



For Office Use Only	
Permit # _____	Fee _____
Map# _____	Lot# _____
Date Received _____	
Date Paid _____	Receipt # _____

Town of Boothbay

1011 Wiscasset Rd.
P.O. Box 106
Boothbay, Maine 04537-0106

SHORELAND ZONING PERMIT APPLICATION

Owner's Name _____ Date _____

Applicant's Name (if different) _____

Property Address _____

Owner's Mailing Address (if different) _____

Telephone (Home) _____ (Bus.) _____ (Cell) _____

Contractor _____

Contractor's Address _____ Telephone _____

Tax Map _____ Lot _____

Zoning District (Check all that apply): General Residential Special Residential Village
 C1 C2 C3 Industrial Maritime Watershed Overlay Shoreland Overlay

SIGNATURE REQUIRED

I verify that I am submitting all of the required submittals indicated, as appropriate to this project, on this checklist and I acknowledge that failure to submit all of these requirements may result in my application not being accepted and/or may extend the length of time needed to review the project.

I certify that if this application is granted, I shall conform to the provisions of all Codes and Ordinances for the Town of Boothbay as they may be interpreted by the Municipal Officers. All permits will be void unless operations there under are significantly completed within one (1) year after the date of permit. Signing authorizes inspections necessary to issue permit, as well as, all inspections necessary to ensure compliance throughout the building process.

Applicant Signature _____ Date _____

Signature of: Home Owner -or- Agent (if Agent, Letter of Authorization from owner's required)

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Property Owner's Taxes are paid? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature of Town Tax Collector required _____	

**PROJECT DESCRIPTION
(Required Information)**

1. Description of property including a description of all proposed construction: land clearing, road building, septic systems, and wells. _____

2. Estimated Cost of Project _____ Existing Use of Property _____
3. Frontage on road (ft) _____ Lot Area (sq ft) _____
4. Sq. ft. of lot to be covered by non-vegetated surfaces _____
5. Height of proposed structure _____

The following information is required if you are expanding a portion of the existing structure(s), which are less than the required setback.

1. Floor Area
 - Total floor area of portion of structure which is less than required setback as of 1/1/89:

 - Floor area of expansions of portion of structure which is less than required setback from 1/1/89 to present: _____
 - Floor area of proposed expansion of portions of structure which is less than required setback: _____
 - Percentage increase of floor area of actual and proposed expansions of portion of structure which is less than required setback since 1/1/89: _____
(% increase – B+C/A x 100)
2. Total Volume
 - Total volume of portion of structure which is less than required setback as of 1/1/89:

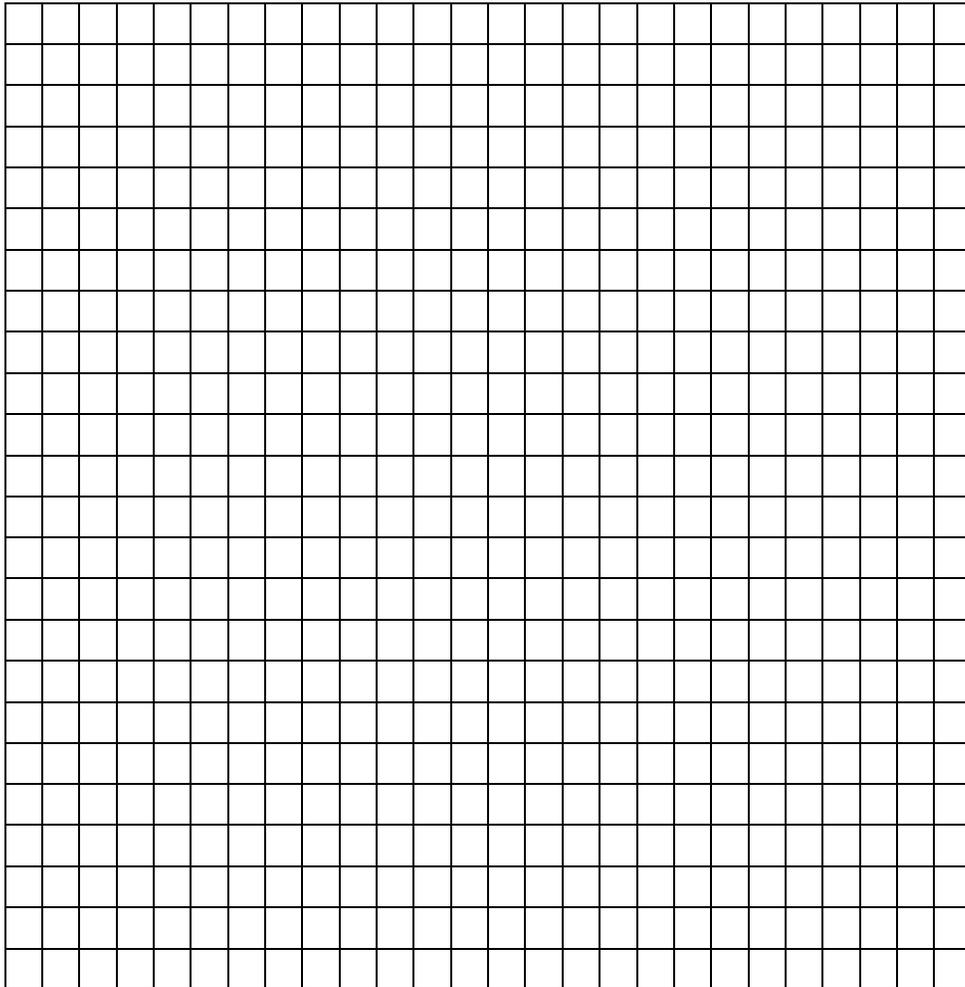
 - Volume of expansions of portion of structure which is less than required setback from 1/1/89 to present: _____
 - Volume of proposed expansion of portion of structure which is less than required setback:

 - Percentage increase of volume of actual and proposed expansions of portion of structure which is less than required setback since 1/1/89: _____
(% increase – B+C/A x 100)

SITE PLAN
(Required Information)

- A. Lot lines
- B. Area(s) to be cleared of trees and other vegetation
- C. Location of proposed wells, septic systems, and driveways
- D. Areas and amounts to be filled or graded
- E. Exact position of proposed structures, including decks, porches, out buildings. Use accurate setback distances from shoreline, side and rear property lines
- F. For all expansion work to existing structure(s), distinguish between existing structure(s) and proposed expansion

For all projects involving filling, grading, or other soil disturbance you must provide a soil erosion control plan describing the measures to be taken to stabilize disturbed areas before, during and after construction.



NORTH  SCALE: _____ = _____ FT.

TOWN OF BOOTHBAY

****Applicant is advised to consult with the Code Enforcement Officer and appropriate State and Federal agencies to determine whether additional permits, approvals, and reviews are required.**

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This Application is: **Approved** _____ **Denied** _____

If Approved with conditions - The following conditions are prescribed: _____

If Denied – Reason for Denial: _____

IN APPROVING A SHORELAND ZONING PERMIT, THE PROPOSED USE SHALL COMPLY WITH THE PURPOSES AND REQUIREMENTS OF THE SHORELAND ZONING ORDINANCE FOR THE TOWN OF BOOTHBAY.

Code Enforcement Officer

Date

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Inspection Check List

- Prior to clearing and excavation
- Prior to foundation pour
- Prior to final landscaping
- Prior to occupancy