

Board of Selectmen

Charles R. Cunningham, Chair
Steven Lewis, Vice Chair
Douglas Burnham
Stephen W. Ham
Dale Harmon

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting
Monday, June 11, 2012
7:00 PM
MINUTES**

1. Call Meeting to order: Chairman Chuck Cunningham called the meeting to order at 7:00PM

Present: Charles Cunningham, Steven Lewis, Douglas Burnham, Stephen Ham, Dale Harmon and James Chaousis II

2. Public Hearings:

- a. **Allen Hospitality LLC, dba White Anchor Inn**, map R6 lot 9, Chad and Marie Mostats, located at 609 Wiscasset Road, Boothbay for new Innkeepers license. Steve Lewis made a motion to approve the application as presented and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
- b. **Five Gables Inn**, Mike and Dee Kennedy, Map U15 lot 30 located at 107 Murray Hill Road, East Boothbay, renewal of Innkeepers license. Steve Lewis made a motion to approve the application as presented and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
- c. **Water's Edge Motel and Cabins**, David Sands, treasurer, Map U10 lot 9 located at 5454 Ocean Point Road, renewal of Innkeepers license. Dale Harmon made a motion to approve this application as presented and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**
- d. **Boothbay Resort**, Map R4 lot 165, Lori and Win Mitchell located at 301 Adams Pond Road, renewal of an Innkeepers license. Doug Burnham made a motion to approve this application as presented and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
- e. **Cabbage Island Clambakes**, R9 lot 15, D. Wayne Moore, located on Cabbage Island in Linekin Bay, renewal of Special Amusement Permit Class C & D, and renewal of Liquor license Class I, II, III, and IV. Dale Harmon made a motion to approve this application as presented with any previous restrictions remaining in effect and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**
- f. **Decksz LLC, dba Ocean Point Marina**, map U17 lot 42, renewal of Special Amusement Permit Class A, B, C & D. Steve Lewis made a motion to approve this application as presented with any previous restrictions remaining in effect and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**
- g. **Boothbay Country Club LLC**, map R7 lot 2B, James Reeves, located at 33 Country Club Road, Boothbay, renewal of Special Amusement permit

Class C. Dale Harmon made a motion to approve this application as presented with any previous restrictions remaining in effect and Steve Ham seconded the motion. **Vote: 5-0 in favor.**

3. **Approve minutes:** Dale Harmon made a motion to approve the minutes of the 05/29/2012 meeting as presented and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
4. **Public Comment** – none at this time
5. **Reports:**
 - a. **Reappointment preview** – These will be ready to vote on at the next meeting
 - b. **CEO Hiring Committee** – three candidates will be asked to come back for a second interview. The second interviews will be in an Executive Session of the Selectmen on Wednesday of this week.
 - c. **Comprehensive Planning Committee** – they met last week and had a successful meeting. Their second meeting will be on June 18th. They will try to meet the 1st and 3rd Mondays. They will work with Boothbay Harbor to make sure and not miss any opportunities to join resources to save time and money. It is a good group with good representation of the various sections of the town. Kristina Ford has volunteered to help the group.
 - d. **Department Heads** – The office will be closed on 06/22/2012 for a Safety training day. The Office now has a new Safety Binder. The Public Works crew has been busy this past week rebuilding roads washed out from the recent storm. The Code Enforcement office is pretty much caught up on the back log of projects, although not up to issuing same day building permits yet. The interim CEO is working on forms. Steve Lewis made the comment he would like to see the town be as user friendly as possible to businesses. The Assessing office has performed 175 field visits. Although people are used to an assessor in the office, a lot of the work can be done remotely by computer. The Business Office will be sending out 30 day notices tomorrow. Tomorrow is also Election Day. Mooring registrations are ready to be sent out. WinXnet will be doing IT support. Jim recently attended a Customer Service Training at Central Maine Community College which was excellent. The town will be able to purchase salt cheaper this year than last by piggy backing on to the state's contract. A new Salt Shed is planned to be built this summer. The PWD recently repaired a dry hydrant and was praised by the Fire Chief for their work.
6. **Old Business:**
 - a. **Personnel Policy** – another workshop needs to be held. It was decided to hold a workshop before the next Selectmen's meeting – workshop to start at 6PM.
 - b. **BRWD CEO cost share agreement** – After a brief discussion Steve Lewis made a motion to approve the contract as written pending approval

by the Water District trustees and Dale Harmon seconded the motion. **Vote: 5-0 in favor.** Steve Lewis had questions about the termination clause and this was discussed.

7. New Business:

- a. **Personal Property Tax Collection** – The Town Manger presented the Selectmen with a list (attachment A) of small personal property tax amounts that he would like to have written off as uncollectable. Steve Lewis made a motion to write off the accounts on the list as uncollectable and Steve Ham seconded the motion. **Vote: 5-0 in favor.** Mr. Chaousis asked the Selectmen if they were interested in setting a minimum amount that they would not tax. The pros and cons of this were discussed. There is a program where bigger businesses can get a percentage of what is paid in personal property tax back from the State and the town helps with this. BETE/BETR
- b. **Comprehensive Planning Committee Appointment** – John Bertolet has volunteered to be on this committee. Doug Burnham made a motion to appoint John Bertolet to the Comprehensive Planning Committee and Steve Lewis seconded the motion. **Vote: 5-0 in favor.**
- c. **Quit Claim deed** – Steve Lewis made a motion to sign a quit claim deed for 604 Wiscasset Road as all back taxes have now been paid and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

8. Public Comment: Mike Tomacelli asked what the timeline was for the Rt 27 sidewalk project. Mr. Chaousis said a design would be sent to MDOT by the end of the month. Mr. Tomacelli also asked when the Business Friendly submission was to be sent in and Mr. Chaousis said he is aiming for October.

9. Review warrants and sign:

10. Executive Session: At 8:10PM Steve Lewis made a motion to go into executive session pursuant to 36 MRSA § 841 – Poverty abatement and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

The BOS exited executive session and voted on the poverty abatement application. Steve Lewis made a motion to deny abatement application #2012-2, Dale Harmon seconded the motion. **Vote: 5-0**

Minutes submitted by
Sherry Tibbetts, Secretary