

Board of Selectmen

Charles R. Cunningham, Chair
Steven Lewis, Vice Chair
Douglas Burnham
Stephen W. Ham
Dale Harmon

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting
Monday, January 28, 2013
7:00 PM
MINUTES**

1. The Selectmen started budget workshops at 5:30 pm. They reviewed the proposed budget amounts for General Government, Public Safety, Public Works, Capital Improvements, General Assistance, Service Account, Debt Service, and Insurances. Mike Alley, Chief Spofford, Pete Ripley, and Dan Bryer assisted the discussions on their departments.

The Selectmen scheduled further discussions with BRAS, BRRDD, BRCTV.

The Selectmen also reviewed funded requests from the Cemetery District, Library, Chamber of Commerce, Historical Society, Nursing Association, American Legion, New Hope for Women, MMCA, and other requests.

A 5:30 pm workshop is scheduled for further budget review.

2. **Call Meeting to order:** Chairman Chuck Cunningham called the meeting to order at 7:00PM after the budget workshop.
Present: Charles Cunningham, Steven Lewis, Douglas Burnham, Stephen Ham, Dale Harmon and Town Manager James Chaousis II
3. **Pledge of Allegiance**
4. **Public Hearing:** General Assistance Ordinance Appendix C (Housing Maximums) Annually the Town has to vote to accept this dollar amount. Steve Lewis made a motion to accept the MMA recommendation dollar amount granted as the Housing Maximum from 10/01/2012 through 09/30/2013 and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
5. **Approve minutes:** Dale Harmon made a motion to approve the minutes of the 01/14/2012 meeting as presented and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**
6. **Public comment:**
7. **Reports:**

a. St. Andrews Task Force – The 36 page Ivantage commission study is now on the website as well as the Boothbay Register Website. The study does not support the Lincoln County Health Care study and it does think that St. Andrews can be a viable hospital. The Study has been given to Lincoln County Health Care and at this time the Task Force is just waiting for a response.

b. Standing Board vacancies – There are two open seats on the Appeals Board and one on the Planning Board, the positions have been advertised and two applications have been received for the Planning Board (Alex Rioux and Martin Page) none received so far for the Appeals Board. It was decided to wait a little longer and see if any more applications come in before making any decisions.

c. BOA letter – The Selectmen were given a copy of a letter from the Board of Appeals written after the BOA held a recent workshop and had reviewed some of the ordinances.

d. Town Meeting Schedule – Nomination papers will be available next week for the positions that will be open this year.

e. Annual Report – Mr. Chaousis asked for suggestions for pictures for the front and back covers of the report as well as dedications and memoriams.

f. Wharves and Weir Review – Washburn and Doughty need to put in new ways and can not do this with a boat in the building and for financial reasons do not want to be without a boat in the building for a long period of time. Although no application has been received yet, the Harbor Master and CEO have informally looked the location over and are not expecting any problems. An official application can not be received until the DEP and Army Corp permits are received. Although the town has streamlined its process so that the Planning Board and Selectmen can now do their reviews concurrently, they can not start their process until the outside agencies are through with theirs. Mr. Chaousis recommended implementing a parallel review process with the outside agencies to speed up the process. Mr. Cunningham said he thinks there have been problems with parallel reviews in the past.

g. Department Head reports – Mr. Chaousis shared with the Selectmen a spreadsheet he prepared showing the impact the proposed State budget could have on the town. Dog Registrations are due by Feb. 1st or you will have to pay an additional \$25 fine on top of the regular fee. The 2nd property tax payments are due the middle of next week. On February 11th there will be a Public Hearing about the Water System Trustee vote. Nomination papers will be available by February 8th. Assessing has finished the Turn around document, there were 35-40 sales in the last year, and they matched closely to what was assessed. The Assessing office is finishing up work on the Bette, Better project. The CEO's office has Zero pending permits. The BOA granted a variance for the Coburn House. On Feb 8th there will be a contractor's class on Erosion control. The Planning Board in conducting an on going review of the Zoning Ordinance.

7. Old Business: Tax Foreclosures – Mr. Chaousis has added two more properties to the list that the Selectmen were given at the last meeting. One is a re-purchase but it has not been very successful, the other one was foreclosed on a couple of years ago but nothing has been done with it yet. An abutter would like to buy it, but it has to go out to bid and can not just be sold.

If the properties are put on a tax sale list and some one comes in and wants to repurchase their property they can do so right up until it is sold. The town does not really want to take some ones home or to make money; the town just wants to get these properties back on the tax rolls.

The Selectmen instructed Mr. Chaousis to proceed with placing these properties on a tax Sale list.

8. New Business:

a. Local Plumbing Inspector Appointment – Dale Harmon made a motion to appoint Dan Bryer Jr. as Boothbay’s Plumbing Inspector and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**

b. FY 2014 Budget Process – Mr. Chaousis said the Budget Process is right on track. The Selectmen will meet at 5:30 again on 02/11/2013 to hold another Budget Workshop before their regular meeting.

9. Public Comment:

10. Review Warrants and sign: Steve Lewis made a motion to review the warrants and sign them and Steve Ham seconded the motion. **Vote: 5-0 in favor.**

11. Adjourn meeting: Steve Lewis made a motion to adjourn the meeting at 8:00PM and Steve Ham seconded the motion. **Vote: 5-0 in favor.**