

Board of Selectmen

Charles R. Cunningham, Chair
Steven Lewis, Vice Chair
Douglas Burnham
Stephen W. Ham
Dale Harmon

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting
Monday, March 25, 2013
7:00 PM
MINUTES**

Chairman Chuck Cunningham called the meeting to order at 7:00PM.

Present: Charles Cunningham, Steven Lewis, Douglas Burnham, Stephen Ham, Dale Harmon and Town Manager, James Chaousis II

1. Pledge Allegiance to the Flag

2. Eileen King – AOS 98 School Superintendent, FY 2014 School Budget
Presentation: Eileen King and School Board members Brian Blethen and Stephanie Hawke talked about the school budget for the FY 2014. She reviewed the Expenses and the Revenues; she discussed the areas where there are increases and decreases. She talked about reinstating the Industrial Arts program and a new program called STEM or Science, Technology, Engineering and Math, they will even offer a special diploma in this category. Also built into the expenses is money (\$185,000) to go towards retirement if the Governor's budget goes through and this which is currently funded through the state is taken away. The Assessment to the town of Boothbay is up this year by 2.18%.

Also discussed was the possibility of Wiscasset joining the AOS which does not seem like a possibility at this point in time. They are considering trying to go it on their own. The mentoring program was also discussed; it is still going and doing good.

3. Bob Mitchell and James Hanna – Mr. Mitchell and Mr. Hanna both own property, the old Fire House and the building next to it "Prints Charming". They are both concerned about the proposed sidewalk project. If a raised sidewalk is placed in front of their businesses, it would eliminate their parking spaces, drainage problems, water run off problems, cause problems with snow plowing, and they have concerns with liability issues if someone falls off it in front of their property.

Mr. Chaousis said that MDOT has worked drainage into the plans for the sidewalk that is not an issue. Mr. Chaousis also said that as long as the sidewalk is built to the specifications and the specifications are built to ADA standards, which they will be then there should not be any liability issues.

Mr. Hanna said that if there is no parking in front of his business that he is out of business. The parking behind those two building is only enough space for the owners and the apartment renters. There are not enough spaces for customers.

Chuck Cunningham and Dale Harmon both said if it takes a squeaky wheel to get MDOT to change their mind about the raised sidewalk in front of those buildings that the Selectmen should complain. Chuck Cunningham said he personally would not support the project if it would put two businesses out of business.

Chuck Cunningham made a motion for the Board of Selectmen to draft a letter to MDOT that the sidewalk in front of Prints Charming and the Old Fire House, 106 and 1010 Wiscasset Road be flush with the road and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

4. Mike O'Donnell, O'Donnell & Associates, Mapping Proposal – Boothbay's current Tax Maps and Zone Map were done by different companies, the Zone map was done on old software and can not be updated.

Maine GIS is taking new ortho pictures of this region this summer. So after they do them, it would be a good time to do new GIS maps of the town that could be used over the Google maps.

Mr. O'Donnell gave a presentation of maps and how they could look, how much detail you would be able to see on them, the ease of using them and updating them.

Tax maps and the Zone maps could be updated every year. They would be done in a way that would make the legends and colors very clear and easy to read and use.

Maine GIS plans to have the new maps out this October. O'Donnell could work on the maps this winter and have them ready by April 2014. The cost would be \$27,000 to create new maps, \$8,000 to revise the tax maps for 4 years and then there would be a yearly fee going forward to update each year. The information could be put on a CD and the town could take it to a different map maker if they wanted to switch to a different company in the future.

Steve Lewis made a motion to contract with O'Donnell and Associates to create new Maps and to revise the tax maps for 2010, 2011, 2012 & 2013 and to authorize James Chaousis to sign the contract for \$35,000. Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

5. Public Comment –

6. Approve minutes – Steve Lewis made a motion to approve the minutes of 02/25/2013 and 03/11/2013 with one change to the 02/25/2013 minutes and Steve Ham seconded the motion. **Vote: 5-0 in favor.**

7. Reports –

a. St. Andrews Task Force: the last meeting was cancelled because of the storm. The public meeting last Wednesday held by Lincoln County Health was a nice presentation, they are firm on not getting a license to allow the ambulance to the clinic. Steve Lewis said this is because the insurance company's won't pay.

b. Comp. Plan – They are still meeting every 2 weeks. Their first draft of the Transportation section is put together.

c. Grid Solar Back up Generators – They are looking for property to lease to locate 2-3 back up generators, they will pay \$100 per month, they need approximately 10x25' space, a multi year lease, they would run maybe 4 to 10 hours per year. Steve Lewis asked if the Town were to lease them space at the Fire Station and Transfer Station if they could work into the deal that the town could use them in the winter if the power went out to keep the fire station and transfer station going. Mr. Chaousis said he would check on it. Mike Tomacelli said if they needed another location, he might be interested.

d. 2009 CDBG Grant Status – issues were found to put this into compliance so the town is off the hook for this and a better relationship has been forged with Biovation.

e. Tax Sale Bid – The ad will go in the newspapers the first week in April, the properties to be sold the first week in June. The owners can still come forward and buy back the properties, it isn't too late.

f. Wharves and Weir application – there are two of these coming up soon

g. Petitions and Ordinances changes – There are two people circulating petitions, David Stimson and Judy Doore neither has brought them into the office yet. They each need to collect 188 signatures. The Ordinance changes the Planning Board has been working on have not been reviewed by the Town's attorney and there is not time enough to get them on the warrant for the town meeting. Chuck Cunningham suggested holding a special town meeting on the same day as the regular town meeting as the requirements for a special town meeting allow for a shorter time period of posting ahead.

h. Department Head Report – The Business membership with the YMCA has started, The PWD put some floats in the water at Murray Hill and has started cutting. The Board of Appeals has a meeting this Thursday and is planning a future training jointly with the Planning Board. The Business office sent out reminder letters recently. The town report is being worked on. The CEO is working with the BRWD a workshop about the Phosperous Standards that they would like to see used in the Water Reservoir District.

8. Old Business –

a. Revenue Sharing Resolution: Steve Lewis made a motion to adopt the resolution that Mr. Chaousis drafted on Revenue Sharing and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

b. Internal Control Policies: Chuck Cunningham said he felt there should be a reference to the state statute that governs Selectmen since their role is spelled out by state law. Steve Lewis made a motion to adopt the Internal Control Policies with the addition of a reference to the State Statute that governs Selectmen and Steve Ham seconded the motion. **Vote: 5-0 in favor.**

c. Annual Town Meeting Warrant: Mr. Chaousis mentioned to the Selectmen that Article 20 is worded very carefully and that hopefully they will have the numbers to put in it by May 6th. Steve Lewis made a motion to approve the warrant for the Annual Town Meeting on May 6, 2013 and Dale Harmon seconded the motion.

Vote: 5-0 in favor.

9. New Business –

a. Resignation: Mr. Chaousis said that Amber Jones in the front office has resigned her position and will be leaving in about one month. He would like to hire two part time people at least for the next six months until he decides what to do. This will allow a lot more flexibility for the summer months.

b. Selectmen's meeting time – Steve Lewis said he would like to revisit the meeting time of the Selectmen. After being called away from the last meeting, he realized how hard it is going to be for him to keep getting coverage on Monday nights, especially after the ER closes and he would like to reconsider the idea of Tuesday nights. Chuck Cunningham said there is no way he can meet on Tuesdays. After a fairly lengthy discussion, it was finally decided to try and meet on Wednesday nights. Although Southport Selectmen meet on Wednesday's, they meet at 5:PM and are usually done before the Boothbay Selectmen's meeting would start at 7:00PM. Steve Lewis made a motion that starting June 1st the Selectmen move their meetings to the 2nd and 4th Wednesday's of each month and Chuck Cunningham seconded the motion. **Vote: 5-0 in favor.**

10. Public Comment –

11. Review Warrants and sign – Steve Lewis made a motion to review the warrants and sign them and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

12. Adjourn the meeting – Steve Lewis made a motion to adjourn the meeting at 10:30PM and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**