

**Board of Selectmen**

Charles R. Cunningham, Chair  
Daniel E. Harris, Vice Chair  
Douglas Burnham  
Stephen W. Ham  
Steven C. Lewis

**Town Manager**

James D. Chaousis II



**Town of Boothbay  
Board of Selectmen Meeting  
Monday, April 30, 2012  
4:30 PM  
MINUTES**

1. **Call Meeting to order:** *Chairman, Chuck Cunningham called the meeting to order at 4:30PM.*  
**Present:** Steve Lewis, Steve Ham, Daniel Harris, Chuck Cunningham, and Jim Chaousis II
2. **Old Business –**
  - a. **Auditing Services RFP:** Proposals from Ron Beaulieu (\$7,498), Berry, Talbot, and Royer (\$9,750), Runyon, Kersteen, Oulette (\$11,500), Purdy, Powers & Company (\$9200), RHR Smith (\$7,000), William Brewer (\$9,000), and Oulette & Associates (\$11,000) were received according to the RFP procedure. The BoS debated the pros and cons of all proposals. Chuck Cunningham made a motion to award the auditing services to Berry, Talbot, and Royer according to their proposal, for a two year contract. Steve Ham seconded the motion. **Vote: 4-0 in favor.**
3. **New Business –**
  - a. **Resignations:** Jim Chaousis supplied the BoS with resignations from Geoff Smith and Justin VanDongen. Steve Lewis made a motion to accept the resignations. Chuck Cunningham seconded the motion. **Vote: 4-0 in favor.**
    - i. Chuck Cunningham made a motion to enter into Executive Session pursuant 1 MRSA§ 405 (6)(A) Personnel. Steve Lewis seconded the motion. **Vote: 4-0 in favor.** (Entered Executive Session approximately 4:50 pm)( Exited Executive Session approximately 5:10 pm)
  - b. **Assessing Services:** Jim Chaousis informed the BoS that a formal process has been started to solicit Assessing services for the town. The board informally agreed with this process.
  - c. **Code Enforcement:** Jim Chaousis informed the BoS that a formal process to hire a new Code Enforcement Officer has been started. There was discussion on how the structure of a hiring committee would work for this position. The board informally decided to have a hiring committee consisting of the Town Manager, BRWD Manager, and a Planning Board representative.

Minutes submitted by James D Chaousis II