Town of Boothbay
Board of Selectmen Meeting
Wednesday, November 13th, 2019
7:00 PM
Agenda

1. **Pledge of Allegiance**

2. **Public Hearing-** Shannon Schmelzer, dba Shannon Unshelled, for a new Mobile Food Service License.

3. **Public Comment**

4. **Approve Minutes**- October 23rd, 2019

5. **Reports**- Town Office Reports

BOS Action Items

1. The landscaping around rte. 27 - Dormant

2. The Common project- Current

3. The Umaine Aqua Ventus project - Dormant

4. Potential grant for electric vehicle charging station- Ongoing

5. Clifford Park Committee- Ongoing

Pending BOS Action Items

1. Broadband- Ongoing

2. The housing group is continuing to discuss availability of land or subdivisions near municipal water and sewer for the analysis of affordable, workforce, and elder housing options. - Ongoing

6. **Old Business**

Town of Boothbay
Board of Selectmen Meeting
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7 . **New Business**- 1. Lincoln Health

8. **Public Comment**

9. **Executive session pursuant to Title 1 M.R.S.A. § 405(6)(A)** for personnel matters.

10. **Review Warrants**

11. **Adjourn Meeting**

TOWN OF BOOTHBAY

APPLICATION FOR MOBILE FOOD SERVICE OR ICE CREAM TRUCK

APPLICATION FEE: $100.00 + $60.00 Adv. **DATE RECEIVED** 10/29/19

PUBLIC HEARING DATE:_____

Business Name: Shannon's Unshelled

Mailing Address: 6 Matthews Road ZIP 04537

Business Phone Number: 207 350-8094 email: Shannons.unshelled@gmail.com

Applicant's Address: 6 Matthews Rd Date of Birth: 2/27/1987

Applicant's Address: ZIP 04537

Where is your base station ? Rt 127

What will be your **hours** of operation? 8:00 am - 10:30 pm

What will be your **days** of operation? Monday, Tuesday, Wednesday, thursday Friday Saturday, Sunday

Description of Vehicle(s): (Please submit photos of vehicles, license plate numbers of vehicles being used, copy of current registration(s), and **a copy of your liability insurance policy for same.**

License plate 59-322

Insurance policy - Please see attached

Driver's name(s), and copy of Driver's License for each driver. Shannon Lynn Schmitzer

What products will you be selling from your vehicle(s), and are they pre-packaged, or prepared on-site?

Lobster Rolls, chowders, sandwiches Sodas, Soft Drinks chips, cole slaw, desserts

Please attach copy of State of Maine Business License. Please see attached

_____

Signature of Owner(s)

1819901

Ohio Mutual Insurance Group

Policy Number: **BP 0024743** Expiration Date: **05/21/2020** Pin Number: **299031**

BP 0024743 05

SHANNON SCHMELZER
SHANNONS UNSHELLED
9 HANSEN RD
BOOTHBAY HARBOR ME 04538

Thank you for allowing us to serve your insurance needs

271356

United Ohio Insurance Co.
P.O. Box 111.
Bucyrus, OH 44820

BUSINESSOWNERS DECLARATION

Policy Number	Policy Period From	To
BP 0024743 05	05/21/2019	05/21/2020

Transaction

AMENDED DECLARATION Effective: 05/21/2019 **Pay Plan** Semi-Annual Pay
Supersedes any previous Declaration bearing the same number for this policy period.
REASON AMENDED: CHG LEGAL OR LOC ADD

Named Insured and Address	Agent
SHANNON SCHMELZER SHANNONS UNSHELLED 9 HANSEN RD BOOTHBAY HARBOR ME 04538	THOMAS AGENCY 75 MAIN ST. WINTHROP ME 04364 Telephone: 207-377-2121 1819901 00

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED BY THIS POLICY.

POLICY PREMIUM CHANGE $0
POLICY PREMIUM TOTAL (THIS IS NOT AN INVOICE FOR PAYMENT) $1,623

CAUSE OF LOSS: BUSINESSOWNERS COVERAGE FORM

BUSINESS ENTITY: INDIVIDUAL

BUSINESS DESCRIPTION: LOBSTER ROLL/HOT DOG STAND

DEDUCTIBLES

Property Deductible:	$500
Optional Coverage / Glass Deductible:	$500

SECTION I - PROPERTY

Premises Number	Building Number	Described Premises and Coverages	Limits Of Insurance	Premium
2	All	**Optional Coverages**		
		Outdoor Signs	$1,000	INCL
		Money - Inside the Premises	$1,000	INCL
		Money - Outside the Premises	$1,000	INCL
2	All	**Coverage Extensions**		
		Valuable Papers and Records	$10,000	INCL
		Accounts Receivable	$10,000	INCL
2	1	233 MAIN STREET, MILBRIDGE, ME 04658, BUILT IN 2017, PROTECTION CLASS 5, TERRITORY 701, FRAME CONSTRUCTION, OFFICE		
		Building	$25,500	$284
		Replacement Cost		
		2.0% Automatic Increase		
		Business Personal Property	$1,000	$16
		Replacement Cost		
3	All	**Optional Coverages**		
		Outdoor Signs	$1,000	INCL
		Money - Inside the Premises	$1,000	INCL
		Money - Outside the Premises	$1,000	INCL

Issued Date: 05/07/2019

Continued on Next Page

Named Insured	Policy Number	Policy Period From	Policy Period To
SHANNON SCHMELZER	BP 0024743 05	05/21/2019	05/21/2020

3	All	**Coverage Extensions**		
		Valuable Papers and Records	$10,000	INCL
		Accounts Receivable	$10,000	INCL
3	1	23 GRANARY WAY, BOOTHBAY HARBOR, ME 04538, BUILT IN 2013, PROTECTION CLASS 5, TERRITORY 701, FRAME CONSTRUCTION, CONCESSION STAND		
		Building	$53,200	$653
		Replacement Cost		
		2.0% Automatic Increase		
		Business Personal Property	$5,000	$88
		Replacement Cost		

SECTION II - LIABILITY AND MEDICAL PAYMENTS

Except for damage to premises rented to you, each paid claim for the following coverages reduce the amount of insurance we provided during the applicable policy period. Please refer to Section II - Liability in the Businessowners Coverage Form and any attached endorsement.

Coverages	Limits Of Insurance Occurrence	Limits Of Insurance Aggregate	Premium
Liability & Medical Expenses/General Aggregate	$1,000,000	$2,000,000	INCL
Medical Expenses	$5,000 Per Person		INCL
Products/Completed Operations/Aggregate	$1,000,000	$2,000,000	INCL
Damage to Premises Rented to You	$50,000		INCL

Premises Number	Building Number	Described Premises
2	1	233 MAIN STREET, MILBRIDGE, ME 04658, OFFICE
3	1	23 GRANARY WAY, BOOTHBAY HARBOR, ME 04538, CONCESSION STAND

Premises Number	Building Number	Classification	Class Code	Premium Basis	Premium
2	1	LIMITED COOKING RESTAUR.-CONCESSION STANDS/SNACK BARS/WAGONS	09061	$1,000	$7
3	1	LIMITED COOKING RESTAUR.-CONCESSION STANDS/SNACK BARS/WAGONS	09061	$75,000	$501

Continued on Next Page

United Ohio Insurance Co.

BUSINESSOWNERS DECLARATION

Named Insured	Policy Number	Policy Period From	To
SHANNON SCHMELZER	BP 0024743 05	05/21/2019	05/21/2020

ADDITIONAL COVERAGES

		Premium
BP 04 48	Additional Insured - Designated Person or Organization	$49
	Name of Additional Insured Person(s) or Organization(s)	
	CHRISTIAN CLAYTON 26 TALBOT AVE APT C ROCKLAND ME 04841	
BP 05 23	Premium Attributable to Certified Acts of Terrorism Coverage	$0
BP UO 03	Equipment Breakdown Coverage	$25
FORGERY	Forgery & Alteration	INCL
	Limit $2,500	

FORMS AND ENDORSEMENTS

Form Number	Revision Date	Premises Number	Building Number	Form Number	Revision Date	Premises Number	Building Number
BP 00 03	01 10	ALL	ALL	BP 01 48	01 10	ALL	ALL
BP 01 85	07 02	ALL	ALL	BP 01 93	02 11	ALL	ALL
BP 04 17	01 10	ALL	ALL	BP 04 48	01 06	2	1
BP 05 17	01 06	ALL	ALL	BP 05 23	01 15	ALL	ALL
BP 05 64	01 15	ALL	ALL	BP 05 77	01 06	ALL	ALL
BP 10 05	07 02	ALL	ALL	BP 14 08	01 10	ALL	ALL
BP 14 86	07 13	ALL	ALL	BP UO 03	08 12	ALL	ALL
BP UO 76	01 15	ALL	ALL	IL P 001	01 04	ALL	ALL
IL UO 08	01 12	ALL	ALL	IL UO 26	01 12	ALL	ALL
IL UO 27	01 12	ALL	ALL	IL UO 32	08 13	ALL	ALL
SIG-1	10 15	ALL	ALL				

Issued Date: 05/07/2019

INSURED COPY

State of Maine
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
ELECTRICIANS' EXAMINING BOARD

ELECTRICAL PERMIT

No Service Involved

Permit Number: ELP201800989

Permit Date: May 9, 2018

Owner:
SHANNON SCHMELZER
14 GLADYS DRIVE, JONESPORT, ME 04649

Location of WorkSite:
4 COMMERCIAL STREET, BOOTHBAY HARBOR, ME 04538, COUNTY: LINCOLN

Electrician: GARY N. ARSENAULT (MS60003705)

Scope of Work:
Service(No Service Involved), Receptacles, switches, luminaries, etc.(10)

Anne L. Head
Commissioner


MAINE
FEB
07240173
59·322
EQUIPMENT
MAINE
21
07530010

STATE OF MAINE
MAINE REVENUE SERVICES

THIS REGISTRATION CERTIFICATE FOR A

RETAILER

is issued under the provisions of MRSA, Title 36, Part 3, §1754-B to:

SHANNONS UNSHELLED
9 HANSEN DR
BOOTHBAY HARBOR, ME 04538

Registration Number: 1167612

Date Issued: MAY 01 2014

Business Code: 098
Filing Frequency: SEASONAL

STATE OF MAINE
MAINE REVENUE SERVICES

RESALE CERTIFICATE

THIS CERTIFICATE IS VALID
JANUARY 01 2017 THRU DECEMBER 31 2021

Business Name and Location Address	Certificate Number	Business Type
SHANNONS UNSHELLED 11 GRANARY WAY BOOTHBAY HARBOR, ME 04538-1856	1167612	PREP FOOD

This is to certify that the above named business is authorized to purchase during the period indicated on this certificate: (1) tangible personal property to be resold in the form of tangible personal property, or (2) a taxable service to be resold as the same taxable service. **This certificate cannot be reassigned or transferred and can only be used by the above business or its authorized employees. This certificate is void if the business has ceased operating or if the certificate has been altered.**

The above named business certifies that the following is being purchased in the ordinary course of business for resale as provided above.

_____

_____

Presented to: _____ (insert name of seller on photocopy) (date)

Presented by: _____ Authorized Signature (purchaser) (date)

STATE OF MAINE
MAINE REVENUE SERVICES

THIS REGISTRATION CERTIFICATE FOR A

RETAILER

is issued under the provisions of MRSA, Title 36, Part 3, §1754-B to:

SHANNONS UNSHELLED
11 GRANARY WAY
BOOTHBAY HARBOR, ME 04538-1866

Registration Number: 1167612

Date Issued: MAY 01 2014

Business Code: 019
Filing Frequency: SEASONAL

ServSafe
National Restaurant Association

ServSafe®
CERTIFICATION

SHANNON SCHMELZER

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)–Conference for Food Protection (CFP).

17309734	10668
CERTIFICATE NUMBER	EXAM FORM NUMBER
1/9/2019	1/9/2024
DATE OF EXAMINATION	DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.

ANSI
ACCREDITED PROGRAM
American National Standards Institute
and the Conference for Food Protection®
#0655

Sherman Brown
Executive Vice President, National Restaurant Association Solutions

In accordance with [illegible] and the ServSafe logo are trademarks of the NRAEF, National Restaurant Association® and the acc design

Contact us with questions at 233 S. Wacker Drive, Suite 3600, Chicago, IL 60[illegible]

31

304/061

Halloween

MAINE DRIVER'S LICENSE

USA
ME

Matthew Dunlap, Secretary of State

1 SCHMELZER
2 SHANNON L
8 9 HANSEN ROAD
BOOTHBAY HARBOR, ME 04538

4d SSN 3079283

4a ISSUED 05/18/2019
4b EXPIRES 02/27/2021
3 DOB 02/27/1987

15 GENDER F
16 HEIGHT 5' 02"
17 WEIGHT 120
18 EYES BL
19 HAIR BR

9 CLASS C
9a ENDS
12 REST

3/062

ME

ENDORSEMENTS:
None

RESTRICTIONS: None

02/27/1987

State of Maine Vehicle Registration

CLASS	REGISTRATION NUMBER
SE	59-322

Eff. Date is Validation Date But Not Prior To: 03/19/2019 Expires: 02/28/2021 Insurance:

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
HOMEMADE	2014	HMDE	CONCES	RD/GY	LW			2000		

REGISTRANT(s)
SCHMELZER, SHANNON L

DOB(s)/ID #
02/27/1987

LESSOR

UNIT #

DOT #

MAILING ADDRESS
9 HANSEN ROAD
BOOTHBAY HARBOR ME 04538

LEGAL RESIDENCE
9 HANSEN ROAD
BOOTHBAY HARBOR

LEGAL RESIDENCE CODE
15030
ME

Registration Void
Unless Validated
VALIDATED REGISTRATION
BOOTHBAY HARBOR
15030 03/19/2019
$24.00
21695126

Local	
Ex Tax	N/A
ExTx Date	03/19/2019
Fees	20.00
Agent Fee	4.00
Sales Tax	NO FEE
-NP	
User Id	MLF

E-New-Reg

PT

Tax Receipt #: 21695126

Sticker # (M) 02S 07240173 (Y) 21S 07530010

www.maine.gov/sos

VR-3E Rev. 08-2016 REGISTRATION

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 24800

EATING PLACE - MOBILE

EXPIRES: 06/05/2020

FEE: $200.00

HANNON UNSHELLED
1 GRANBY WAY
OOTHBAY HARBOR ME 04538

TTN SHANNON SCHMELZER
HANNON UNSHELLED
HANNON UNSHELLED
HANSON RD
OOTHBAY HARBOR ME 04538

Commissioner

NON-TRANSFERABLE

Town of Boothbay
Board of Selectmen Meeting
Wednesday, October 23rd, 2019
7:00 PM
MINUTES

Present: Steven Lewis, Dale Harmon, Michael Tomacelli, Desiree Scorcia, Kristina Ford, Town Manager Dan Bryer

Pledge of Allegiance:

Public Hearing: none

Public Comment: no comment

Approve Minutes: Dale Harmon made a motion to approve the October 9, 2019 minutes with correction on page #2 "Mike Tomacelli *with* report back to planning board meeting at the next workshop about discussion" to "Mike Tomacelli **will** report back to planning board meeting at the next workshop about discussion". Mike Tomacelli seconded the motion. Vote: 5-0 in favor.

***New Business:**

Coastal Maine Botanical Gardens re: field test results for water quality
Adam Harkins reporting back with storm water test results from Coastal Maine Botanical Gardens—samples were taken today but results will be in later. The samples collected are rainwater (caught in a bucket), treated water that is put through the filtration system in parking lot B/C and another from a catch basin in parking lot. Three individuals are present to take the samples: Adam Harkins from CMBG, Boothbay Code Enforcement Officer Jason Lorraine, and Jan Martin from Wright-Pierce. Samples are sent to Maine Environmental Laboratories in Yarmouth and then results are sent back within 2-5 days. It is currently producing better than previously thought. This information is done quarterly and needs to be done after significant rain events. Coordination with all three individuals can be difficult at times as well as relying on the weather. The numbers so far are within the acceptable limit and these results will be building the database. CMBG is allowed 1.79 pounds exiting the whole site based on a standard set by DEP. Everything is performing extremely well. We should look at this information again in March of 2020 to look at a full year. BOS have been offered an opportunity to come out and see the filtration system in person.

Reports:

Town Office Reports: Significant weather event came through town resulting in power loss for a few days. CMP did a much better job this time compared to response time 2 years ago. Also a thank you to public works with response.

Code Office: 1 Building Permit, 3 Shoreland Building Permits, 3 Internal Building Permits, 1 Subsurface Wastewater Removal, 4 Shoreland/Vegetation Removal Permits, 1 Demolition Permit, 1 Final Inspection and foresee Shoreland/Vegetation Removal Permits will probably spike again from this last storm

Board of Appeals:

Planning Board:

Public Works: Working on tree cutting, cleanup, culvert replacement and paving on King Phillips Trail and trash routes—the storm has put them a little behind the regular schedule. Hoping to put the lights out on the common earlier this year. No heavy equipment will be permitted on grass once it is placed. Rain events have set back timeline and still waiting on irrigation.

Business Office: Preparing for the November 5th election

Housing Group: Meeting was well attended. It is on channel 1301 site if anyone wants to see any of the facts. We have 2 single-family dwelling units happening.

BOS Action Items –
Landscaping around route 27-dormant
The Common Project-current
The Umaine Aqua Ventus Project-dormant
Potential grant for electric vehicle charging station-ongoing
Clifford Park Committee-ongoing

Pending BOS Action Items –
Broadband-ongoing

The housing group is continuing to discuss availability of land or subdivisions near municipal water and sewer for the analysis of affordable, workforce, and elder housing options-ongoing

Old Business:

Joint Economic Development Discussion was signed. We need to start thinking about what we will be doing with the new committee within the parameters that were set. There is no time frame just the sooner we get people involved the better. Representatives should be

identified prior to beginning of quarterly meetings. Dan will reach out to past representatives to see if they would still be willing to part of it. Assumption will be that meetings will begin after the first of the year. Dan will check with Boothbay Harbor to go over a possible timeline.

Broadband: In August there was urgency with broadband to improve economic development. The broadband committee is currently in Boothbay Harbor. Kristina Ford stated that we might have missed a great opportunity. Steve Lewis explained that Casco Bay is going to provide an inventory of what we have. We are going to have to write a report on how the MCF money was used which is due December 1, 2019. A committee should begin to be created with a specific purpose. One recommendation for the committee would be Cody Mitchell.

New Business:
Coastal Maine Gardens re: field test results for water quality (see above)

Wharf and Weir Application—Anne and Peter Weller, 13 Nason Road, Boothbay Map R-5, lot 62. Planning board has approved and has all met requirements necessary for approval. Motion to approve Wharf and Weir application by Dale Harmon, Mike Tomacelli seconded the motion. Vote: 5-0 in favor.

Planning Board applicant Bill Wright met with the Board of Selectman. Desiree made motion to approve Bill Wright to the Planning Board, Mike Tomacelli seconded the motion. Vote: 5-0 in favor.

Public Comment:
-Bill Pearson asked, "Will the new member be a full member or alternate?"
Response from BOS is that Bill Wright will be an alternate. Still looking for one more member.
-Bill Pearson asked, "What is the board hoping to accomplish in the next year or two regarding the JEDC?" Response from the BOS is that the JEDC has not formally met yet. It is a one-year agreement.

Review Warrants and sign: Kristina Ford made a motion to review the warrants and sign them and Mike Tomacelli seconded the motion. Vote: 5-0 in favor.

Adjourn meeting: At 7:58 Dale Harmon made a motion to adjourn the meeting and Mike Tomacelli seconded the motion. Vote: 5-0 in favor.