

**Board of Selectmen**

Charles R. Cunningham, Chair  
Daniel E. Harris, Vice Chair  
Douglas Burnham  
Stephen W. Ham  
Steven C. Lewis

**Town Manager**

James D. Chaousis II



**Town of Boothbay  
Board of Selectmen Meeting  
Monday, April 23, 2012  
7:00 PM  
MINUTES**

1. **Call Meeting to order:** *Chairman, Chuck Cunningham called the meeting to order at 7:00PM.*  
**Present:** Steve Lewis, Daniel Harris, Chuck Cunningham, Steve Lewis, Douglas Burnham and Jim Chaousis II
2. **Public Hearing – Route 27 Sidewalk Project:** Mr. Chaousis gave a brief history of the project. The plan is to create a sidewalk from the schools to the Clifford Playground and a grant (80/20 match) has been obtained, Sebago Technics has been hired as the engineer. There have been two previous public hearings and the minutes are available in the town office. The main concern expressed was having a cross walk at the common and the traffic in that area. People have safety concerns. There was a brief discussion about signage, lights, etc to help make the area safe to cross.
3. **Public Hearing – Liquor License Renewal for Lobsterman’s Wharf, Map U16/lot 1 at 224 Ocean Point Road in East Boothbay.** William F. Murphy applying for renewal of liquor license (Restaurant/Lounge Class XI), Malt, Spirituous & Venous.  
This is a rush as the current license runs out the end of this month. There are no issues or complaints with this application. Douglas Burnham made a motion to approve the application as presented and Steve Ham seconded the motion.  
**Vote: 5-0 in favor.**
4. **Eileen King, Boothbay-Boothbay Harbor CSD Superintendent –** Ms. King handed out a report (attachment A) of revenues and expenses for the coming year. There is a 6% increase in expenses. A large chunk of this is for fuel (\$30,000). This means for Boothbay a 1.75% increase or \$87,000. There were some questions on the Capital reserves and how they can be spent. Ms. King talked about what has been done to try and keep expenses down and why some of the revenues are down. Ms. King also handed out a report (attachment B) showing a 10 year comparison of the number of students, revenues and expenses.
5. **Approve minutes –** Steve Lewis made a motion to approve the minutes of the 04/09/2012 meeting as presented and Doug Burnham seconded the motion.  
**Vote: 5-0 in favor.**
6. **Public Comment –**
7. **Reports –**

- a. **Comp Plan/Industrial Park Plan Committees:** No appointments are being made yet; a list is being kept of all volunteers.
  - b. **Boothbay Region Water District Cost Sharing:** A draft is being created to streamline this process and make less paperwork.
  - c. **Wharves and Weirs:** Joe LeBlanc sent an email saying how much he liked the new way of doing this and how smooth his recent application went through the process.
  - d. **Murray Hill Boat Ramp Improvements:** The Coastal Maine Botanical Gardens at the request of Mrs. Phillips has done some planting at the Murray Hill Boat Ramp and some positive comments have already been received.
  - e. **Annual Town Meeting:** The warrant has been posted.
  - f. **Rising Challenge Forum:** A letter has been received from the Town of Wiscasset on the Rising Challenge Forum.
  - g. **NOAA grant:** The Back Narrows culvert issue has grown and the plans may be pushed back to next year, a grant will allow for more work to be done and the wetlands improved for the same costs.
  - h. **Audit/Paving RFP's:** RFP's for the audit are due this Friday. The Selectmen will meet on Monday April 30, 2012 at 4:30 to open and review them.
  - i. **Department Head Reports:** The public works crew has put a lot of time/work in to fixing up Knickerbane. There will be a special emergency meeting of the Planning Board on Wednesday, April 25<sup>th</sup> to work on the application from the Center Café. The front office is getting ready for the Town meeting. Mr. Chaousis said he had a letter from the Coast Guard agreeing with the town that the boat belonging to Mr. McLellan is not a hazard, nor has it been abandoned. John Ziegra contacted the Town Manager about the great job he believes the Public Works crew is doing.
8. **Old Business –**
- a. **Administrative Code Review Committee:** At the last meeting Bruce Bowler was appointed to this committee and has asked to have his name removed from this committee. Chuck Cunningham made a motion to rescind the appointment of Bruce Bowler to the Administrative Code Review Committee and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
9. **New Business –**
- a. **MDOT Capital Plan 2014-2015:** Mr. Chaousis has submitted a plan with three issues that need to be worked on; #1 The Route 27 Sidewalk project, #2 to restructure a section of Rt 96 in the village, and #3 to improve the visibility, drainage, etc. on Rt 96. Doug Burnham made a motion to ratify the signing of the plan Mr. Chaousis submitted and Steve Lewis seconded the motion. **Vote: 5-0 in favor.**
  - b. **MCEDD representatives:** Steve Lewis made a motion to re-appoint Jim Chaousis and Chuck Cunningham as representatives to MCEDD and Dan Harris seconded the motion. **Vote: 4-0 in favor.** Chuck Cunningham abstained from voting.

- c. **LCRPC representatives:** Dan Harris expressed his concern that this committee does basically the same job as other organizations and he would like to see one committee do the work instead of several committees. Steve Lewis made a motion to appoint Jim Chaousis to this committee for one year and for Mr. Chaousis to report back to the Board of Selectmen if there is a need for this. Steve Ham seconded the motion. **Vote: 5-0 in favor.**
  - d. **Public Float Policy:** Mr. Chaousis asked if there should be a policy as to when the public floats are put in the water. Doug Burnham said they should definitely be in by April 15<sup>th</sup>, the earlier the better for the clambers, wormers, etc that use the floats. Chuck Cunningham suggest that it be a recommendation that the floats at Knickerbocker go in between April 1<sup>st</sup> and April 15<sup>th</sup> keeping in mind storm concerns and all other floats in by Memorial Day.
10. **Public Comment** – Kathy Sherrill asked about the personal use of the town credit card, she said there are still a lot of rumors around that it was used more than once this way and she wanted to hear the truth directly from the Selectmen. The Selectmen assured her it was only used for personal use once and they were satisfied the way the situation was dealt with.

Mike Tomacelli asked about the emergency meeting about the Center Café. Mr. Chaousis said the Planning Board was made aware of the ordinance reference. The business was not in operation for over one year so Planning Board approval was needed.

Chuck Cunningham thanked Daniel Harris for his service to the Town and the Board of Selectmen and said what a pleasure it was to have worked with him. This was Dan's last selectmen's meeting as he is not seeking re-election this year.

**11. Review Warrants and sign –**

- 12. Executive Session** – Steve Lewis made a motion at 8:45PM to go into Executive Session pursuant to 1 MRSA §405 (6)(A) Personnel Matters and not to return to public session. Steve Ham seconded the motion. **Vote: 5-0 in favor.**

Minutes submitted by  
Sherry Tibbetts  
Secretary