

**Board of Selectmen**

Charles R. Cunningham - Chairman  
Steven Lewis – Vice Chairman  
Dale Harmon  
Kristina Ford  
Michael Tomacelli

**Town Manager**

Daniel Bryer Jr.



**Town of Boothbay  
Board of Selectmen Meeting  
Wednesday, September 12, 2018  
7:00 PM  
MINUTES**

**Present:** Steven Lewis, Dale Harmon, Kristina Ford, Town Manager Dan Bryer and Secretary Sherry Tibbetts

**Pledge of Allegiance:**

**Public Hearing:** None scheduled

**Public Comment:** None

**New Business: Fred Brewer with the Annual Town Audit –** Although New Business is listed further down the agenda, the board agreed to ask Mr. Brewer to speak now, so that he did not have to sit through the whole meeting.

The Selectmen were all given a hard copy of the audit. Mr. Brewer gave a brief overview of the audit and reviewed the most important sections with the board and then answered questions. The town is in good shape overall, collections are high, the capital reserves and undesignated funds are in a good place.

**Old Business: Backhoe bids –** The board also agreed to bring this item forward on the agenda so the gentleman from Nortrax would not have to sit through the whole meeting.

The board had before them two bids for a new backhoe, 1 for a John Deere at \$108,000 and one for a Case at \$97,300 plus an extended warranty at a cost of \$1,400.

Steve Lewis talked about the cost vs the benefits that come with each machine. He said he prefers John Deere and one reason is the JD link that comes with it, he feels it saves a lot of time and money by having this feature. Mr. Lewis said that even though you initially pay more for the John Deere over time the cost evens out.

Steve Lewis made a motion to purchase the John Deere backhoe from Nortrax for a cost of \$108,000 and Kristina Ford seconded the motion. Vote: 3-0 in favor.

**Approve Minutes:** Kristina Ford made a motion to approve the minutes of August 22<sup>nd</sup> 2018 with two corrections. (1) page 2 second paragraph from the bottom last line the word “process” be changed to “progress” (2) page 3, 4<sup>th</sup> paragraph from the bottom last line the word “treasures” be changed to “treasurer’s” and Dale Harmon seconded the motion. Vote: 3-0 in favor.

**Reports:**

**Town Office Reports –** Dan Bryer reported that the Public Works has been busy and putting in long hours on storm clean up. He talked about how all the various entities worked together, the various districts, towns, etc. just all pitched in to work together to get the job done.

Dan Bryer reported that the Code Enforcement Office is busy. This is the time of year where there usually is a jump in number permits as people want to get projects in order before they leave for the winter. There are a variety of permits pending. People were urged if they have trees down in the Shoreland district because of the storm, they should come in and see the CEO and get a permit to take care of the damaged trees. There is no cost for this and this way if there is a question of someone cutting trees in the Shoreland Zone, there is documentation to back up actions taken.

**BOS Action Items –**

The landscaping around Rt. 27 – nothing new to report

The Clifford Park equipment – nothing new to report

The Umaine Aqua Ventus project – nothing new to report

MDOT Park and Ride facility – Dan Bryer said he attended a pre-construction meeting this week. The MDOT will take care of paving the park and ride part of the lot, signage and any needed lighting. The Town will have the rest of the lot paved, most likely by Crooker as they are cheaper than the paver being used by MDOT. Dan Bryer said he has a meeting scheduled with DECD on the 20<sup>th</sup> of this month to see what the TIF money can be spent on.

Land and Water grant – This is slowly moving forward, there is a lot of back end work to be done.

**BOS Pending action items –**

Broadband – this will be discussed later on the agenda

The housing group is continuing to discuss availability of land or subdivisions near municipal water and sewer for the analysis of affordable, workforce, and elder housing options.

BOS meeting with Board Trustees – The board of Selectmen from Boothbay and Boothbay Harbor will meet with the School Board and trustees on September 16<sup>th</sup> at 6:00PM at the BRES.

Banner Pole Policy – This policy is now in the hands of the Town Attorney. Dan Bryer said one thing that the town needs to be aware of and keep in mind is a 1<sup>st</sup> amendment issue – but this should be OK since use is to be restricted to Non-profits or something that will benefit the community.

**Old Business:** Kristina Ford asked if the town was still planning to put handrails out in front of the Town Office and was told this was still in the plans.

Dan Bryer announced that on September 24<sup>th</sup> from 9PM until 5AM a section of the Wiscasset Bridge will be closed. Announcements are being posted along with details and detours.

**New Business: Broadband –** There was a follow-up discussion from a recent joint board meeting on this topic. The Selectmen had a draft application for committee members drafted by Wendy Wolf. Kristina Ford said she thinks the committee-member-application form is premature until we decide what the committee's functions will be if we receive the MCF Broadband grant. The towns of Boothbay and Boothbay Harbor, in conjunction with JEDC should establish what they hope to accomplish with regard to expanding Broadband, then establish a Citizen Broadband Committee to help achieve the Broadband goals. Ford offered to write a first-draft of the application to the MCF Broadband Grant, circulate that draft for comment from both Towns, JEDC and any other interested parties. After the grant application has been submitted, it'll be clearer what we expect a Citizen Broadband Committee to accomplish. At that point, we can ask for citizens to volunteer to serve.

**Public Comment:** none

**Review Warrants and sign:** Dale Harmon made a motion to review the warrants and sign them and Kristina Ford seconded the motion. Vote: 3-0 in favor.

**Adjourn meeting:** At 8:10PM Dale Harmon made a motion to adjourn the meeting and Steve Lewis seconded the motion. Vote: 3-0 in favor.