,190.00	$840.00
60028	Carbonite	$450.00	$361.71	$300.00	$383.48	$300.00
60029	Web hosting	$600.00	$51.00	$400.00	$68.00	$400.00
	Pryor HR	$800.00	$0.00	$800.00	$0.00	$800.00
60032	Donor Management Database	$750.00	$529.20	$750.00	$529.20	$750.00
60033	Amazon Prime	$100.00	$0.00	$100.00	$0.00	$100.00
60034	Sam's Club	$125.00	$93.95	$125.00	$0.00	$125.00
60031	Service License Renewal Fee	$400.00	$400.00	$400.00	$400.00	$400.00
	NAPSICO	$0.00	$0.00	$0.00	$0.00	$0.00
	FCC License Renewal	$0.00	$0.00	$0.00	$0.00	$0.00
	Medicare Revaluation	$0.00	$0.00	$0.00	$0.00	$0.00
	Total	$6,088.00	$3,957.86	$6,828.00	$4,062.68	$6,828.00

Boothbay Region Ambulance Service
Budget FY22

Contracted Services

Account		FY 2020 Budget	FY 2020 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
60010	Annual Audit	$9,000.00	$11,050.00	$11,000.00	$0.00	$11,000.00
60180	Billing Service: MRS ($692747.29 x 0.5%)	$31,381.75	$31,633.35	$33,000.00	$11,959.79	$34,637.36
	Generator Service Contract	$500.00	$825.05	$600.00	$152.90	$600.00
117	Payroll Service (26 pay periods x $110)	$3,024.00	$2,889.78	$2,860.00	$1,310.97	$2,860.00
	Stretcher PM contract	$0.00	$0.00	$0.00	$0.00	$2,500.00
163	LifePak Service Agreement 4 @ $1,875.00	$6,341.40	$6,341.40	$6,341.40	$0.00	$6,341.40
	IV Pump annual service 8 pumps @ $125.00	$1,000.00	$889.00	$1,000.00	$0.00	$1,000.00
	LifePak Lease Payment ($446.65 x 12)	$6,614.88	$6,818.05	$0.00	$2,859.90	$0.00
	Total	$57,862.03	$60,446.63	$54,801.40	$16,283.56	$58,938.76

Boothbay Region Ambulance Service
Budget FY22

Medical Supplies

Account		FY 2020 Budget	FY20 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
157	Medical	$27,300.00	$45,241.39	$27,300.00	$15,927.80	$32,000.00
	Pharmaceuticals	$6,000.00	$6,270.27	$6,000.00	$2,557.29	$6,000.00
158	Oxygen	$3,150.00	$2,541.79	$3,000.00	$870.32	$3,000.00
159	Oxygen tank rental	$300.00	$240.00	$300.00	$240.00	$600.00
161	Durable Medical Equipment Replace, Upgrade, New	$5,200.00	$34,407.50	$5,200.00	$2,308.89	$5,200.00
	Total	$41,950.00	$88,700.95	$41,800.00	$21,904.30	$46,800.00

Boothbay Region Ambulance Service
Budget FY22

Office Supplies & Small Equipment

Account		FY 2020 Budget	FY2020 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
118	Postage	$800.00	$588.34	$500.00	$147.85	$2,000.00
121	Marketing & Public Relations Material	$1,000.00	$75.22	$500.00	$0.00	$500.00
	Software & Technology	$2,000.00	$1,636.35	$2,000.00	$2,501.01	$2,000.00
	Repairs & Maintenance	$900.00	$161.89	$1,500.00	$0.00	$1,500.00
	Transco Copier Lease (187 x 12)	$2,500.00	$3,088.18	$2,244.00	$1,266.23	$2,244.00
122	Office Equipment	$2,500.00	$1,486.34	$1,500.00	$125.00	$1,500.00
124	Office Supplies	$4,000.00	$2,807.80	$3,000.00	$278.58	$3,000.00
	Total	$13,700.00	$9,844.15	$11,244.00	$4,318.67	$12,744.00

Training & Education Materials

Account		FY 2020 Budget	FY 20 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
186	Training & Educational Materials	$500.00	$100.09	$1,000.00	$854.90	$1,000.00
	Training & Educational Instructor	$500.00	$561.50	$2,400.00	$0.00	$2,400.00
	Continuing Ed	$5,000.00	$2,254.49	$5,000.00	$165.00	$5,000.00
	Licensure Course	$1,200.00	$2,100.00	$2,400.00	$3,110.00	$2,400.00
	Total	$7,200.00	$5,016.08	$10,800.00	$4,129.90	$10,800.00

Boothbay Region Ambulance Service
Budget FY22

Building Maintenance

Account		FY 2020 Budget	FY 2020 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
60280	Cleaning, Disinfecting and Cleaning Supplies	$4,000.00	$7,623.07	$2,500.00	$2,106.27	$3,500.00
	Grounds Maint. And Upkeep	$1,750.00	$1,631.43	$1,500.00	$1,022.12	$2,000.00
	Heating System Annual Cleaning	$400.00	$0.00	$400.00	$0.00	$600.00
	Heating System Repair (1 @ $300.00)	$300.00	$238.00	$300.00	$0.00	$300.00
	Station Supplies/Commissary	$400.00	$1,136.61	$400.00	$28.60	$400.00
	Sprinkler system PM	$450.00	$373.15	$450.00	$0.00	$450.00
	Fire Extingushers & Kitchen Supression	$560.00	$428.45	$560.00	$439.95	$560.00
60260	Security System Monthly Monitoring 12 @ $44.00	$300.00	$288.00	$300.00	$288.00	$300.00
	Security System Service Call 2 @ $250.00	$200.00	$0.00	$200.00	$0.00	$500.00
60300	Trash Service	$250.00	$230.00	$250.00	$110.30	$250.00
	Radiant floor boiler & install	$0.00	$0.00	$0.00	$0.00	$0.00
	Fencing Southern boundary	$0.00	$0.00	$0.00	$0.00	$0.00
	Crew room upgrades (4 TV install @ $125 ea.)	$0.00	$0.00	$0.00	$0.00	$0.00
60225	Building Repair	$1,500.00	$6,867.54	$2,000.00	$4,268.31	$2,000.00
	Total	$10,110.00	$18,816.25	$8,860.00	$8,263.55	$10,860.00

Boothbay Region Ambulance Service
Budget FY22

Utilities

Account		FY 2020 Budget	FY2020 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
115	Internet Service Provider (12 mos X $110/mo.)	$1,320.00	$1,837.81	$1,320.00	$799.85	$1,320.00
137	Cable TV (12 mos X $125/mo.)	$1,500.00	$1,853.65	$1,500.00	$789.79	$1,500.00
138	Electricity	$5,500.00	$5,243.51	$6,000.00	$2,298.96	$6,000.00
139	Telephone	$2,040.00	$1,747.74	$2,040.00	$757.01	$2,040.00
140	Cell Phone	$4,400.00	$4,653.67	$4,400.00	$1,732.94	$4,400.00
141	Water ($442/quarter)	$1,768.00	$3,234.00	$2,947.00	$336.50	$2,947.00
	Water Sprinkler system ($470.60/quarter)	$1,882.40	$946.30	$1,882.40	$473.15	$1,882.40
	Backflow testing	$100.00	$100.00	$100.00	$0.00	$100.00
142	Sewerage ($800/quarter)	$3,200.00	$2,842.49	$3,200.00	$253.92	$3,200.00
	Copper line security system	$480.00	$389.55	$480.00	$336.03	$480.00
	Station Propane 5,000 gallons @ $ 1.54	$7,700.00	$4,184.78	$7,700.00	$668.26	$7,700.00
	Total	$29,890.40	$27,033.50	$31,569.40	$8,446.41	$31,569.40

Boothbay Region Ambulance Service
Budget FY22

Insurance

Account		FY 2020 Budget	FY 2020 Actuals	FY 2021 Budget	FY21 YTD	FY 2022 Budget
	Surity Policy	$2,900.00	$2,450.00	$2,900.00	$3,032.50	$2,900.00
	Commercial Liability	$26,000.00	$23,701.00	$26,000.00	$12,267.00	$31,200.00
	Total	$28,900.00	$26,151.00	$28,900.00	$15,299.50	$34,100.00

Boothbay Region Ambulance Service
Budget FY22

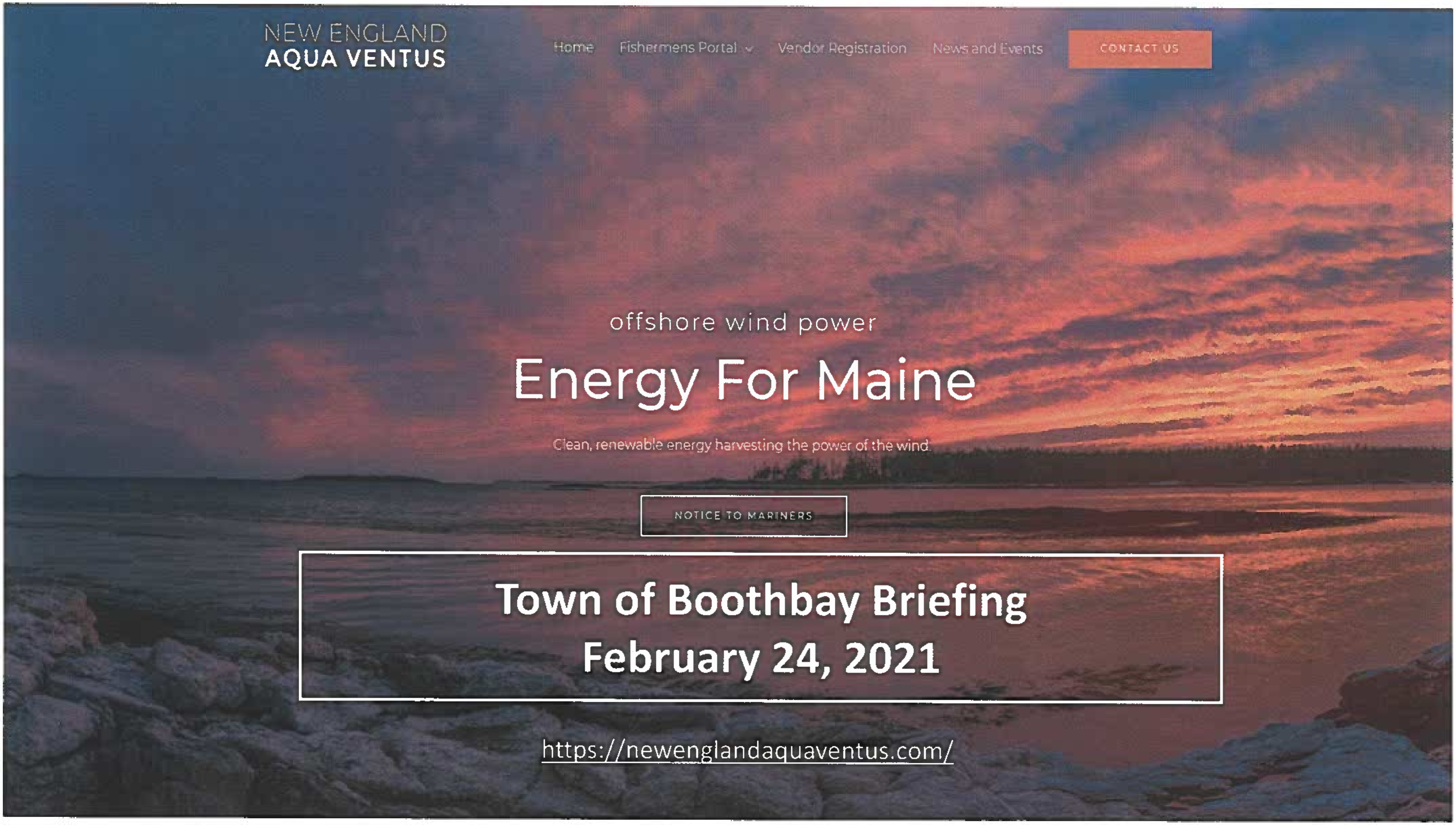
Other

Account		FY2020 Budget	FY 2020 Actuals	FY2021 Budget	FY21 YTD	FY2022 Budget
	Miscellaneous	$2,000.00	$2,746.80	$2,000.00	$0.00	$2,000.00
	Bank Fees	$250.00	$0.00	$250.00	$0.00	$250.00
	Legal	$2,500.00	$4,689.63	$2,500.00	$3,823.25	$2,500.00
120	Board of Directors	$1,500.00	$3,097.08	$1,000.00	$772.06	$1,000.00
	Advertising	$500.00	$249.50	$500.00	$0.00	$500.00
	Travel & Tolls	$400.00	$287.02	$250.00	$187.66	$250.00
125	Uniforms	$5,900.00	$2,996.93	$5,000.00	$1,332.32	$3,000.00
	Fundraising Expenses	$5,000.00	$0.00	$0.00	$2,242.51	$0.00
	Food & Meetings	$600.00	$797.49	$400.00	$173.07	$400.00
	Employee Health	$2,000.00	$2,518.99	$2,000.00	$22.99	$2,000.00
154	Equipment Repair	$2,000.00	$0.00	$2,000.00	$0.00	$2,000.00
155	Radio Repair ($1,000 console installs)	$2,000.00	$2,103.05	$0.00	$2,380.65	$2,000.00
	Total	$24,650.00	$19,486.49	$15,900.00	$10,934.51	$15,900.00

Boothbay Region Ambulance Service
Budget FY22

Funding for Capital Depreciation

Account		FY 2019 Actuals	FY2019 Budget	FY20 Budget	FY 2020 YTD	FY 2021 Budget	FY 2022 Budget
	Capital Reserve	$40,000.00	$40,000.00	$30,000.00	$15,000.00	$30,000.00	$30,000.00
	Total	$40,000.00	$40,000.00	$30,000.00	$15,000.00	$30,000.00	$30,000.00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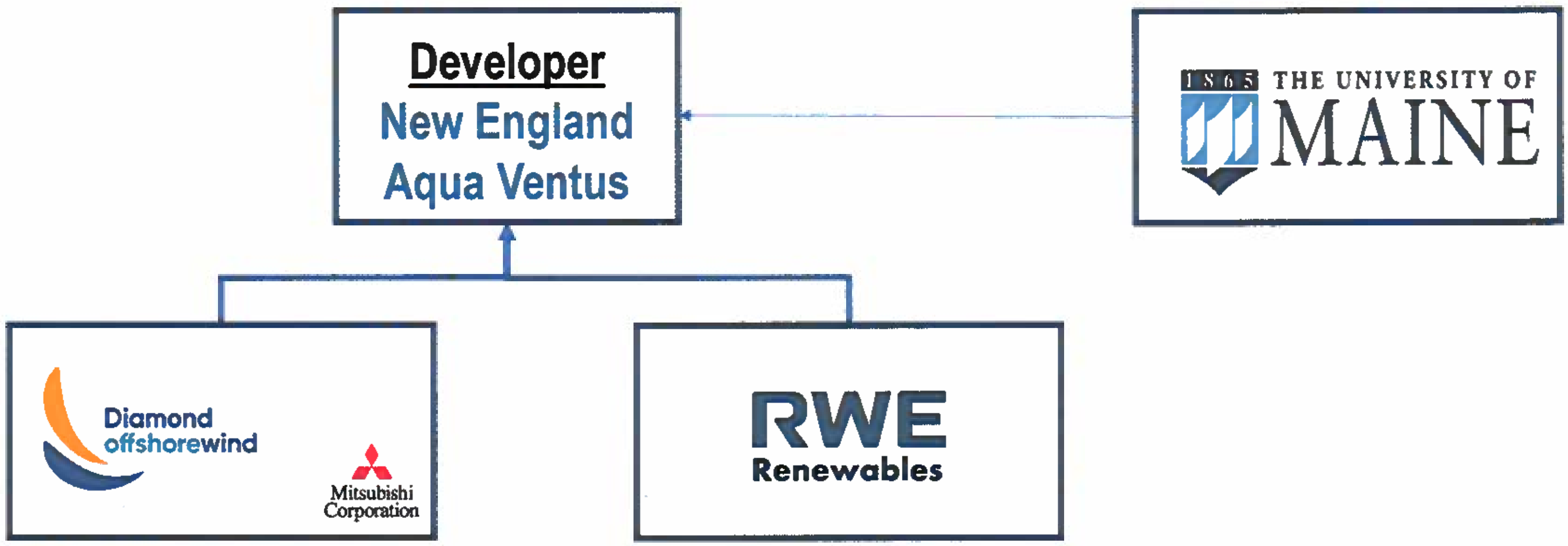
Clean, renewable energy harvesting the power of the wind.
NOTICE TO MARINERS
Town of Boothbay Briefing
February 24, 2021
https://newenglandaquaventus.com/

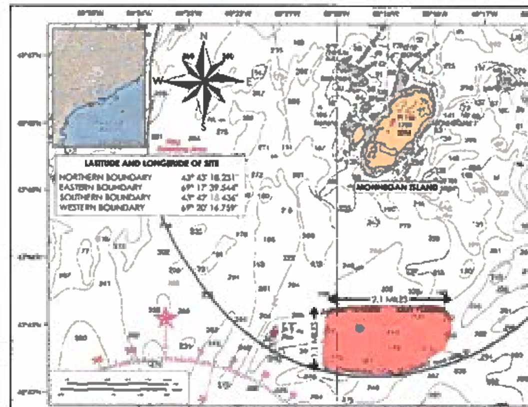
Introductions



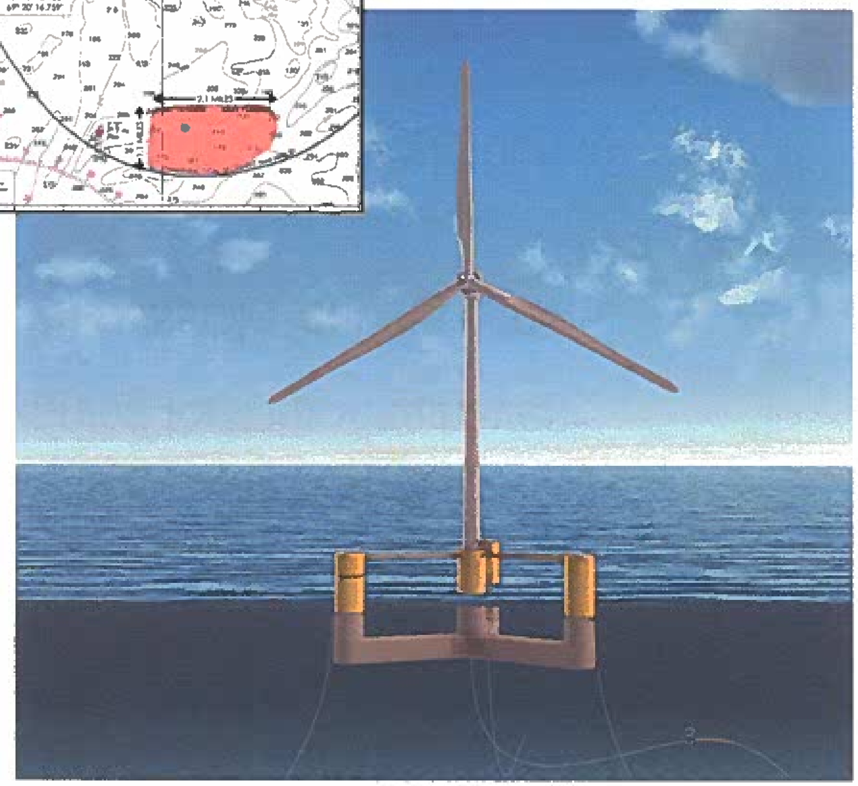
Monhegan Offshore Wind Demonstration Project

- Initiated in 2012 to further the State's renewable energy goals
- One of three State-designated demonstration sites (and the only site being used)
- University of Maine foundation design – customized for Maine / utilizes concrete so that it can be built locally

- Goals:
  - To "prove" the home grown foundation design
  - To validate it can be built locally
  - To validate local job creation, and
  - To observe what it is like to fish nearby



Project now involves a single wind turbine



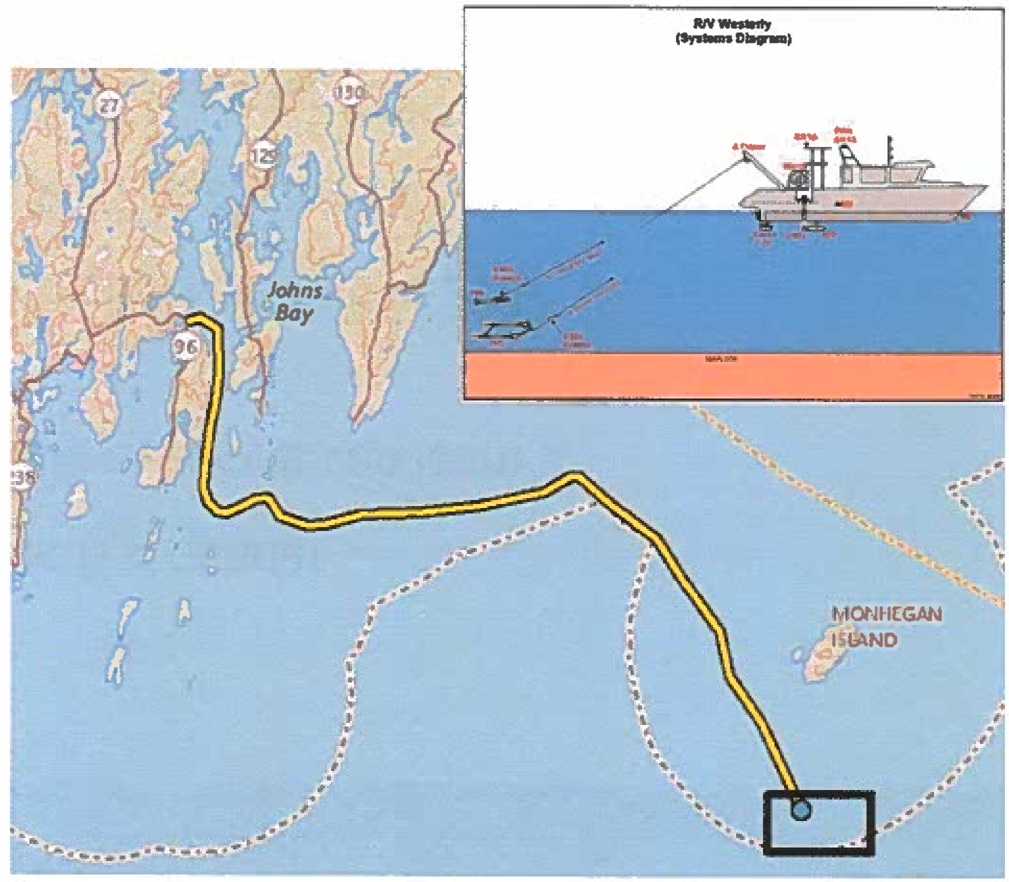
Boothbay's Involvement

- The wind turbine will deliver power into the grid in Boothbay (not to Monhegan) with a cable very similar to that running to/from Vinalhaven
- NEAV is working with waterfront land owners on possible landing sites – nothing has been finalized
- Delivering power into Boothbay should help stabilize the local grid during peak use periods
- NEAV is also working to bring jobs to Boothbay – it is our intent to locate an operations and maintenance center in East Boothbay

** And, NEAV has committed that the cable for the Monhegan project will only ever serve the Monhegan project – with no extra capacity or follow-on turbines*

Cable Route Survey

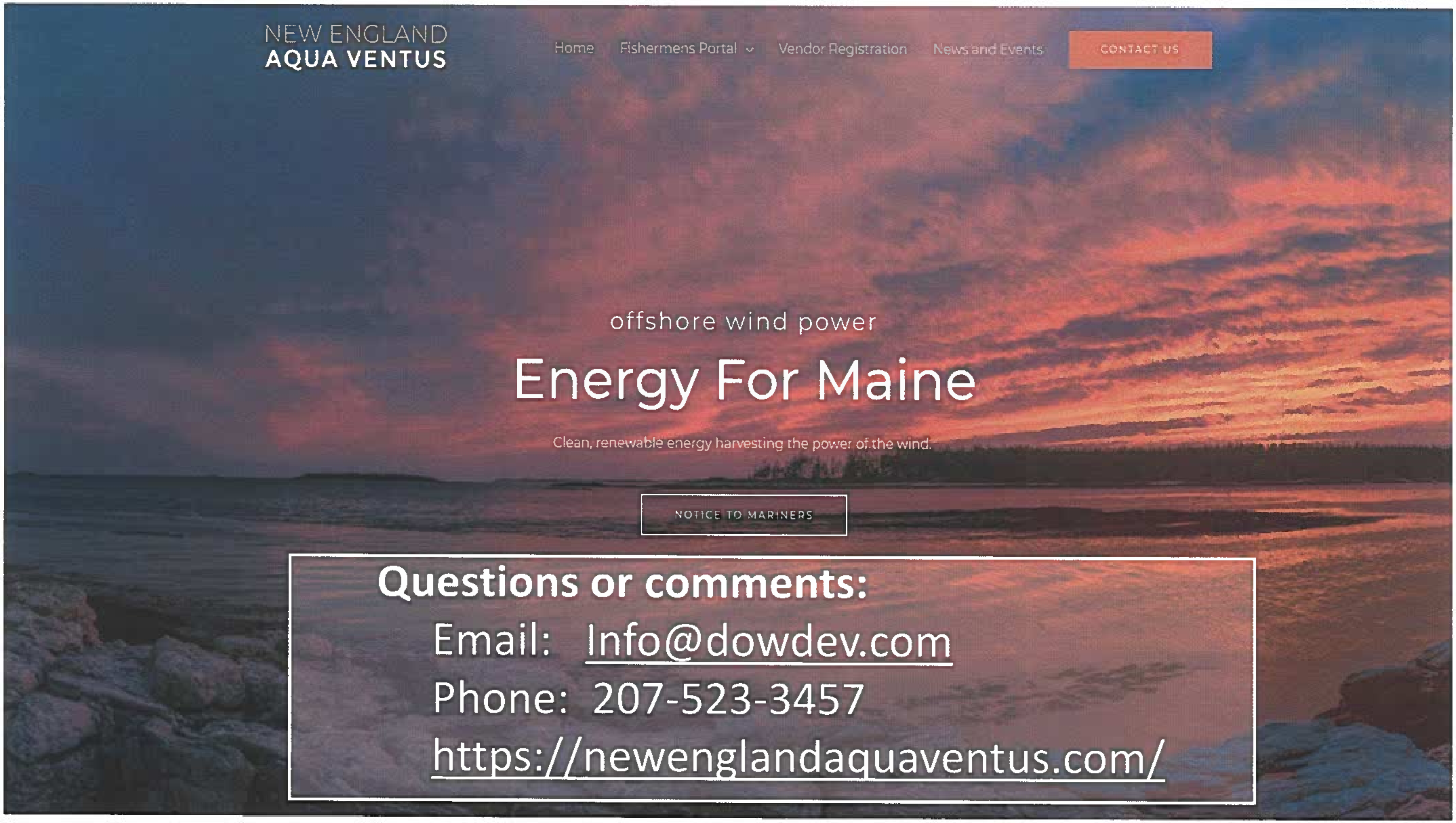
- Cable route survey starts in March
- March – yes, it's tough weather but better accommodates lobstermen
- Consulting with fishermen to find better route, bury where possible with goal of eliminating any fishing restrictions
- Will ultimately inform cable landing location



What’s next

Target timeline:

- Permitting starts by end of the first quarter
- Will be public “meetings” where everyone can learn a lot more about the project
- Construction of the foundation starts on land in 2022
- Cable on land winter 2022/23 (~2 years from now)
- Wind turbine towed to Monhegan summer 2023 and moored in place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Energy For Maine
Clean, renewable energy harvesting the power of the wind.
NOTICE TO MARINERS
Questions or comments:
Email: Info@dowdev.com
Phone: 207-523-3457
https://newenglandaquaventus.com/

Town of Boothbay
Boothbay Fire Department
Engine 4 Replacement
Recommended Apparatus Builder
February 2, 2021

BFD Fire Truck Committee:

Chief Richard Spofford — Captain David McFarland

Captain Timothy Pinkham — Firefighter Paul Mayotte

Boothbay Fire Department Officers

Committee Objectives:

Replace the current Engine 4

Provide for apparatus operator and firefighter safety

Provide for updated firefighting methods and standards

Require minimal personnel to operate effectively

Apparatus Performance Requirements:

Perform the all the functions of the current Engine 4

Comply with the National Fire Protection Association standard in effect for fire apparatus, NFPA 1901

Safe to drive and operate equipment

Support multiple functions:

- "First In" attack truck capable of an extended period of initial on scene operations
- Quick knock down with multiple attack lines and foam
- Pump capacity supporting the use of large diameter supply hose and the rapid filling of tankers
- Onboard lighting able to provide for safe nighttime operations with minimal setup
- Able to serve as a tanker for water shuttles

Apparatus Specifications:

Commercial Chassis, International standard cab, 360HP diesel engine, automatic transmission

Hale 1,500 gallons per minute pump

Integrated foam system

1,250 gallon water tank with a high capacity dump valve

Top mount pump operator panel

Fully self-contained scene lighting

Town of Boothbay
Boothbay Fire Department
Engine 4 Replacement
Recommended Apparatus Builder
February 2, 2021

Request for Proposals:

RFPs were sent to five qualified fire apparatus builders:

- E-One / Greenwood
- KME / Bulldog
- Metalfab / K and T
- Pierce / Allegiance
- Rosenbauer / Specialty Vehicles

KME and Rosenbauer did not submit proposals.

Proposal Review:

Each proposal has been reviewed in detail. Proposals were reviewed for completeness and compliance in meeting the requirements of the RFP. This included reviewing each builder's proposed chassis, body design and equipment layout.

Follow up discussions took place with each builder's sales representatives to clarify items and resolve any questions. Based on the discussions with the builder's sales representatives, adjustments have been made to the bid values submitted.

Bid Pricing:

The following are the revised bid prices for the apparatus including the chassis specified:

E-One / Greenwood	$442,500
Metalfab / K and T	$443,686 plus ground monitor, Est. $448,686
Pierce / Allegiance	$440,328, with prepayment $434,405

Recommendation:

Based on the evaluation of the Committee, the Committee recommends proceeding with Metalfab LTD.

Basis for Recommendation:

Proposal meets the BFD requirements with 1 exception (pump compartment heater output)

Proposal includes a heavy duty chassis vs. medium duty chassis proposed by other bidders

Highest "gross vehicle weight" (GVW) load capacity (supports future equipment additions)

Placement of hose speedlays behind chassis cab vs. in front of / under pump operator's panel

Provides an intake pressure relief valve that exceeds BFD requirements

Highest amount of usable compartment space

Current BFD fleet has four apparatus built by Metalfab/K&T with an excellent performance and service history

Town of Boothbay
Boothbay Fire Department
Engine 4 Replacement
Recommended Apparatus Builder
February 2, 2021

Next Actions:

With the approval of the Board, the Town Manager and the Committee will proceed with establishing a firm fixed price contract with the selected builder. This requires final agreement on contract terms and conditions and Committee acceptance of the contractual wording of the apparatus specification from the builder / sales representative. Before actual construction starts, the Town Manager and Committee will be required to approve the final construction drawings.

Engine 4 will remain in service until the new engine is accepted as being ready for service. It is estimated the new engine will be placed in service in the 2nd or 3rd quarter of 2022. The equipment (hose, nozzles, radios, SCBA, etc.) on the current Engine 4 will be transferred to the new engine at that time.

Once the new engine is placed in service, Engine 4 will be available for sale. At this time it is not possible to determine the sales value of Engine 4 in mid-2022.