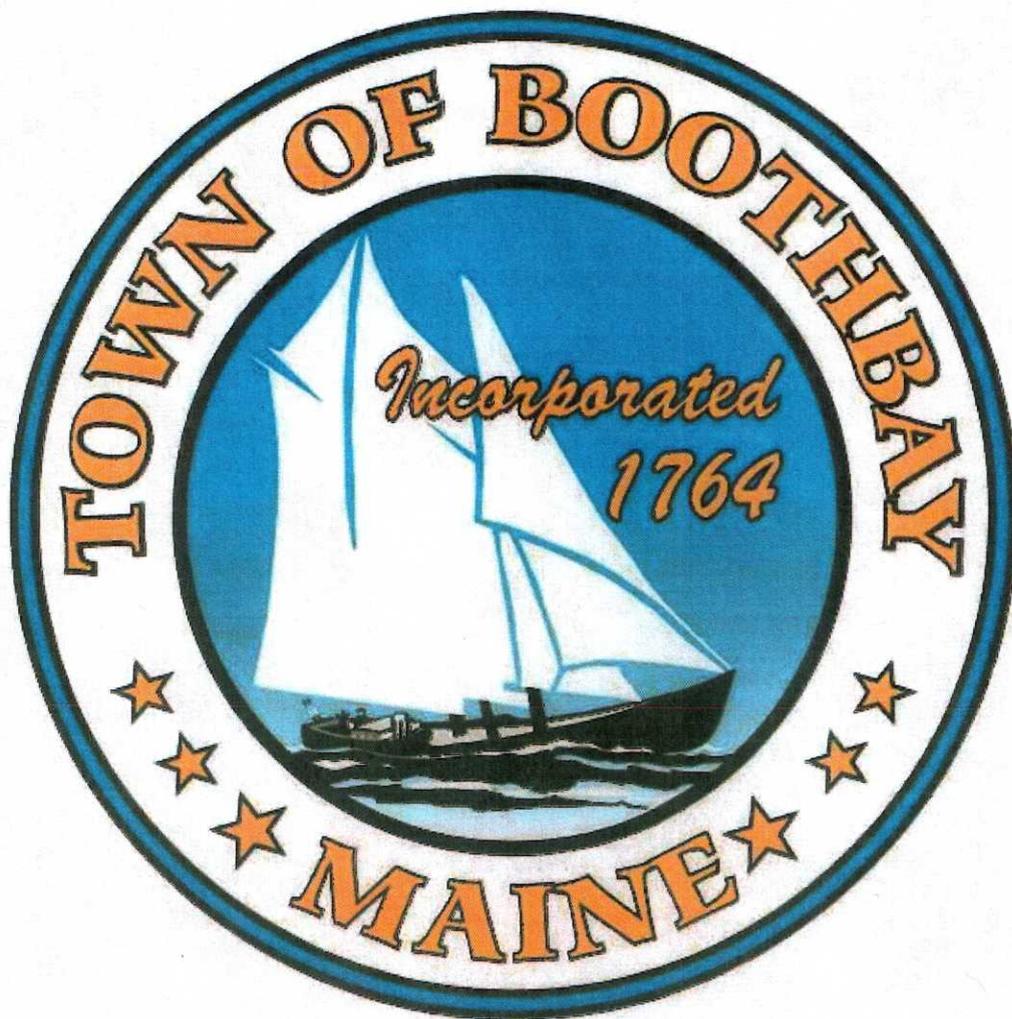


Town of Boothbay, Maine

“A Model of Consistency”

Fiscal Year 2016

Capital and Operating Budget



“Success is neither magical nor mysterious. Success is the natural consequence of consistently applying basic fundamentals.” –Jim Rohn



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Board of Selectmen and Residents,

The submission of the FY 2016 budget is one of dedicated consistency. For five years we have been exercising diligence to budgeting fundamentals. We have established mechanisms for tracking, benchmarking, and execution. We have developed our own tools to make sure that the budget process is routine, transparent, and unremarkable. This may be the most unremarkable budget I have ever submitted because all numbers are based upon proven tracking mechanisms.

As you review the Town Manager's proposed budget you will notice the format remains unchanged and numbers are presented in a fashion that allows all residents and taxpayers to follow trends if they so choose. Out of pride in our work, I have one new feature. The five year average budget has been added to every budget category and the five year percentage increase in that area. This demonstrates that the town's increasing thoroughness in providing positive public service at the same consistent price.

In the last five years we have made significant improvements to service. By my estimation, public value in town services have never been higher. We have accomplished this feat without adding any additional cost. The average increase in the municipal operating budget is 0.31%. What other services are being provided in public and/or private industry that has not increased its price in five years while adding value?

The consistency in yearly budgeting has not affected the town's ability to focus on the future. Tax Increment District #3 will be in effect this year. This will provide the seed funding for the Joint Economic Development Committee work with the Town of Boothbay Harbor. Additionally, TIF #3 will be the funding mechanism for the Clifford Park redevelopment program. This will allow both projects to work outside the operating budget but safely within the control of the Selectmen and Town Meeting.

The Capital Improvement Plan has also allowed the town to develop long range plans on the replacement of equipment and planning programs. The Capital Improvement Plan has already paid for the Comprehensive Planning Committee's work for the last two years. The CIP will also pay for the process of implementing the Comprehensive Plan into law and the two year equalization project. The ability to do long range planning outside the operating budget and within the means of the taxpayer will present large dividends in the years to come.

So it is with great pride and respect that I present the Town Manager's Capital and Operating Budget for Fiscal Year 2016. With all the Exhibits and explanations, I hope that the Board of Selectmen, and Town Meeting, find the budget and process reasonable and transparent.

Respectfully,

James D Chaousis II, Town Manager

Town of Boothbay Budget FY2016

TM Budget Plan

Summary Page

General Fund

E1	General Government	\$530,613.77
E2	Public Safety	\$401,788.38
E3	Public Works	\$711,340.77
E4	Capital Improvement	\$140,000.00
E5	General Assistance	\$8,000.00
E6	Service Accounts	\$125,230.00
E7	Debt Service	\$0.00
E9	Insurances	\$51,200.00

FY 2016 Totals**\$1,968,172.92**

FY 2015

\$1,936,411.42

\$ Increase

\$31,761.50

% Change

1.64%

Five Year Average of Municipal Operating Budget

\$1,937,952.52

0.31%



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

General Government Budget

The General Government Budget includes all the governmental boards to the town (Board of Selectmen, Planning Board, and Board of Appeals). It also includes budgets for Elections, Administration, Assessing, and Code Enforcement.

For the first time in three years this budget category will see an increase. This is likely that we have achieved the limit of cost savings for this category with reductions in 2013, 2014, and 2015. The overall average increase in this budget over five years is 0.4% and this year's budget is only \$5,000 over the average.

Areas that are impacting the increase are as follows:

Salaries- All salary lines are based on 3% merit increases in the next fiscal year

Health Insurance- All health insurance lines are based on the 7% increase for the first six months and an estimated 8% compounded increase in the second six months.

Town of Boothbay Budget FY2016			FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
General Government E1-101								
Town Meeting & Election								
Account Number								
Descriptions								
51	120	Salaries- Part time	\$1,500.00		\$1,500.00		\$1,500.00	
	140	Other Payees	\$150.00		\$150.00		\$150.00	
	150	FICA	\$126.00		\$126.00		\$126.00	
53	313	Commodities	\$3,000.00		\$3,000.00		\$3,000.00	
		Total	\$4,776.00	0.0%	\$4,776.00	0.0%	\$4,776.00	0.0%
General Government E1-102								
Selectmen								
Account Number								
Descriptions								
51	120	Salaries- Part time	\$9,283.00		\$9,283.00		\$9,283.00	
	140	Other payees	\$750.00		\$750.00		\$750.00	
	150	FICA	\$767.52		\$767.52		\$767.52	
52	210	Contract Services	\$11,000.00		\$11,000.00		\$11,000.00	
	212	Dues and subscriptions	\$5,300.00		\$5,300.00		\$5,300.00	
	223	Contingency	\$10,000.00		\$10,000.00		\$10,000.00	
		Total	\$37,100.52	0.0%	\$37,100.52	0.0%	\$37,100.52	6.6%
General Government-E1-104								
Planning Board								
Account Number								
Descriptions								
51	120	Salaries- Part time	\$2,500.00		\$2,500.00		\$2,500.00	
	140	Other Payees	\$1,000.00		\$2,000.00		\$2,000.00	
	150	FICA	\$345.00		\$345.00		\$345.00	
	155	Travel & Training	\$200.00		\$200.00		\$200.00	
52	210	Contract Service	\$1,250.00		\$1,250.00		\$1,250.00	
		Total	\$5,295.00	-15.9%	\$6,295.00	0.0%	\$6,295.00	0.0%
General Government-E1-107								
Administration								
Account Number								
Descriptions								
51	110	Salaries- Full Time	\$186,070.56		\$185,886.16		\$192,125.02	
	130	Overtime	\$4,663.80		\$3,576.00		\$3,734.09	
	150	FICA	\$14,591.18		\$14,493.86		\$14,983.22	
	152	MMHET	\$81,245.32		\$64,107.01		\$67,314.12	
	153	ICMA	\$19,073.44		\$18,946.22		\$19,585.91	
	155	Travel & Training	\$4,600.00		\$6,200.00		\$6,000.00	
52	211	Service Agreement	\$7,500.00		\$7,500.00		\$6,000.00	
	212	Dues & Subscriptions	\$1,000.00		\$1,000.00		\$500.00	

	213	Publications	\$600.00		\$900.00		\$900.00	
	217	Rent or Lease	\$5,000.00		\$5,700.00		\$5,700.00	
	218	Repairs & Maintenance	\$2,000.00		\$2,000.00		\$2,000.00	
53	310	Office Supplies	\$5,000.00		\$5,500.00		\$4,900.00	
	311	Computer Supplies	\$2,300.00		\$2,300.00		\$2,300.00	
	316	Equipment	\$750.00		\$750.00		\$750.00	
		Total	\$334,394.30	4.9%	\$318,859.25	-2.4%	\$326,792.36	7.5%
General Government-E1-109 Code Enforcement								
Account Number Descriptions								
51	110	Salaries- Full Time	\$102,253.25		\$98,365.00		\$96,478.20	
	130	Overtime	\$0.00		\$0.00		\$1,440.00	
	150	FICA	\$7,822.37		\$7,524.92		\$7,490.74	
	152	MMHET	\$0.00		\$0.00		\$0.00	
	153	ICMA	\$10,225.33		\$9,836.50		\$8,954.62	
	155	Travel & Training	\$1,200.00		\$2,000.00		\$3,600.00	
52	210	Contract Service	\$47,380.00		\$46,000.00		\$40,000.00	
	211	Service Agreement	\$9,167.00		\$8,900.00		\$8,900.00	
	212	Dues & Subscriptions	\$500.00		\$500.00		\$500.00	
53	315	Office Equipment	\$500.00		\$500.00		\$500.00	
		Expenditure Share	(\$30,000.00)		(\$30,000.00)		(\$30,000.00)	
		Total	\$149,047.95	3.8%	\$143,626.42	4.2%	\$137,863.56	-23.5%
General Government Totals			\$530,613.77	3.9%	\$510,657.19	-0.4%	\$512,827.45	-3.2%
Five Year Average			\$525,508.09	0.4%				



Town of Boothbay
Office of the Town Manager
James D Chaouis II

Fiscal Year 2016

Public Safety Budget

The Public Safety Budget includes the Fire Department, Harbor Master, Animal Control, Fire Protection, Street Lights, and Emergency Management.

The Public Safety Budget has been incredibly consistent despite a 12% increase in Fire Protection costs (fire hydrants) in 2013. I want to make some needed changes in compensation in some of these areas.

Fire Fighters are historically undercompensated and that has driven volunteerism. That is not the case in Boothbay. Fire Fighters are very spirited and the roster is full but they remain undercompensated. We have promised to revisit the idea of a raise in wages and this couldn't be a better year to revisit that idea.

The Harbor Master and deputies face the same challenges as Fire Fighters except that we asking them to utilize their own resources for duty on the water. I am suggesting compensation increases for these volunteers as well.

The Animal Control Officer has remained at the compensation level for more than my tenure. I am suggesting to increase compensation in that category as well.

Areas that are impacting the increase are as follows:

Salaries- A \$1.00 per hour increase for all Fire Fighters across the board. A \$2,000 increase in stipends to be shared with the three Harbor Master employees. A \$200 increase to the Animal Control Officer.

Town Manager Budget Plan
FY 2016

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Public Safety E2-201		Fire Department					
Account Number		Descriptions					
51	120	Salaries-Part Time	\$54,445.50		\$49,950.00		\$49,950.00
	150	FICA	\$4,165.08		\$3,821.18		\$3,821.18
	155	Travel & Training	\$11,000.00		\$11,000.00		\$11,000.00
52	210	Contract Services	\$6,500.00		\$6,500.00		\$6,500.00
	212	Dues and Subscriptions	\$200.00		\$200.00		\$200.00
	218	Repairs & Maintenance	\$5,000.00		\$5,000.00		\$5,000.00
	231	Communications	\$4,000.00		\$4,000.00		\$4,000.00
53	310	Office Supplies	\$550.00		\$550.00		\$550.00
	316	Equipment	\$10,000.00		\$10,000.00		\$10,000.00
55	510	Miscellaneous	\$3,000.00		\$3,000.00		\$3,000.00
		Total	\$98,860.58	5.1%	\$94,021.18	0.0%	\$94,021.18
Public Safety E2-203		Waters/Navigation					
Account Number		Descriptions					
51	120	Salaries Part Time	\$13,100.00		\$11,100.00		\$11,100.00
	150	FICA	\$1,002.15		\$849.15		\$849.15
	155	Travel and Training	\$750.00		\$750.00		\$750.00
52	210	Contract Services	\$2,000.00		\$2,000.00		\$2,000.00
	212	Dues and Subscriptions	\$200.00		\$200.00		\$200.00
	218	Repairs and Maintenance	\$1,000.00		\$1,000.00		\$1,000.00
	230	Float Repair	\$3,000.00		\$3,000.00		\$3,000.00
53	313	Supplies	\$1,000.00		\$1,000.00		\$1,000.00
55	510	Miscellaneous	\$1,000.00		\$1,000.00		\$1,000.00
		Total	\$23,052.15	10.3%	\$20,899.15	0.0%	\$20,899.15
Public Safety-E2-204		Animal Control					
Account Number		Descriptions					
51	120	Salaries Part Time	\$3,747.00		\$3,547.00		\$3,547.00
	150	FICA	\$286.65		\$271.35		\$271.35
52	210	Contract Services	\$2,200.00		\$2,200.00		\$2,200.00
53	313	Supplies	\$100.00		\$322.00		\$322.00
		Total	\$6,333.65	-0.1%	\$6,340.35	0.0%	\$6,340.35

Public Safety-E2-205		Fire Protection						
Account Number		Descriptions						
52	210	Contract Services	\$245,632.00		\$245,632.00		\$246,000.00	
		Total	\$245,632.00	0.0%	\$245,632.00	-0.1%	\$246,000.00	2.2%
Public Safety-E2-208		Street Lights						
Account Number		Descriptions						
52	210	Contract Services	\$25,610.00		\$26,000.00		\$25,000.00	
		Total	\$25,610.00	-1.5%	\$26,000.00	4.0%	\$25,000.00	0.0%
Public Safety-E2-209		Emergency Management						
Account Number		Descriptions						
52	210	Contract Services	\$2,300.00		\$2,300.00		\$2,300.00	
		Total	\$2,300.00	0.0%	\$2,300.00	0.0%	\$2,300.00	0.0%
Public Safety Totals			\$401,788.38	1.7%	\$395,192.67	0.2%	\$394,560.67	1.3%
Five Year Average			\$388,984.31	2.3%				



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

Public Works Budget

The Public Works Budget includes the Public Works Department, snow removal, road improvements, and the fuel depot for all town departments.

The Public Works Budget saw a 7% increase in 2013 and nothing but consistency since. Overall, the Public Works budget has had an average increase of 1.3% over the last five years. The Public Works Budget is the largest budget in the town and has the most ability to be unstable due to the labor, expensive equipment, and unpredictability of the seasons.

Areas that are impacting the decrease are as follows:

Attrition – As seasoned employees are replaced with newer employees, some of the benefit is a temporary reduction in wages and benefits.

Fuel Records- The town has enjoyed three years of stringently accurate fuel usage records. This aids administration with setting much more predictable budget numbers for fuel usage.

Town of Boothbay Budget FY2016			FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Public Works-E3-301 Public Works Department								
Account Number			Descriptions					
51	110	Salaries- Full Time	\$213,062.70		\$212,227.17		\$210,433.98	
	130	Overtime	\$5,832.60		\$5,809.20		\$5,758.98	
	150	FICA	\$16,745.49		\$16,679.78		\$16,538.76	
	152	MMHET	\$81,239.94		\$82,122.27		\$89,731.70	
	153	ICMA	\$21,409.53		\$21,323.64		\$21,139.30	
	154	Uniforms	\$3,000.00		\$3,000.00		\$3,000.00	
	155	Travel & Training	\$750.00		\$750.00		\$500.00	
52	210	Contract Services	\$1,000.00		\$1,000.00		\$1,000.00	
	217	Rent or Lease	\$500.00		\$500.00		\$500.00	
	218	Repairs & Maintenance	\$30,000.00		\$30,000.00		\$20,000.00	
53	313	Supplies	\$10,000.00		\$10,000.00		\$8,000.00	
	314	Building Supplies	\$1,000.00		\$1,000.00		\$1,000.00	
	316	Equipment	\$4,500.00		\$4,500.00		\$4,500.00	
	322	Tires	\$3,000.00		\$3,000.00		\$2,600.00	
	323	Signs	\$4,000.00		\$4,000.00		\$4,000.00	
		Total	\$396,040.27	0.0%	\$395,912.06	1.9%	\$388,702.72	-5.4%
Public Works-E3-302 Snow Removal								
Account Number			Descriptions					
51	130	Overtime	\$17,000.00		\$17,000.00		\$17,000.00	
	150	FICA	\$1,300.50		\$1,300.50		\$1,300.50	
52	218	Repairs & Maintenance	\$6,000.00		\$6,000.00		\$5,500.00	
53	318	Sand & Gravel	\$17,000.00		\$17,000.00		\$17,000.00	
	320	Salt & Calcium	\$32,500.00		\$32,500.00		\$30,000.00	
		Total	\$73,800.50	0.0%	\$73,800.50	4.2%	\$70,800.50	6.2%
Public Works-E3-303 Road Improvements								
Account Number			Descriptions					
52	210	Contract Services	\$167,000.00		\$167,000.00		\$167,000.00	
	227	Sidewalks	\$1,500.00		\$1,500.00		\$1,500.00	
53	317	Culverts	\$20,000.00		\$20,000.00		\$20,000.00	
	318	Sand & Gravel	\$20,000.00		\$20,000.00		\$20,000.00	
	321	Cold Patch	\$3,000.00		\$3,000.00		\$3,000.00	
55	510	Misc	\$0.00		\$0.00		\$0.00	
		Total	\$211,500.00	0.0%	\$211,500.00	0.0%	\$211,500.00	0.0%



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

Capital Improvement Budget

The Capital Improvement Budget is technically separate from the Operating Budget but in the years preceding my term they were represented rather intertwined. The Capital Improvement Budget is prepared to replace all town equipment and long range projects for the next 15 years. I only include ten years with the budget representation because many variables effect the last five years.

The appropriation for the Capital Improvement Plan (CIP) has not changed in five years. The town finds ways to live within our means to replace the necessary equipment to carry out services. The beauty of this program is that there are no fluctuations in taxes because of expensive replacement equipment.

The CIP expenses for this year are presented as they were planned many years ago. There is very little change to report.

Town Manager Budget Plan
FY 2016

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Capital Improvements E4-401		General Government					
Account Number		Descriptions					
54	514	Reserves	\$140,000.00		\$140,000.00	\$140,000.00	
		Total	\$140,000.00	0.0%	\$140,000.00	0.0%	\$140,000.00 -3.1%
Capital Improvement Totals		\$140,000.00	0.0%	\$140,000.00	0.0%	\$140,000.00	-3.1%
Capital Improvement Fund Balance		\$276,102.00		\$0.00			
Capital Improvement Available Funds		\$416,102.00		\$140,000.00			

FY 2016 Capital Improvement Expenditures		
1/2 Equalization Project		\$125,000.00
East Boothbay Tanker		\$100,000.00
Fire Department SCBA		\$40,000.00
Public Works Lawn Tractor		\$18,000.00
Clerk Book Restoration		\$4,000.00
Planning Fund		\$30,000.00
Total CIP Expense for FY 2016		\$317,000.00

Town of Boothbay Budget FY2016
Capital Improvements E4-401
Ten Year Summary of Projects and Replacement Vehicles

FY 2016	\$436,102	CIP Balance
1/2 Revaluation Project	\$125,000	
FD-1983 GMC Tanker	\$100,000	
FD-SCBA Replacement	\$40,000	
PW- 1995 John Deere Tractor	\$18,000	
Clerk Book Restoration	\$4,000	
Planning Fund	\$30,000	
Total Expense	\$317,000	

CIP Balance

FY 2017	\$259,102
1/2 Revaluation Project	\$125,000
Total Expense	\$125,000

FY 2018	\$274,102	CIP Balance
PW- 1997 International Dump	\$150,000	
PW-2003 Law Tractor	\$6,000	
Total Expense	\$156,000	

FY 2019	\$258,102	CIP Balance
No scheduled replacements		

FY 2020	\$398,102	CIP Balance
PW- 2008 GMC 5500	\$110,000	
PW- 2005 International Dump	\$150,000	
PW-2005 John Deere Backhoe	\$130,000	
PW-2005 Morbark Chipper	\$16,000	
FD- 1995 GMC Brush Truck	\$40,000	
Total Expense	\$446,000	

FY 2021	\$92,102	CIP Balance
No Scheduled Replacements		

FY 2022	\$232,102	CIP Balance
PW-2007 International Dump	\$150,000	
PW- 2012 GMC 3500	\$40,000	
FD- 1997 International Fire Truck	\$250,000	
Total Expense	\$440,000	

FY 2023	-\$67,898	CIP Balance
No Scheduled Replacements		

FY 2024	\$72,102	CIP Balance
PW- 2009 International Dump	\$150,000	
PW- 2009 John Deere Excavator	\$100,000	
Total	\$250,000	

FY 2025	-\$37,898	CIP Balance
No Scheduled Replacements		

Notes- The Undesignated Fund is estimated to be replenished by FY 2020. Preliminary plans to plug deficits in FY 2023 and FY 2025 could come from the UDF otherwise priority decisions will need to be made in the years to come.



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

General Assistance Budget

The General Assistance Budget is the sole source of local funding for the General Assistance Program. There has been relatively small fluctuations in the program over the years and the State of Maine funds the other half of the program.

I am requesting to reduce the level of funding because we never expend the resources in this account. Therefore, this is simply a request to sharpen our pencils.

Town Manager Budget Plan
FY 2016

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
General Assistance E5-501		General Assistance					
Account Number		Descriptions					
52	210	Contract Services	\$8,000.00	\$10,000.00		\$10,000.00	
		Total	\$8,000.00	\$10,000.00		\$10,000.00	
General Assistance Total			\$8,000.00	\$10,000.00	0.0%	\$10,000.00	0.0%
Five Year Average			\$9,600.00		-4.0%		



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

Service Account Budget

The Service Account Budget was created in 2011 to consolidate the expenditures of several budgets that purchase similar resources. These resources include legal, advertising, telephone, printing and building and grounds maintenance. I am adding a new category this year that was previously funded out of the CIP. That new category is Information and Technology. This category will include the annual service charges that we incur to maintain the network and digital inventory.

Since the inception of the Service Account Budget it has ebbed and flowed because a lot of these services are marketed and change in price. Overall, the five year average is good. I am proud to report a 4.3% average increase in this budget over five years including the new categories that have been created over time. This is largely due to the constant shopping of services in a competitive market.

Town Manager Budget Plan
FY 2016

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Service Account E6-601		Legal					
Account Number		Descriptions					
52	210	Contract Services	\$30,000.00	\$30,000.00		\$30,000.00	
		Total	\$30,000.00	\$30,000.00		\$30,000.00	
Service Account E6-602		Service Account					
Account Number		Descriptions					
52	215	Advertising	\$4,500.00	\$4,000.00		\$3,500.00	
	224	Telephone	\$13,000.00	\$12,000.00		\$12,000.00	
	225	Printing	\$5,000.00	\$5,500.00		\$5,500.00	
53	305	Postage	\$6,000.00	\$6,000.00		\$6,000.00	
		Total	\$28,500.00	\$27,500.00	3.6%	\$27,000.00	-9.4%
Service Account E6-603		Building and Grounds					
Account Number		Descriptions					
52	210	Contract Services	\$6,000.00	\$6,000.00		\$5,000.00	
	218	Repairs & Maintenance	\$7,000.00	\$10,000.00		\$10,000.00	
	219	Electrical	\$11,000.00	\$11,250.00		\$12,500.00	
	220	Water Service	\$4,200.00	\$4,200.00		\$4,200.00	
	221	Sewer Service	\$1,250.00	\$1,250.00		\$1,250.00	
	222	Heating Oil	\$10,000.00	\$10,000.00		\$10,000.00	
53	313	Supplies	\$3,000.00	\$3,000.00		\$3,000.00	
55	510	Miscellaneous	\$5,000.00	\$5,000.00		\$5,000.00	
		Total	\$47,450.00	\$50,700.00	-6.4%	\$50,950.00	-4.7%
Service Account E6-604		Information and Technology					
Account Number		Descriptions					
52	210	Contract Services	\$17,280.00				
	218	Repairs & Maintenance	\$2,000.00				
		Total	\$19,280.00				
Service Accounts Total		\$125,230.00	15.7%	\$108,200.00	0.2%	\$107,950.00	29.7%
Five Year Average		\$105,216.00	4.3%				



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

Debt Service Budget

The easiest budget to create this year was the Debt Service Budget as we retired our last bond in November 2014. Therefore, there is no resources allotted for this budget area.

The only additional note that I would like to make is that this is the perfect time to look at funding long range projects through debt service. As the economy rebound and new taxable value is found, and commodities that can be found at better prices through economy of scale, we need to address areas that we have neglected because of price. This comment is mostly directed at a possible road bond in future years. I have included my proposed road improvement plan for your review.

Town Manager Budget Plan
FY 2016

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Debt Service E7-701							
Debt Service							
Account Number		Descriptions					
52	210	Contract Services	\$0.00	\$10,949.00		\$11,576.39	
		Total	\$0.00	\$10,949.00		\$11,576.39	
Debt Service Total			\$0.00	\$10,949.00	-5.4%	\$11,576.39	-7.5%
Five Year Average			\$9,575.43		-24.0%		



Town of Boothbay
Office of the Town Manager
James D Chaousis II

To: Board of Selectmen
From: James D Chaousis II
Date: 12/11/2013
Sub: Road Improvement Proposal

I was working on a road improvement proposal to bring to the Selectmen for this budget cycle. I have decided to remove the proposal from my official budget plan due to the controversy that surrounded the TIF and the possibility of the TIF being reintroduced. I would like to submit my proposal informally for consideration in future years.

The Problem

The town has 40.6 miles of local roads. We average a 2 miles of road repair per year. The lifespan of a road is about 15 years. Based on all of those facts, we are falling behind on road maintenance every year. At this pace every road in town will be resurfaced every 20.3 years but that is not a reality. We resurface roads based on condition. Some roads wear poorly and need maintenance more often, which worsens the rate of repair.

How do we fix roads on a regularly occurring pattern that is within the lifespan of a road without burdening the tax payer?

Economy of Scale

The largest factor in paving is tonnage. The more tons of asphalt used in one place, the lower the price per ton. The Town of Boothbay does very small paving projects. \$250,000 is a very small job in the paving world but \$1,000,000 is more attractive. With every paving job comes mobilization cost. When larger jobs are done, the mobilization cost is paid once and saves money. I drew up a schedule of what a \$1,000,000 paving job would look like with bonded money.

Results

This plan would allow us to do more roads. We would pave 11.8 miles of road and pay for it over 4 years. If we did this ever five years we would expedite road repairs. Roads would be resurfaced every 17.2 years instead of 20.6, for an increase in efficiency of 15%. We would have focused on the following list of roads (by priority):

Back River	2.2 Miles
Butler	0.7 Miles
Back Narrows	1.0 Miles
Industrial Park	0.6 Miles
Hardwick Road	0.6 Miles
Beath Road	0.8 Miles
King Phillips	2.4 Miles
Pressley Drive	0.6 Miles
Pleasant Cove	1.0 Miles
Paradise Point	0.8 Miles
Middle Road	0.5 Miles



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year	Date	Revenue	Expense	Principal	Rate	Interest	Total Payment	FY Totals	Notes
2015		211,500.00							2015 LRAP
		58,000.00							2015 Road Appropriation
			211,500.00						Road Prep expense 1st interest payment
	5/1/2015					16,866.25	16,866.25	16,866.25	Pay 2015 Interest
2016		211,500.00							2016 LRAP
		58,000.00							2016 Road Appropriation
			279,000.00						Execute 11.8 miles (62,304 ft) of paving
	11/1/2015			250,000.00	3.00%	16,375.00	266,375.00		Loan Payment
	5/1/2016					12,625.00	12,625.00	279,000.00	Loan Payment
2017		211,500.00							2017 LRAP
		58,000.00							2017 Road Appropriation
			271,125.00						FY Expense
	11/1/2016			250,000.00	3.30%	12,625.00	262,625.00		Loan Payment
	5/1/2017					8,500.00	8,500.00	271,125.00	Loan Payment
2018		211,500.00							2018 LRAP
		58,000.00							2018 Road Appropriation
			262,812.50						FY Expense
	11/1/2017			250,000.00	3.35%	8,500.00	258,500.00		Loan Payment
	5/1/2018					4,312.50	4,312.50	262,812.50	Loan Payment
2019		211,500.00							2019 LRAP
		58,000.00							2019 Road Appropriation
			254,312.50						Loan Payment
	11/1/2018			250,000.00	3.45%	4,312.50	4,312.50	254,312.50	
Total		1,347,500.00	1,278,750.00	1,000,000.00		84,116.25		1,084,116.25	



Town of Boothbay
Office of the Town Manager
James D Chaousis II

Fiscal Year 2016

Insurance Budget

The Insurance Budget includes all insurance including unemployment, workers compensation, public official's liability, and property and casualty insurance. The Insurance Budget has small fluctuations over time budget are just reflections of the town's safety and employment record.

I am requesting an increase in Property and Casualty protection insurance but it is not directly related to the town's safety record, which is great. I predict that the insurance world will have some uncertainty and room to navigate may be necessary.

Town of Boothbay Budget FY2016		FY 2016 Proposed	% Change	FY 2015	% Change	FY 2014	% Change
Insurances E9-904		Unemployment Ins					
Account Number		Descriptions					
52	210	Contract Services	\$2,200.00	\$2,200.00		\$2,000.00	
		Total	\$2,200.00	\$2,200.00	10.0%	\$2,000.00	9.8%
Insurances E9-905		Workers Comp Ins					
Account Number		Descriptions					
52	210	Contract Services	\$20,000.00	\$20,000.00		\$21,000.00	
		Total	\$20,000.00	\$20,000.00	-4.8%	\$21,000.00	0.0%
Insurances E9-906		Public Officials Ins					
Account Number		Descriptions					
52	210	Contract Services	\$1,000.00	\$1,000.00		\$1,000.00	
		Total	\$1,000.00	\$1,000.00	0.0%	\$1,000.00	0.0%
Insurances E9-908		Property and Casualty Ins					
Account Number		Descriptions					
52	210	Contract Services	\$28,000.00	\$25,000.00		\$24,000.00	
		Total	\$28,000.00	\$25,000.00	4.2%	\$24,000.00	0.0%
Insurances Total			\$51,200.00	\$48,200.00	0.4%	\$48,000.00	0.4%
Five Year Average			\$48,244.20		0.1%		