

**Board of Selectmen**

Dale Harmon, Chairman  
Douglas Burnham, Vice Chair  
Charles R. Cunningham  
Stephen W. Ham  
Steven Lewis

**Town Manager**

Daniel Bryer Jr.



**Town of Boothbay  
Board of Selectmen Meeting  
Wednesday June 10, 2015  
7:00 PM  
MINUTES**

**Present:** Dale Harmon, Douglas Burnham, Charles Cunningham, Stephen Ham, Steven Lewis and Town Manager Daniel Bryer

**1. Pledge of Allegiance**

**2. Public Hearing: Robert and Robin Zwicker** – Map R7lot100-6 located at 67 Firth Drive, Boothbay, ME to construct a pier system consisting of a 4'x60' PT wood platform and stairs system, 5'x95' pier, 3'x50' aluminum ramp, and a 10'x20' PT wood float, located on the Damariscotta River.

The Selectmen have received a letter from the Harbor Master stating there are no navigational issues. There is one neighbor with a concern. The neighbor said he is worried about getting by the pier. He was at the site meeting and was happy with where it is going to be but he is worried that there is nothing in the application showing the exact location. He would like to see in writing what the distance between the float and the nearest shoreline is going to be. The Selectmen suggested he be at the Planning Board meeting when they address this application as that is more on the Planning Board side of the application than what the Selectmen need to approve. *Steve Lewis made a motion to approve this application as presented and Doug Burnham seconded the motion. Vote: 5-0 in favor.*

**3. Public Hearing: Coastal Maine Botanical Gardens, Inc.** – William Cullina, Map R4lot 109, located at 132 Botanical Gardens Drive, renewal of liquor license Class I, II, III, IV and renewal of Special Amusement Permit Class C & D.

Dan Bryer reported this is a renewal and there have been no issues and everything is in order. *Steve Lewis made a motion to approve this application with any conditions remaining if there were conditions placed on it in the past and Doug Burnham seconded the motion. Vote: 5-0 in favor.*

**4. Public Comment:**

**5. Minutes:** *Chuck Cunningham made a motion to approve the minutes of the 05/27/2015 meeting as presented and Doug Burnham seconded the motion. Vote: 5-0 in favor.*

**6. Reports:** Dan Bryer reported that the CEO is busy; they have two more wharfs and Weirs hearings as well as Septic, Plumbing and Building permits. The Assessing office is planning on having the commitment done soon. The Business office is going to file tax liens on Monday and have been working on the pre-audit. The Public Works is almost done fixing the items that needed to be fixed at the Clifford Playground. Steve Lewis asked if the Board could receive monthly financial reports.

**7. Old Business:**

**a. Joint Economic Committee Memorandum of Agreement/ committee appointments** – Two more names have been added to the list of applicants, Dawn Gilbert and Steve Reny. This now makes 7 applicants and only 4 positions. The Selectmen will interview the applicants next week and then make their appointments.

**b. Personnel Policy** – It was decided there still needed to be two small changes regarding the Time Clock and Retirement benefits. Dan would like to have Legal take a look at the policy. *Steve Lewis made a motion to accept the policy as amended with the two changes and to send notice to all employees with their next paycheck that changes would take place in thirty days and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.*

**c. Ulmer Fund Application** – The Selectmen reviewed the new Fund Application that has been created. *Chuck Cunningham made a motion to approve the new application as presented with one change (wording be added to say that any income information will remain confidential) and Doug Burnham seconded the motion. Vote: 5-0 in favor. Steve Lewis made a motion that the moratorium that had been placed on applications be lifted and the one request that has been received be asked to resubmit using the new application and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.*

## **8. New Business:**

**a. Water District Joint Grant Proposal** – Sue Mello was present representing the Water District, she is proposing a joint grant application to fix problems with run-off/erosion many caused by culverts, the grant would be a 40-60 split. Dan said the Public Works Department could do most of the work themselves. Some of the sites are Town sites, some Water District and some are private sites. Dale Harmon said he works for the Water System, but felt he could be un-biased on this topic, but would leave it up to the board whether or not he should vote on this issue. The Board gave him their support and said they felt it would be OK for him to vote on this. *Steve Lewis made a motion for the Town to go in on the grant with the Water District and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.*

**b. FY 2016 appointments** – Letters are being sent to current appointees to see if they are still willing to serve. A few more board members are needed. Appointments will need to be made next month.

**9. Public Comments:** Alan Bellows, Chairman of the Planning Board said he had heard a recent Selectmen's meetings there were concerns about the Cell Tower Ordinance that the Planning Board was working on and he came tonight to address those concerns. He referenced the Board's objectives which they forwarded to the Comp Plan Committee so the two would be in sync. He said the ordinance will stand alone and when the whole Ordinance is rewritten, this will not need to be changed and he went into a small amount of detail about the new ordinance.

Steve Lewis asked Mr. Bellows what he thought about bring Mark Eyerman in to work on the new ordinances after the Comp Plan is accepted. Mr. Bellows said he thought it was a good idea; Mr. Eyerman had a lot of knowledge.

Bill Pearson asked if the board had heard from Mr. Chaousis and if they had received any payment from him yet. The board said no, they have not had any correspondence from Mr. Chaousis. Mr. Pearson wanted to know about a comment he said Mr. Chaousis had made about paying for the Town's email account out of his own expenses. Dan Bryer said the bills are now coming to the Town. Dale Harmon said the board had no knowledge of that, but if it did than Mr. Chaousis should be paid back. If the Town receives a bill from him for such they would gladly pay him for it.

**10. Review Warrants and sign them:** *Chuck Cunningham made a motion to review the warrants and sign them and Steve Ham seconded the motion. Vote: 5-0 in favor.*

**11. Adjourn meeting:** *Chuck Cunningham made a motion to adjourn the meeting at 7:45PM and Steve Lewis seconded the motion. Vote: 5-0 in favor.*

Minutes submitted by  
Sherry Tibbetts  
Secretary