

Board of Selectmen

Steven Lewis, Chairman
Dale Harmon, Vice Chair
Douglas Burnham
Charles R. Cunningham
Stephen W. Ham

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting
Wednesday July24, 2013
7:00 PM
MINUTES**

Call Meeting to order: Chairman Steve Lewis called the meeting to order at 7:00PM.

1. Pledge of Allegiance

2. Public Hearings:

- a. **Eric Wilde**, located at 477 Wiscasset Road, Boothbay, Map R6 Lot 24, applying for a Special Amusement Permit Class C & D.

Joan Rittle is the property owner and Chuck Cunningham said he had spoken with her about an hour before the meeting and she stated the event was cancelled. Mr. Chaousis said he also had a message from the front office with that same information. Mr. Wilde said he was surprised by this information as he had spoken with her son earlier in the day and was told everything was still on. Mr. Wilde asked if he could contact Mr. Rittle or Mrs. Rittle to clarify this and have them get back to the board. The event is scheduled for two weeks from now, so if this is not approved tonight there would not be enough time to come back before the board again. Steve Lewis made a motion to approve this application on the condition that consent is obtained by the owner in writing and the time of the event be changed to 5:00PM -11:00PM and Dale Harmon seconded the motion. **Vote: 4-1 in favor.** Chuck Cunningham cast the negative vote.

- b. **Friends of Thai Daughters Inc.**, Patricia Zinkowski, located at 60 Kimbaltown Road, Map R1 Lot 126, new Special Amusement Permit Class C

There is a mistake on the application; the date needs to be changed from 7/2 to 8/2. Chuck Cunningham questioned if there was enough parking on Kimbaltown Road for such an event, which led to a brief discussion on parking in that area. Steve Ham made a motion to approve this application if the date is changed to 08/02/2013 and the parking plan is approved by the CEO and the Road Commissioner and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

- c. **Harbor Fest 5K**, Sarah & Gary Blackman, a road race that would start at the Boothbay Fire Department go up 27 and loop around Adams Pond Road and

end at the Brewery. This would tie in with the Dempsey Challenge. This would involve closing down Rt. 27 for about ½ hour. Parking would be at the Boothbay Fire Department. It is scheduled for October and will tie in with the Harbor Fest and will be a fund raiser. Chuck Cunningham made a motion to approve town support and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

3. Public Comment:

4. Minutes: Steve Ham made a motion to approve the minutes of the previous meeting, 07/10/2013 as presented and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**

5. Reports:

- a. Goals & Objectives Workshop** – scheduled for 6PM August 14 before the next Selectmen’s meeting
- b. Getting Away Together – Local Economic Development Effort** – A proposed TV series to feature the Boothbay Region, this is a grass roots effort being put together by a conglomerate of local businesses such as Cottage Connection- their goal is to raise 55K to do this. Chuck Cunningham asked if the other towns in the Region were donating and Mr. Chaousis said not yet. Chuck Cunningham also asked what happens to the money if the goal amount is not reached. After a brief discussion the board thought this project would be similar to what they did with the walking map for local businesses and the money could come out of their contingency fund. Chuck Cunningham made a motion to donate \$2,000 to the project with the stipulation that if the goal amount is not reached and the project does not go forward the town gets the \$2,000 back and Dale Harmon seconded the motion. **Vote: 5-0 in favor.**
- c. Comprehensive Planning Committee** – The survey is still up, so far there have been 230 answers. This is good. There was a good group who showed up for the public forum. The power point presentation that was shown at the forum is now on the website as well. This committee is doing well.
- d. Watershed Inventory Report** – The Boothbay CEO is now giving monthly reports to the BRWD
- e. Department Head Report** – Tax Payments are coming in. Assessing is busy, just completed 8 pages of mapping changes this year (representing 5 years of changes), the CEO is busy, lots of permits going out. Mr. Chaousis talked about filling the vacancies on the Planning Board, 3 applications have been received so far and he would like to involve the current members of the Planning Board in the interview process to help insure a good fit. On 7/29 there will be a joint Board of Selectmen’s meeting with Bob Faunce at 6:30 to discuss the Sea Level Rise.
- f. Tax Bill Breakdown** – Mr. Chaousis read a memo that he sent to the Selectmen (see attached) the tax rate went up 9.5% this year. Mostly because the revenues from the State went down 29%. Over the last 5 years there has only been a 3% growth in spending.

- g. Audit Report** – The auditors were impressed with the record keeping and internal control, how the town operated within its budget and the financial policies that were put in place. Fraud training with employees needs to be increased. The Community Resources still needs work done with it and more controls need to be put in place around creating new accounts. Still need to wait for the final audit.

6. Old Business:

- a. Cross River Property** - There was a discussion about where to advertise. Steve Lewis said he would like to keep it local if possible. It was also decided to take out the non-refundable deposit and make it a refundable deposit.
Steve Ham made a motion to change the non-refundable deposit to refundable deposit and to advertise the RFP for the Cross River Property as prepared in the same way as the town advertises tax acquired property and Dale Harmon seconded the motion. **Vote: 4-1 in favor.** Chuck Cunningham cast the negative vote.
- b. Fee Schedule** – Mr. Chaousis mentioned the single day liquor license was a little high and Steve Ham mentioned the contract zone was a little high. Mr. Chaousis suggested that since so many changes were done to the fee schedule last year that maybe this year they should leave it as is. Steve Ham made a motion to keep the fee schedule the same as it is and Chuck Cunningham seconded the motion. **Vote: 5-0 in favor.**

7. New Business:

- a. Town Manager Contract** – Steve Lewis made a motion to approve a three year contract as presented and Dale Harmon seconded the motion. **Vote: 4-1 in favor.** Chuck Cunningham cast the negative vote.

- 8. Public Comment:** Nancy Lowell-Cunningham said she has served the town for the past twelve years, nine of those on the Planning Board. She asked if it was normal to ask someone if they were willing to serve and then not appoint with no discussion. Mr. Chaousis said he could answer that, administration calls and asks everyone if they are willing to serve, and then it is up to the Selectmen to appoint or not appoint. Ms. Lowell-Cunningham said she felt that the decision had been made ahead of the meeting. Dale Harmon said no decision had been made prior to the meeting. Ms. Lowell-Cunningham asked the board members if they could tell her why she was not re-appointed. If they had a problem with her, she felt they should have spoken with her first, she felt the way it was done was in poor taste and disrespectful. Dale Harmon said he made a no vote because he thinks the Planning board needs to go in a different direction, a more business friendly direction. Doug Burnham also said he felt the board needed to go in a new direction. Mr. Chaousis said the board could go into Executive Session if they would like to discuss this in private and Ms. Lowell-Cunningham said she would prefer this to be in open session as that was the way it was started. Ms. Lowell-Cunningham also said that she was only the Chair of the

Planning Board the past few years because none of the other members would take the position. Although Ms. Lowell-Cunningham said she did not think the board was answering her questions she thanked them for their time and for listening to her questions.

- 9. Review the Warrants and sign:** Dale Harmon made a motion to review the warrants and sign them and Steve Ham seconded the motion. **Vote: 5-0 in favor.**
- 10. Adjourn Meeting:** Dale Harmon made a motion to adjourn the meeting at 8:20PM and Doug Burnham seconded the motion. **Vote: 5-0 in favor.**