



**Board of Selectmen**

Charles R. Cunningham, Chairman  
Steven C. Lewis, Vice Chairman  
Dale C. Harmon  
Kristina Ford  
Michael Tomacelli

**Town Manager**

Daniel Bryer

Town of Boothbay  
Board of Selectmen Meeting  
Wednesday January 23<sup>rd</sup>, 2019  
7:00 PM  
Agenda

**1. Pledge of Allegiance**

**2. Public Hearing**

**3. Public Comment**

**4. Approve Minutes- January 9<sup>th</sup>, 2018**

**5. Reports- Town Office Reports**

**BOS Action Items**

1. The landscaping around rte. 27 - Dormant
2. The Common project- Current
3. The Umaine Aqua Ventus project - Dormant
4. MDOT Park and Ride Facility- Dormant
5. Potential grant for electric vehicle charging station- Ongoing

**Pending BOS Action Items**

1. Broadband- Ongoing
2. The housing group is continuing to discuss availability of land or subdivisions near municipal water and sewer for the analysis of affordable, workforce, and elder housing options.- Ongoing
3. BOS Meeting with Board Trustees- Ongoing

**6. Old Business- 1. Broadband Discussion**

2. Initial Budget Draft



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7.      **New Business-**
8.      **Public Comment**
9.      **Review Warrants**
10.     **Adjourn Meeting**

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Steven Lewis – Vice Chairman  
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**Town Manager**

Daniel Bryer Jr.



**Town of Boothbay  
Board of Selectmen Meeting  
Wednesday, January 9, 2018  
7:00 PM  
MINUTES**

**Present:** Steven Lewis, Michael Tomacelli, Chuck Cunningham, Kristina Ford, Town Manager Dan Bryer and Secretary Sherry Tibbetts

**Pledge of Allegiance:**

**Public Hearing:** None scheduled

**Public Comment:** Bill Pearson asked questions about the School Trustees and an upcoming meeting and about the bond issue.

**Approve Minutes:** Steve Lewis made a motion to approve the minutes of 12 12 2018 as presented and Mike Tomacelli seconded the motion. Vote: 4-0 in favor.

**Reports:**

**Town Office Reports** – The Business Office is slowing down a little, there was one tax acquired property. The Public Works has been busy with storm management, they have also removed the lights from the Common and the Banners from the poles, and it took less than one day with a ladder to remove the banners. One of the town trucks recently hit a pole on Butler Road but the employee and the equipment are both OK. Credit was given to the Public Works crew for the great job that they do. The Code Enforcement Office is busy with a variety of permits.

**BOS Action Items** – nothing new to report on tonight

**Pending BOS Action Items** – Dan Bryer said the housing group has had a lot happening, there is a main group and a sub-group. The main group has been doing inventory of what is available, what the costs and needs are, the sub-group is talking to developers.

Kristina Ford asked if there had been any progress on the conservation easement and Dan Bryer said that yes, there is much happening behind the scene and there has been input from the DOT.

Chuck Cunningham reported that 113,000 people went to the Gardens Aglow in 2018. It was discussed that this number was greater than expected and there were times on the weekends when the number of people in the Region resembled July. Steve Lewis said some people he talked to said there were a lot of new people who had not been to the area before.

**Old Business:**

**Landscape Committee preliminary discussion** – Linda Redman and Susan Whitehouse co-chairs of the landscape committee were present to discuss what they are working on. Linda Redman talked about the Common project and that the committee had invited several groups who use the common to come to meetings so they could make sure and address the needs and concerns of the groups. The committee has no plans to shut the common down for a season. Linda Redman also talked about maintenance of

the plantings done last year. The committee put out an RFP for a maintenance contract and did not receive any responses. The committee has put together a maintenance plan but does not have any idea what the cost would be. Ms. Redman said the trees especially need a lot of care and water the first few years.

Susan Whitehouse talked about what they think needs to be done to the common, she said the committee has Rob Wylie (from the Golf Club) as a consultant. He has a lot of knowledge and experience to bring to the committee. Ms. Whitehouse said there needs to be irrigation, over seeding, aerating, fertilizing, weed control and some regrading of the entrance to the common done. The cost for all of this is just under \$44,000 plus there will also need to be maintenance down on the common as well as the plantings.

Steve Lewis and Chuck Cunningham expressed their concerns with drainage and how that will affect the common.

Steve Lewis suggested that maybe it was time to add a 6<sup>th</sup> employee to the Public Works Department who would do nothing but grounds keeping during the summer and be the extra plow person for the winter months. Mike Tomacelli said it would be interesting to see what the cost of contracted services for the job would be as compared to an employee.

The whole board expressed the good work done by this committee and the amount of work that they have been able to get done.

There was a discussion about funding, private donations for the project as well as the possibility of using TIF money for this project.

**Discussion re: Broadband Committee** – Kristina Ford said since the grant has been approved she has been working on an application for committee members. Ms. Ford would like to put out an application to anyone who is interested in serving on the committee vs. appointing members. Ms. Ford said the committee would also need a facilitator. Ms. Ford offered to go meet with the Boothbay Harbor Selectmen as this committee would be for both towns.

Mike Tomacelli expressed his concerns if you get too large of a committee, it is hard to get things done with a larger group. This led to a discussion of the right number of members for such a committee, the number from each town and who to facilitate.

Chuck Cunningham expressed his concerns about leaving the number open ended.

**Discussion regarding Warrant and Budget presentation** – Kristina Ford talked about the Dept. Heads coming before the board to talk about what they do, any problems, ideas to solve the problems, etc. She would like a public hearing where people can offer ideas and suggestions. Kristina Ford talked about the town of Brewer and their policy about replacing mailboxes that have been damaged and that Boothbay may want to have such a policy. Ms. Ford expressed her feelings that there are line items that the public might be interested in hearing more about.

Ms. Ford also talked about outside organizations requesting funds and that they should all have to come before the board. Ms. Ford also suggested they should think about a fund for emergency storm assistance.

**New Business:** none scheduled

**Public Comment:** none

**Review Warrants and sign:** Steve Lewis made a motion to review the warrants and sign them and Mike Tomacelli seconded the motion. Vote: 4-0 in favor.

**Adjourn meeting:** At 8:30PM Steve Lewis made a motion to adjourn the meeting and Kristina Ford seconded the motion. Vote: 4-0 in favor.



## Town of Boothbay Budget FY2020

TM Budget Plan

## Summary Page

## General Fund

E1	General Government	\$537,847.52
E2	Public Safety	\$173,316.15
E3	Public Works	\$767,491.30
E4	Capital Improvement	\$140,000.00
E5	General Assistance	\$8,000.00
E6	Service Accounts	\$141,397.00
E7	Debt Service	\$0.00
E9	Insurances	\$52,200.00

<b>FY 2019 Totals</b>	<b>\$1,820,251.97</b>
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FY 2018 Totals	\$2,099,362.52
\$ Increase	-\$279,110.55
% Change	-13.30%

## TIF Fund

E1	General Government
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