

**Board of Selectmen**

Charles R. Cunningham, Chair  
Steven Lewis, Vice Chair  
Douglas Burnham  
Stephen W. Ham  
Dale Harmon

**Town Manager**

James D. Chaousis II



**Town of Boothbay  
Board of Selectmen Meeting  
Monday, July 23, 2012  
7:00 PM  
MINUTES**

1. **Call Meeting to order:** Chairman, Chuck Cunningham called the meeting to order at 7:00PM.  
**Present:** Charles Cunningham, Steven Lewis, Douglas Burnham, Stephen Ham, Dale Harmon and James Chaousis II, Town Manager
2. **Public Hearing:** Shipyard Cup c/o Hodgdon Yachts, Map U16 lot 3 et al, at 14 School Street, East Boothbay, ME – new Special Amusement permit, Class C  
There was a discussion that a Special Amusement permit does not have to meet the same advertising requirement as some other permits do. Steve Lewis made a motion to approve this permit as presented and Doug Burnham seconded the motion. **Vote: 5-0 in favor.** Chuck Cunningham said he felt that the advertising requirements should be the same as for other permits. Mr. Cunningham also noted that the permit needs a signature from Hodgdon Yachts.
3. **Approve minutes:** Steve Lewis made a motion to approve the minutes of the 07/09/2012 meeting and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**
4. **Reports:**
  - a. **Comprehensive Planning Committee** – Their 4<sup>th</sup> meeting was on 07/16/2012, they are meeting the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. Their major effort is to brainstorm, they have come up with the top 25 things they like about Boothbay and the 25 things they dislike the most about Boothbay. If anyone has any suggestions or comments they would like to pass on to the committee they may do so through the town office or any member of the committee. Brian Blethen was going to attend the Boothbay Harbor selectmen's meeting tonight to see how the two towns can collaborate on their plans.
  - b. **Industrial Park Committee** - This committee is a smaller group and is going slow at this point.
  - c. **Region Map** – What was called the Boothbay Harbor walking map is now the Region Map and on the back side lists businesses in Boothbay. The town offered an incentive to Boothbay businesses to advertise and many took the town up on the offer. This project cost the town less than \$1,000.
  - d. **NOAA Grant** – The town was awarded this 1:1 grant. It will provide an engineering study of a Back Narrows culvert and the impact on the wildlife. The

project will take longer but in the end it should allow for a much better culvert in that spot.

- e. **Route 27 Sidewalk** – The cost estimates for this project are higher than originally thought. There is a discussion on going with MDOT as they want to keep a 5' shoulder that isn't there.
- f. **Department Head Reports** – The department head meeting was cancelled for today. Mr. Chaousis gave an update on the outsourcing of tax bills; it is cheaper and faster if you consider staff time. Henry Rowe asked if the stuffing of envelopes could be done by volunteers to save money. The taxes have been committed at the same 7.67 rate as the last three years. In order to do this, the whole \$50,000 from undesignated funds was used.
- g. **St. Andrews** – Mr. Donovan from Lincoln County Healthcare has invited the Chair and Vice Chair and Town Manager from Boothbay, Boothbay Harbor and Southport to an informational meeting on August 2, 2012. Robbie Ham was present from the Ambulance service and said that if the Hospital is closed the ambulance budget will take a big hit. He estimates they will need to increase their funding by more than \$150,000; most of which will have to come from the three towns. Taking a patient to Miles instead of St. Andrews will mean an increase in turn-around time from 20 minutes to 1 or 1.5 hours. This will need an increase in staffing. If they have to transport to Mid-Coast it will be a 2 hour turn-around time. Mr. Ham said this will change the whole scene for ambulances from Waldoboro to Wiscasset as well as here. Chuck Cunningham said he has many questions for Lincoln County Healthcare, he is just afraid that it may be a done deal by then. There was a discussion on the economic impact this could have on the whole region. Mr. Chaousis said it would definitely be a hit on the identity of the town. Mr. Harmon said that what bothers him is the way they have been so secretive about the whole thing. Mr. Cunningham asked Mr. Chaousis if he could find any other areas with the same amount of people at the height of summer without a hospital.
- h. **Audit Update** – Mr. Chaousis read an Audit debriefing (attachment A) to the Selectmen. It talked about the findings of the auditors and their suggestions for changes. He talked about the undesignated funds, TIF funds, Washburn & Doughty assistance funds, Boothbay Community Resources and internal controls as some of the areas needing changes.

## 5. Old Business:

- a. **Fee Schedule** – Tabled until the end of the meeting
- b. **MMA Nomination Committee letter** – Mr. Chaousis presented the Selectmen with a letter to the MMA Nomination Committee has the Selectmen requested at the last meeting. Dale Harmon made a motion to sign the letter to the MMA Nomination Executive Committee about their nomination process and Steve Ham seconded the motion. **Vote: 4-0 in favor.** (Steve Lewis was not in the room for the vote)

## 6. New Business:

- a. **Quit Claim Deed** – Steve Ham made a motion to sign a quit claim deed for 451 Barbers Island Road, book 4410 page 171 to Robert Sherman as the repurchase agreement has been paid in full and the 2013 taxes have been paid in full and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**
  - b. **Smuggler’s Cove Liquor license extension** – They missed the deadline and will not meet the notification process so are asking for a 30 day extension on their license. The State is OK with this extension. Steve Ham made a motion to grant the extension and Doug Burnham seconded the motion. **Vote: 5-0 in favor.** There was a discussion that this is not the first time this has happened with them.
7. **Public Comment** – Mike Tomacelli asked about the possibility of getting another hospital to come in if St. Andrews does close. Henry Rowe asked the Selectmen if they would keep the public informed as they know.
  8. **Fee schedule** – The Selectmen held a workshop before this meeting to work on the fee schedule and ran out of time, so they finished their discussion at this point. Steve Lewis had to leave the meeting and did not take part in the rest of the meeting. After much discussion about the various fees Dale Harmon made a motion to adopt the fee schedule as discussed and to proof it at the next Selectmen’s meeting and Steve Ham seconded the motion. **Vote: 4-0 in favor.**
  9. **Review warrants and sign:**
  - 10 **Adjourn meeting:** Steve Ham made a motion to adjourn the meeting at 9:30PM and Dale Harmon seconded the motion. **Vote: 4-0 in favor.**

Minutes submitted by  
Sherry Tibbetts  
Secretary