

Board of Selectmen

Dale Harmon, Chairman
Douglas Burnham, Vice Chair
Charles R. Cunningham
Stephen W. Ham
Steven Lewis

Town Manager

Daniel Bryer Jr.



**Town of Boothbay
Board of Selectmen Meeting
Wednesday June 8, 2016
7:00 PM
MINUTES**

Present: Steve Lewis, Steve Ham, Doug Burnham, Chuck Cunningham and Town Manager, Dan Bryer

In the absence of Dale Harmon, Vice-Chair Doug Burnham opened the meeting at 7:00PM.

Pledge of Allegiance:

Thank you: Doug Burnham thanked the Garden Club for the good job they did with the flowers around the monument and the Post Office.

Minutes: The minutes were tabled until the next meeting.

Reports: Dan Bryer said things are starting to pick up in the Business Office as seasonal people are returning. There are less tax lien properties than there were last year. The Public Works is doing the day-to-day things, no big projects at the moment, just going through the list of things that need doing. The Code Enforcement Office has 8 building permits, 2 plumbing permits and 2 sub-surface waste water permits. Although there are a fair amount of applications for this month's Planning Board meeting there is currently nothing on next month's agenda.

Hazard Mitigation Plan: Scott Campbell was present to discuss this plan. Mr. Campbell said it has already been approved by MEMA. Chuck Cunningham said he did not remember seeing the old plan and Mr. Campbell said it had been given to the previous Town Manager. Scott Campbell will be attending meetings to represent the area. Steve Lewis made a motion to adopt the Hazard Mitigation Plan as presented and to sign it and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.

Erik Carlson: Mr. Carlson is putting in a wood pellet plant in the Industrial Park and was asking if there any advantages he could get as he was within the TIF District. He has spent approximately \$450,000 to get up and running, he is hoping to finish setting up in mid-July. He has already gotten his Pine Tree Certificate from the State. With that certification he said he hopes to have 1 full time employee within the first year and four full time year round employees within 4 years. He wants to hire only local people.

The board talked about a Credit Enhancement similar to what they have with the Shipyards. Dan Bryer will put together a draft for the board to review. If a Credit Enhancement were to be offered then it would need to go before the voters in November.

Annual appointment of Chair and Vice-Chair: This was tabled until there is a full board present.

Appoint Town Clerk: Dan Bryer said he has several good candidates for the front office and may be able to make a hire next week. The Town has to have a Town Clerk so to make sure there is no lapse in the position he suggested appointing Tracy Hyson. Chuck Cunningham made a motion to appoint Tracy Hyson as Town Clerk effective 06/16/2016 until 06/31/2016 and Steve Lewis seconded the motion. Vote: 4-0 in favor.

Steve Lewis gave a big thanks to Bonnie Lewis for all she has done and suggested everyone take time to wish her well in her new endeavors.

Planning Board appointments: There is one member position and two alternate member positions open on the Planning Board. Dan Bryer said he has a couple of applications and the potential for 2 more. He will set up interviews with the Selectmen, Steve Lewis suggested Allan Bellows be involved in the interviews too.

Public Comments:

Mike Tomacelli said the Industrial Park Road needs serious help, he said this has been talked about for several years now. He said it was last paved 14 years ago. He asked if TIF funds could be used to pave the road.

Dan said he and Mike Alley have been talking about this year's paving and they are trying to piggy-back on the States paving to save money. He thinks it is possible to put something together to maybe get this done.

Tim Utley said he recently was in the memorial garden, he hopes that at some point access to the garden will be made easier and more people can take advantage of it in the future. Mr. Utley also talked about a 150 year old stone wall behind the houses being taken down near to common and said he hopes the developer will take them into consideration as development continues.

Peer Review: This has not started yet, they are waiting for more data and current data that is now being collected.

Review Warrants and sign: Chuck Cunningham made a motion to review the warrants and sign them and Steve Ham seconded the motion. Vote: 4-0 in favor.

Adjourn meeting: Chuck Cunningham made a motion at 7:35PM to adjourn the meeting and Steve Ham seconded the motion. Vote: 4-0 in favor.

Minutes submitted by
Sherry Tibbetts