

**Board of Selectmen**

Steven Lewis, Chairman  
Dale Harmon, Vice Chair  
Douglas Burnham  
Charles R. Cunningham  
Stephen W. Ham

**Town Manager**

James D. Chaousis II



**Town of Boothbay  
Board of Selectmen Meeting  
Wednesday May 14, 2013  
7:00 PM  
MINUTES**

**Present:** Steve Lewis, Dale Harmon, Douglas Burnham, Charles Cunningham, Stephen Ham, James Chaousis and for the Workshop Mike Alley

- 1. Road Prioritization Workshop (6:00PM):** Discussed were the roads on the priority list: North end of Back River, Beath Road and Back Narrows Road. Steve Ham said since he lives on Back Narrows and Steve Lewis lives on Beath they should not have as much influence in the decision of which road to do this year as the others on the board or it could be seen as a conflict of interest. Mr. Chaousis and Mr. Alley suggested Back River Road this year, Beath Road next year and Back Narrows Road last. Mr. Chaousis said Back Narrows should not be done until after the culvert project is finished. They discussed the pros and cons of which road to do first, the condition of the roads and the use of the roads. It was decided to do the culvert project on Back Narrows then pave that road this year, Beath Road in 2015 and Back River Road in 2016.

Next discussed was a list of roads to think about discontinuing. Mr. Chaousis presented the Selectmen with a list of 8 roads and said there is one more that should be added to the list. Some of these roads only have one house on them or are just a few hundred feet long. This will be discussed at the next meeting.

- 2. Pledge of Allegiance:**
- 3. Public Hearing – Ocean Point Inn & Restaurant (7:00PM):** map U3 lot 23, located at 191 ocean Point Road, renewal of liquor license Class I-A, Malt, Spirituous, & Venous, and Innkeepers license. This is a renewal and the Town has no issues with this application. Doug Burnham made a motion to approve this application as presented and Dale Harmon seconded the motion. Vote: 5-0 in favor.
- 4. Public comment:**
- 5. Barclay Shepard & Bill Smith, Woodchucks:** The Woodchucks are asking the town to lease them a piece of town land, approximately 1 acre in size to store their wood. They would like to erect a large tarp that will keep the wood

dry, so they won't be trying to deliver frozen wood this winter. They need space to store logs and cut them as well. Mr. Chaousis suggested a piece of land beyond the playground. The Selectmen have concerns about the equipment being near a playground. The Selectmen would like to think about this and see if another piece of town property might be more appropriate. They would like to support the Woodchucks if possible. This will be discussed again in 2 weeks.

6. **Minutes:** Chuck Cunningham made a motion to approve the minutes of the May 23, 2014 meeting as presented and Dale Harmon seconded the motion. Vote: 5-0 in favor.

## 7. Reports:

- a. **Annual Town meeting** – The TIF was approved and Mr. Chaousis wanted the Selectmen's consent to send it off – the Selectmen said to go ahead and do this. It was approved to give the Smith property to the Land Trust and this will be done at the next meeting. It was approved to go to a referendum vote next year instead of a regular town meeting but the Selectmen have the right to decide which they want to do. Approved was renting the old land fill but the Stables are not ready yet to lease the property.
- b. **BCA 250<sup>th</sup> celebration** – Dawn Gilbert was present to discuss serving beer and wine at the Seafood festival scheduled for the Friday night of the celebration. A large tent will be set up with a roped off area for the alcohol and that will be limited and monitored. There will be a police presence. This will be a catered event and covered under the insurance of the caterer. The caterer will be Goingsking Inc. D.B.A. McSegulls Restaurant. Chuck Cunningham made a motion to allow the sale of beer and wine for this one function celebrating Boothbay's 250<sup>th</sup> anniversary by Goingsking Inc. DBA McSegulls Restaurant and Dale Harmon seconded the motion. Vote: 5-0 in favor.
- c. **Time Warner** – Although it says on the bottom of the bill to call the local town office with complaints, the town cannot do anything; they have no influence on the rates. The town has been getting a fair amount of complaints. Ms. Winchenbach will be invited to a meeting in June.
- d. **Harvard Kennedy School** – Mr. Chaousis has received a \$10,000 scholarship to attend this school for three weeks in June. He would like to skip the ICMA conference this year. The total cost of the school is \$12,000. The town usually spends around \$2,500 for him to attend the conference and he asked if the Selectmen would spend \$2,000 to pay the rest of his tuition fee instead. Chuck Cunningham said he believes this is a change of contract and an addendum would be needed to the contract. Steve Lewis suggested a letter of intent between Mr. Chaousis and The Selectmen might work just as well. Doug Burnham

made a motion to pay \$2,000 towards Mr. Chaousis tuition to the Harvard Kennedy School instead of paying for the ICMA conference this year and Dale Harmon seconded the motion. Vote 4-1 in favor with Charles Cunningham casting the one negative vote.

- e. **FY 2015 Appointments** – This list has been updated and is now correct. The Selectmen said they would like to talk with the Chair of each committee to see if they approve of the appointments to the committees they chair.
- f. **MCEDD Cooperative purchasing** – This agreement is for a wide variety of items from paper to salt and could save the town a lot of money.
- g. **Website update** – Laurie, Heidi and Jim are training and will be able to train others, there was a drafting meeting today and the launch date is set for 05/30/2014.
- h. **Shellfish Committee** – Mr. Chaousis spoke to Russell Pinkham and Mr. Pinkham agreed the committee may not have the power to grandfather licenses. He also feels there are other parts of the ordinance the committee needs to discuss and a meeting is scheduled in the near future. Chuck Cunningham and Steve Lewis still feel they would like to have a face to face discussion with the committee or at least Mr. Pinkham.
- i. **Department Reports** – The PWD is busy getting the spring stuff that usually takes 2 months done in one month. The office is busy getting ready for the Primary election in June and sending out 30 day notices. The Assessing office has wrapped up everything and is ready for commitment. The Lincoln County tax bill came in the mail today, it is up about \$45,000 from last year.

#### 8. Old Business:

- a. **Personnel Policy update** – As there have been no comments and no complaints about the proposed changes from employees Dale Harmon made a motion to adopt the changes to the Personnel Policy and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.
- b. **Tax Sale** – No bids were received. The taxes were paid in full on all properties. Chuck Cunningham made a motion to sign quit claim deeds on three properties identified by book and page, Book 4535 page 217, Book 4535 page 252, and Book 4535 page 233 and Doug Burnham seconded the motion. Vote: 5-0 in favor.

#### 9. New Business:

- a. **Annual Selection of Chairman/Vice Chairman** – Dale Harmon made a motion to leave as is with Steve Lewis as Chairman and Dale Harmon as Vice Chairman and Steve Ham seconded the motion. Discussion: Doug Burnham said he feels the positions need to rotate and that would make Dale Harmon Chair for this coming year. Steve Lewis said yes he believes in rotation too but should that be for one

year or two. Vote: 4-1 in favor with Doug Burnham casting the one negative vote.

**b. Public Comment:** Ryan Leighton, who covers these meetings for the Register is leaving. He is going to sail on the Charles W. Morgan on its final voyage before it resides at the Mystic Seaport Museum. He will document the voyage. It is a great opportunity for him and the Selectmen wished him well. Casey will be taking over the meetings for Ryan.

**10. Review Warrants and sign:** Chuck Cunningham made a motion to review the warrants and sign them and Dale Harmon seconded the motion. Vote: 5-0 in favor.

**11. Executive Session:** at 8:30PM Chuck Cunningham made a motion to go into Executive Session pursuant 1 MRS A § 405(6)(A) Town Manager performance evaluation and not to return to regular session. Dale Harmon seconded the motion. Vote: 5-0 in favor.

**12. Adjourn meeting:**