

Board of Selectmen

Dale Harmon, Chairman
Douglas Burnham, Vice Chair
Charles R. Cunningham
Stephen W. Ham
Steven Lewis

Town Manager

Daniel Bryer Jr.



**Town of Boothbay
Board of Selectmen Meeting
Wednesday June 22, 2016
7:00 PM
MINUTES**

Present: Dale Harmon, Douglas Burnham, Charles Cunningham, Steven Lewis, Stephen Ham and Town Manager, Dan Bryer

Pledge of Allegiance:

Approve minutes: Steve Lewis made a motion to approve the minutes of 05/25/2016 and Doug Burnham seconded the motion. Vote: 3-0 in favor. Steve Ham and Chuck Cunningham abstained as they were not at that meeting.

Chuck Cunningham made a motion to approve the minutes of the 06/08/2016 meeting and Doug Burnham seconded the motion. Vote: 4-0 in favor. Dale Harmon abstained as he was not at that meeting.

Reports: Dan Bryer said Bonnie Lewis retired on 06/16/2016 after 30 plus years of service to the town. He said she was a nice person and knew everyone and their families and that added a level of customer service that is going to be hard to replace. He wished her well on her retirement and congratulated her on all the good work she has done.

PWD is busy fixing the shoulders and mowing. They recently helped next to the cemetery on Back River Road.

Code Enforcement is busy with 10 building permits, 5 plumbing permits, as well as Waste Water, Shore land and subsurface applications. This is double the amount of applications as this time last year.

In the Business office the liens have been filed and the staff is busy getting ready for year end and working with the auditors.

Eric Carlson: Dan Bryer presented the Selectmen a copy of the Washburn & Doughty Credit Enhancement agreement to review. Dan will draw up a draft agreement with Mr. Carlson and present it to the Selectmen as soon as possible. Any agreement would have to be voted on by the citizens. The State also has to agree to it and that has to happen before the citizen's vote. This might be hard to get done before November, it could be May before it could be voted on. There was a discussion about the percentages and that each application is unique.

Annual Placement of Chair and Vice Chair: Steve Lewis suggested that things should stay the way they are for this year and made a motion to have Dale Harmon serve as chair and Doug Burnham as Vice-Chair and Steve Ham seconded the motion. Vote: 5-0 in favor.

Park and Ride: Dan Bryer gave the Selectmen a copy of a Memorandum of Agreement with DOT from another Town for their review. He would like to have an agreement with MDOT for the Park & Ride, they would provide signage and paving. This would be a way to save money. Chuck Cunningham said if this is to be a multiyear contract it will need to be voted on by the citizens.

Annual Appointments: Steve Lewis made a motion to appoint all the people except for Dr. Taylor, tht were on the list provided by Dan Bryer for the terms listed and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.

Chuck Cunningham made a motion to appoint Dr. Taylor to the BRAS board and Doug Burnham seconded the motion. Vote: 4-0 in favor. Steve Lewis abstained.

Paving Priority list:

Dan Bryer gave the Selectmen a list of roads in priority order than he and Mike Alley created. Back Narrows and Butler Roads are at the top of the list. Steve Lewis said that Butler needs to be fixed before it can be paved. There was a discussion about Industrial Park Road and if TIF funds can be used to do this next spring. Chuck Cunningham asked what it might cost to put sewer and water in first and Dale said he would look into it but it would be more than TIF funds could handle at this time.

Tax Acquired Property: The property at 170 Butler Road also known as map/lot R07/35C was taken for taxes owed and the owner now has paid all the expenses and taxes. Dan Bryer has the authority to take care of this and he will do so and bring a quick claim deed to the Selectmen to sign.

Review Warrants and sign: Chuck Cunningham made a motion to review the warrants and sign them and Doug Burnham seconded the motion. Vote: 5-0 in favor.

Adjourn: Chuck Cunningham made a motion at 7:40PM to adjourn the meeting and Doug Burnham seconded the motion. Vote: 5-0 in favor.