

Board of Selectmen

Steven Lewis, Chairman
Dale Harmon, Vice Chair
Douglas Burnham
Charles R. Cunningham
Stephen W. Ham

Town Manager

James D. Chaousis II



**Town of Boothbay
Board of Selectmen Meeting**

Wednesday September 25, 2013

7:00 PM

MINUTES

1. **Executive Session:** Dale Harmon made a motion to enter into executive session pursuant 1 MRSA 405 (6)(A) personnel, to discuss the Planning Board applications. Douglas Burnham seconded the motion. **Vote: 4-0 in favor** (Chuck Cunningham joined the discussion via phone conference and Steve Ham was not present during the executive session)
2. **Call Meeting to order:** Chairman Steve Lewis called the public session of the meeting or order at 7:00PM. **Present:** Steven Lewis, Dale Harmon, Douglas Burnham, Steven Ham and James Chaousis II **Absent:** Charles Cunningham
3. **Pledge of Allegiance:**
4. **Public Comment:**
5. **James D. Chaousis II, Town Manager – TIF's, Bonds, and the Village Improvement Plan:** Mr. Chaousis gave a Power Point presentation of this project. Information on this project can now be seen in the Town Office or on the website, townofboothbay.org. Steve Lewis suggested that the Town Manager add a survey to the website as well for this project. Mr. Chaousis in his presentation tried to answer some of the questions people have been asking about the project and to help them determine which is fact and which is fiction. Mr. Chaousis presented the Selectmen with a schedule of educational sessions he would like to hold for the public. Steve Lewis suggested adding one more session on November 4th. Dale Harmon made a motion to adopt the schedule for TIF education and Steve Lewis seconded the motion. **Vote: 4-0 in favor.** If there are people who are interested in being on a committee to develop the plan, they are asked to drop their name off at the Town Office. The Administrative Code will only allow Boothbay Residents to be on Boothbay Committees but the Board said they would like to have input from others in the region as this will impact them as well.
6. **Minutes:** Dale Harmon made a motion to approve the minutes of the 09/11/2013 meeting as presented and Steve Ham seconded the motion. **Vote: 4-0 in favor.**
7. **Reports:**

- a. **Special Town Meeting Status** – absentee ballots will be available as soon as the State issues them
- b. **Goals and objectives** – This is still set aside
- c. **Comprehensive Planning Committee** – They are making good headway, but they are a couple of months behind schedule. They should be having a public hearing soon on land use goals.
- d. **Abandoned Vessel** – Mr. McClellan has spoken directly with Mr. Lewis and he says he has not abandoned the vessel. The Coast Guard said the vessel is not a problem. Mike Tomacelli asked about what happens if the boat breaks up this winter and damages the bridge. Steve Lewis said one possibility would be for the town to fix it and bill the owner. Alex Rioux said it seems it is not the Town's issue until it has to be. The Board decided there is nothing for them to do at this point as it is not an abandoned vessel.
- e. **MMA Strategic Planning Session Report** - Mr. Chaousis just said that he was impressed with what an orderly and impressive active board this was. Steve Lewis suggested that Mr. Chaousis talk to the MMA board about their voting selection.
- f. **ICMA Conference Report** – This was a 4 day conference Mr. Chaousis recently attended in Boston that was packed full of useful workshops and a lot of time to talk to other managers to get ideas.
- g. **Department Head Report** – The CEO's office is swamped, they have had a lot of applications and will continue to be busy with the zoning ordinance until after the November Town Meeting.

8. **Old Business:**

- a. **Standing Committee Vacancies** – A committee consisting of Chuck Cunningham, Doug Burnham, James Chaousis, Alan Bellows and Fran McBrearty interviewed 6 candidates for the 4 vacant positions on the Planning Board and have made recommendations to the Selectmen. There was a discussion on whether the Selectmen should appoint the members to the board and let the Planning Board decide who should be alternates and who should be full members or whether the Selectmen should appoint candidates to serve as alternates or full members. It was decided for the Selectmen to appoint the candidates to the various positions. Dale Harmon made a motion to appoint Linda Wilcox and Chris Malloy as full members of the Planning Board for a three year term and Doug Burnham seconded the motion. **Vote: 4-0 in favor.** Dale Harmon made a motion to appoint Rosemary Bourett as an alternate member of the Planning Board for a three year term and Doug Burnham seconded the motion. **Vote: 4-0 in favor.** Dale Harmon made a motion to appoint Andrew Morley as an alternate member of the Planning Board for a one year term and Doug Burnham seconded the motion. **Vote: 4-0 in favor.** Mr. Chaousis said the other two applicants were also excellent candidates and interviewed good. David Stimson was not chosen only because of how it might look with the recent petition and upcoming Special Town

Meeting and proposed zoning changes. Alex Rioux represents a similar cross section as is already represented on the board.

9. New Business:

- a. **CMP Pole Permits** – The Town has received requests for two CMP pole permits, one on Industrial Park Road and one on Back River Road. Doug Burnham made a motion to approve the CMP Pole permits as presented and Dale Harmon seconded the motion. **Vote: 4-0 in favor.**
- b. **Constitution Week Resolution** – A request came in last week to proclaim the week of September 17-24 Constitution Week and as the Selectmen were not meeting again before then, Mr. Chaousis signed the resolution and is now asking for retroactive permission. Dale Harmon made a motion to ratify Mr. Chaousis signature and to give retroactive permission to proclaim Constitution Week and Doug Burnham seconded the motion. **Vote: 4-0 in favor.**
- c. **Ulmer Fund** – Benjamin Dewey has requested a scholarship from the Ulmer Fund. Steve Ham made a motion to grant Benjamin Dewey \$1200 from the Ulmer Fund and Dale Harmon seconded the motion. **Vote: 4-0 in favor.**

10. Public Comment: Mike Tomacelli asked if the TIF passes when the new taxes would accumulate. Mr. Chaousis said the same dates as the taxes normally do, in August of 2014.

Frank Fasset said if the Selectmen waited until May to put the TIF on the agenda they would miss out on the transportation bond. Mr. Fasset also made the comment that it was unusual that a businessman (Mr. Coloumbe) was not asking for a tax break.

Steve Lewis said, it was it the Town who approached the developers. It was not the developers who approached the town.

10. Review Warrants & Sign: Dale Harmon made a motion to review the warrants and sign them and Doug Burnham seconded the motion. **Vote: 4-0 in favor.**

11. Adjourn Meeting: Dale Harmon made a motion to adjourn the meeting at 8:30PM and Doug Burnham seconded the motion. **Vote:4-0 in favor.**