

**Board of Selectmen**

Steven Lewis, Chairman  
Dale Harmon, Vice Chair  
Douglas Burnham  
Charles R. Cunningham  
Stephen W. Ham

**Town Manager**

James D. Chaousis II



**Town of Boothbay  
Board of Selectmen Meeting  
Wednesday December 10, 2014  
7:00 PM  
MINUTES**

1. **Call Meeting to order:** Chairman, Steve Lewis called the meeting to order at 7:00PM. **Present:** Steven Lewis, Dale Harmon, Charles Cunningham, Stephen Ham and Town Manager James Chaousis II

2. **Public Hearings:**

- a. **Vincent Lathbury/Susan Seymour** – Map U-5 lot 17D, located at 13 Elbow Road South, East Boothbay, ME to remove an existing dock and construct a common dock consisting of a 4'x10' access platform, 4'x12' access stairs, 6'x48' pier and a 3'x40' ramp; existing float to be used; common dock to be shared with the right abutter (lot 17), on Linekin Bay.

The Harbor Master, Pete Ripley, Mike Tomacelli and Joe LeBlanc held an on-site visit on 11/20/2014 and they did not see any obstructions to navigation or any problems with the application. No objections have been received. *Chuck Cunningham made a motion to approve this application as presented and Dale Harmon seconded the motion. Vote: 4-0 in favor.*

- b. **Caryn Columbo/Carol Morgan** – map U-4, lot 3 located at 81 Van Horn Road, East Boothbay, ME to construct a PT wood 6'x70' pier, with 3'x14' access stairs to the shore, a 3'x36' ramp, and a 10' x 20' float on Linekin Bay.

The Harbor Master, Pete Ripley, Mike Tomacelli and Joe LeBlanc held an on-site review on 11/20/2014 and did not find any problems with this application nor did they see any obstructions to navigation. No objections have been received. *Steve Ham made a motion to approve this application as presented and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.*

3. **Public Comment:**

4. **Approve minutes:** *Dale Harmon made a motion to approve the minutes of the 11/20/2014 meeting and the 12/03/2014 workshop as presented and Chuck Cunningham seconded the motion. Vote: 4-0 in favor.*

5. **Reports:** Mr. Chaousis said his written report had been given to the Selectmen, but a couple of highlights of that report are:

- a. The Town Office will be closed on December 25, 26, and January 1.
- b. Chris Dighton will be joining the PWD on 12/22/2014 as their newest member.
- c. Heidi will be returning to the front office soon, the temp. Sarah has already left.
- d. The Utley's volunteered to do the lights on the Common this year. There have been some complaints about lights not being in the trees. If people do not like the design they are encouraged to volunteer next year to do the lights.
- e. Tom Cornell volunteered some landscaping around the Town Office this fall.

6. **Old Business:**

- a. **Review Committee applications** – One application has been received to be on the Joint Economic Development Committee and several applications to be on the Clifford Park Committee. It was decided to table doing anything with the applications until the Jan. 14<sup>th</sup> meeting to allow more people to apply. Dan Bryer will be the point person on the Clifford Park Committee. Steve Lewis said from the applications so far, it would be a good group, a diversified group.

7. **New Business:**

- a. **Registrar appointment** – The Registrar position is a two year appointment that goes by the calendar year and needs to be done this year. *Chuck Cunningham made a motion to re-appoint Tracey Hodgdon Hyson as Registrar for a two year term and Dale Harmon seconded the motion. Vote: 4-0 in favor.*
- b. **Public Works Pick-up Replacement** – Mr. Chaousis explained that the replacement truck the PWD just purchased came in under budget. The 2006 GMC pick-up is in the Capital Improvement Plan to be replaced next year and he would like their permission to purchase it this year with the surplus from the big truck, He feels he could get a better deal. Mr. Chaousis also said he would like to not trade in the 2006 GMC but to trade it for a sedan (no money exchanged) and use the sedan for the CEO and for staff to use when they go to trainings. He feels this would be cheaper than what is currently paid in mileage to employees.

Chuck Cunningham said he was worried that the upkeep on the sedan and the repairs would add to the budget. He said that he thought Mr. Chaousis was only looking at the savings in mileage reimbursement. The Town spent \$1,800 in mileage reimbursement in 2014 and if a town car was used he felt it would have only cost \$400 in gas.

There was a discussion about insurance. Employees using their own vehicles for town business vs using a town vehicle.

Steve Lewis said there were two different items on the table. The purchase of the new pick-up and the purchase of the sedan. He suggested they deal with them separately.

*Dale Harmon made a motion to authorize the Town Manager to create a bid process to purchase a new pick-up for the Public Works Department with no trade in of the old truck and Steve Ham seconded the motion. Vote: 4-0 in favor.*

What to do with the old pick-up was tabled to a later time.

- c. **Town Manager Budget Plan** – Mr. Chaousis reviewed his budget proposal for FY 2016. The Selectmen were all given a copy of this and there is a copy in a binder in the office if anyone wants to look at it, it will also be available on the website. Mr. Chaousis gave a power point presentation of the proposal. The Operations & Capital budget would be up 1.64%, the Public Safety budget up 1.7%, the Public Works budget down 13%, The Capital Improvement budget would be flat, the General Assistance budget down 20%, the Service Account up 15.7%, Debt Service is 0 and Insurance is up 6.2%. Details on these items can be found in the binder or on line. Next the budget schedule was reviewed. Mr. Chaousis showed charts showing that it is not the Town Government that is making the budget go up. The County taxes and School budgets are the largest parts of the budget and the parts that keep going up.

**8. Public Comment:**

9. **Review Warrants and sign:** *Chuck Cunningham made a motion to review the warrants and sign them and Dale Harmon seconded the motion. Vote: 4-0 in favor.*

10. **Adjourn meeting:** *Chuck Cunningham made a motion to adjourn the meeting at 8:00PM and Dale Harmon seconded the motion. Vote: 4-0 in favor.*