

Board of Selectmen

Charles R. Cunningham - Chairman
Steven Lewis – Vice Chairman
Dale Harmon
Kristina Ford
Michael Tomacelli

Town Manager

Daniel Bryer Jr.



**Town of Boothbay
Board of Selectmen Meeting
Wednesday, July 25, 2018
7:00 PM
MINUTES**

Present: Steven Lewis, Dale Harmon, Michael Tomacelli, Chuck Cunningham, Kristina Ford, Town Manager Dan Bryer and Secretary Sherry Tibbetts

Pledge of Allegiance:

Public Hearing: None scheduled

Public Comment: None

Approve Minutes: Steve Lewis made a motion to approve the minutes of the July 11th 2018 meeting as presented and Dale Harmon seconded the motion. Vote: 5-0 in favor.

Reports:

Town Office Reports –

Business Office: The business office has finalized the audit this week, hopefully Fred Brewer will be able to attend the next Selectmen's meeting to discuss the audit. Tax bills will be sent out in the next few days.

Code Enforcement Office – There are many various types of permits pending. Dan Bryer pointed out that there are more (4) demolition permits this period than are normally seen in a year.

Public Works – The crew is busy finishing up loose ends, still doing lots of clean-up. Stop signs have been replaced or repaired. Most of the street signs have been replaced, although they are waiting a few to be completed.

JEDC – Abby Levine has stepped down from the group and there will be an opening on the committee.

BOS Action Items –

The landscaping is well underway around Rt. 27 and Corey Lane, anyone interested in seeing the schematic may stop into the office and we will assist them.

The Clifford Playground equipment has been delivered and replaced. No one has applied yet to the ads placed for playground committee members. Dan Bryer will reach out to previous committee members to see if any are still interested.

The Umaine Aqua Ventus project (wind turbine) is still in the process of conducting core samples and are being reviewed by the Maine Public Utilities Commission. Dan Bryer said they have the core samples now but no numbers are available. They are moving forward with the project.

I am awaiting notice from MDOT in regard to the park and ride grant bid process. I expect information as soon as it is available. This is now in process.

The revaluation project is near completion and other than a few properties that need to be finalized most of the public hearings are happening this week, however our assessors are available on Wednesdays as well during normal business hours.

Rt. 27 Project – The board was given a copy of the punch list and Dan Bryer said they are developing a time frame. There was a brief discussion around items on the punch list.

Pending BOS Action Items –

The broadband initiative is still in the discussion phase with the JEDC, however preliminary work for location of existing infrastructure has been done with the local providers.

The housing group is continuing to discuss availability of land or subdivisions near municipal water and sewer for the analysis of affordable, workforce, and elder housing options.

Old Business: None

New Business: Discussion re: banner request for the new light poles – The Boothbay Food & Music Festival has asked to use the new light poles to put up banners for their event in September. Since there is no policy in place yet, Dan Bryer asked the Selectmen for direction. The Selectmen suggested the banners could be put up as much as a month ahead of an event and would need to be taken down within a week after event. There was a discussion about liability and if the banners should be put up by town or individuals. Dan Bryer will check with MMA and the Town's attorney, also other towns to see what their policy is.

Personnel Policy – Steve Lewis made a motion to give the employees the 30 day notice to review the Policy before the board approves it and Dale Harmon seconded the motion. Vote: 5-0 in favor.

Monument: Dan Bryer reported that this was seeded and watered but it did not take, these are not ideal conditions for growing grass. He has called Conley's and is waiting for an estimate from them.

Candida Johnson letter – The board has received a letter from Candida Johnson who wants to place a granite bench on or near the Ocean Point Walk in memory of her parents. The board suggested that they let Dan Bryer deal with this, they don't need to be directly involved.

Public Comment: Dawn Gilbert asked if the Town would still like her to do the Boat Lights on the Common this winter and the Board told her nothing has changed. Keep doing it.

Review Warrants and sign: Dale Harmon made a motion to review the warrants and sign them and Steve Lewis seconded the motion. Vote: 5-0 in favor.

Adjourn meeting: At 7:30PM Steve Lewis made a motion to adjourn the meeting and then for the Selectmen to finalize their letter for the JEDC. Dale Harmon seconded the motion. Vote: 5-0 in favor.