

Board of Selectmen

Steven Lewis, Chairman
Dale Harmon, Vice Chair
Douglas Burnham
Charles R. Cunningham
Stephen W. Ham

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting
Wednesday July9, 2013
7:00 PM
MINUTES**

1. **Call Meeting to order:** Steve Lewis called the meeting to order at 7:00PM.
Present: Steven Lewis, Dale Harmon, Charles Cunningham, Douglas Burnham and Town Manager James Chaousis II
2. **Pledge of Allegiance:**
3. **Public Hearing:**
 - a. **Coastal Maine Botanical Gardens** – William Cullina, Map R4 lot 109 located at 132 Botanical Gardens Drive, renewal of liquor license Class I, II, III, IV and renewal of Special Amusement Permit Class C & D. This application is a renewal and there have been no problems. Dale Harmon made a motion to approve the application as presented and Doug Burnham seconded the motion. Vote: 4-0 in favor.
 - b. **Rotary Club** – The Rotary Club would like to hold a raffle, with ticket sales beginning at their annual auction and ending at an event at the Watershed Tavern in August. The prize would be a basket of 500 scratch off tickets and since this presents the possibility of winning a large amount of money they need a license to hold a game of chance. Chuck Cunningham made a motion to approve the application as presented and Dale Harmon seconded the motion. Vote: 4-0 in favor.
4. **John Ziegra, Boothbay Region Water District – RE: discontinuance of roads:** Mr. Ziegra was speaking on behalf of the Water District. They have concerns about the discontinuance of road, specifically the right-of-ways. He has done some research and has talked with the Town Manager about this and believes the Town can discontinue the roads and keep the right-of-way. He feels this is needed for essential services. Dale Harmon said he is not against keeping a right-of-way as long as the town would not have to maintain them. It is expensive to keep up the maintenance on some of these small roads. This led to a discussion of the right-of-way from Presley Drive to Murray Hill and if the town did officially give it away and if so they should not have as it could become essential in an emergency.

5. Approve minutes: Dale Harmon made a motion to approve the minutes of the 06/11/2014 meeting and Doug Burnham seconded the motion. Vote: 3-0 in favor. Charles Cunningham abstained as he did not attend that meeting.

6. Reports: Mr. Chaousis explained that from now on he will be presenting a written report instead of a verbal one. The written one will be available on the website. Mr. Chaousis next gave a few statistics on the new website and said it is working great. The mooring invoices went out – this has caused confusion for some people but he feels it will work out fine. The new AV system should be installed before the next meeting. Ads have gone out to the newspapers for 2 part time people, a PWD part time position for 6 months and a part time office person.

7. Old business:

a. FY 2015 Appointments:

Dale Harmon made a motion to appoint James Chaousis as Town Manager/Tax Collector/Treasurer/Road Commissioner/General Assistance Director/Public Access Officer and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Bill Kautzmann as the Addressing Officer and Doug Burnham seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint (Mary) Betsy Pratt, David Pratt and Benjamin Rand as Animal Control Officers and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Tracey Hyson as Registrar of Voters and Dale Harmon seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint Daniel G. Bryer and Lori Colton as Code Enforcement Officer/Plumbing Inspector/ Building Inspector/Health Officer and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Richard Spofford as Fire Chief and Dale Harmon seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint John Barry and Gary Arsenault as Assistant Fire Chiefs and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Richard Spofford as Town EMA and Dale Harmon seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Peter Ripley as Harbor Master and Mike Leighton and Bradley Simmons as Deputy Harbor Masters. Dale Harmon seconded the motion. Vote: 4-0 in favor

Dale Harmon made a motion to appoint Nick Upham as Shellfish Warden and Doug Burnham seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint Bonnie Lewis as Town Clerk and Doug Burnham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Mike Alley as Public Works foreman and Doug Burnham seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint Sandra Rumery to the Board of Assessment Review for a 3 year term and Doug Burnham seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Scott Adams to the board of Appeals for a 3 year term. The motion died.

Chuck Cunningham made a motion to appoint Larry Knapp, Patricia Seaward and Nathaniel Leonard to the Port Committee for 3 year terms and Dale Harmon seconded the motion. Vote: 4-0 in favor.

Chuck Cunningham made a motion to appoint Nicholas Barth, Christopher Higgins, David Dudley, Charles Fuller, Andrew Hamblett, Richard Palmer, Nell Tharpe, Nathaniel Wing, Jonathan Ziegra, Joe Palolillo and John Bertolet to the Comprehensive Plan Committee and Dale Harmon seconded the motion. Vote: 4-0 in favor.

Dale Harmon made a motion to appoint Charles Cunningham to the Comprehensive Plan Committee and Doug Burnham seconded the motion. Vote: 3-0 in favor. Charles Cunningham abstained from voting.

Chuck Cunningham made a motion to appoint Francis McBrearty and Andrew Morely to the Planning Board for 3year terms and Doug Burnham seconded the motion. Vote: 4-0 in favor.

No one was appointed as the Regional Emergency Management Director. Chuck Cunningham said he would like to have a meeting with the Selectmen in all three towns to discuss this. Steve Lewis said he thought it was a good idea for the tree towns to meet, maybe at the end of August when it was not so busy for everyone.

- b. Nancy Rowe McEvoy and Sue Rowe request:** Doug Burnham said he did a little research into this. Dick Hodgdon took the trough to the gardens for the BCA. The members of the BCA have been polled and they are OK with the trough going to Boothbay Harbor. Steve Lewis said he looked at it and it can easily be moved. Chuck Cunningham said they should get it in writing that it is OK with the BCA to give it away. Nancy Rowe McEvoy said she would contact Joan Rittle and ask her to send an email to the town saying it is OK. It would be October before it would be moved and the group beautifying the Footbridge would pay all the costs of moving and installing a plaque. Ms. McEvoy will work with the town on what the plaque should say (who gave to who and history). Chuck Cunningham made a motion to donate the water trough to Boothbay Harbor to be placed on the east side of the footbridge on two conditions (1) a letter or email is received from the BCA saying it is OK with them and (2) the town is consulted on the wording on the plaque. Doug Burnham seconded the motion. Vote: 4-0 in favor.
- c. Banking RFP:** Mr. Chaousis said he could not find in Boothbay's history where they had done this before. Discussed were the benefits of this.

8. New Business:

- a. **General Assistance** –If the town follows the Governor’s directive to not give any payments to illegal immigrants then they will need to start asking for prove of citizenship. This should not affect Boothbay but asking for ID would need to become part of the process. MMA is bringing a law suit against the Governor about this, although Mr. Chaousis sits on the MMA committee, he voted against the lawsuit. Both Chuck Cunningham and Steve Lewis voiced their opinion that you need to show proof of citizenship to get a job, why not general assistance. Chuck Cunningham made a motion for the board of selectmen to send a letter to MMA saying they are against the lawsuit and that their opinion has nothing to do with Mr. Chaousis opinion. Dale Harmon seconded the motion. Vote: 4-0 in favor. Chuck Cunningham made a motion that the Town of Boothbay will follow Governor LePage’s rules on GA and Dale Harmon seconded the motion. Vote: 4-0in favor.
 - b. **MMA legislative Policy Committee ballot** – Chuck Cunningham made a motion to vote for Stuart Smith from Edgecomb and Harry Laud from Bristol for this committee and Doug Burnham seconded the motion. Vote: 4-0 in favor.
 - c. **Truck bids** – Three bids were received to replace the 2006 5500. The old truck was put out to bid but there were no bids on it so it could be traded in towards the purchase of the new truck. Steve Lewis suggested maybe keep the old truck as a spare. Steve Lewis would like to purchase an extended warranty on the new truck. Mike Alley and Mr. Chaousis recommend purchasing the Dodge Ram as they think it is the best value for the money. Dale Harmon made a motion to award the bid to Height Motors to purchase the Dodge Ram and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.
 - d. **EOY Report** – Mr. Chaousis present an End of the Year Report to the Selectmen. He said the tax rate went up last year for the first time in several years. He reviewed the revenues and expenses. This information will be available on the website.
 - e. **Tax Commitment** – The tax commitment was done on July 3rd, which gives taxpayers six weeks to pay. This is much earlier than usual. The tax bills should arrive in mailboxes this week. The mil rate went from 8.4 to 8.5. Chuck Cunningham said he feels the Selectmen should be part of this conversation before the tax bills go out in the future.
 - f. **Kevin Bowler resignation** – Chuck Cunningham made a motion to accept the resignation of Kevin Bowler from the Assessment Review Committee with regrets and to thank her for the work she has done, Dale Harmon seconded the motion. Vote: 4-0 in favor.
9. **Public comment:** Frank Fasset said he feels the board is doing a good job and that the increase in mil rate is a reasonable one.

10. Review Warrants and sign: Chuck Cunningham made a motion to review the warrants and sign them and Dale Harmon seconded the motion. Vote: 4-0 in favor.

11. Adjourn meeting: Chuck Cunningham made a motion to adjourn the meeting at 8:30PM and Dale Harmon seconded the motion. Vote: 4-0 in favor.