



**Town of Boothbay
Board of Selectmen Meeting
Wednesday, February 14, 2018
7:00 PM
MINUTES**

Board of Selectmen

Charles R. Cunningham -
Chairman
Steven Lewis – Vice Chairman
Dale Harmon
Kristina Ford
Michael Tomacelli

Town Manager

Daniel Bryer Jr.

Present: Steven Lewis, Dale Harmon, Michael Tomacelli, Chuck Cunningham, Kristina Ford, Town Manager Dan Bryer

Pledge of Allegiance:

Public Hearing: None scheduled

Public Comment:

Kristina Ford asked when the nomination papers will be available because she noticed Boothbay Harbor had announced theirs are available. Dan Bryer stated, "They are available now and we put our notice out." Chuck Cunningham also mentioned that it is posted in the lobby as well.

Approve Minutes: Chuck Cunningham mentions approving minutes. Kristina mentions Tom Myette's name was misspelled. It is noted. Kristina Ford makes a motion to approve minutes as amended and Dale Harmon seconds it.

Minutes for last week are approved. Vote 5-0 in favor.

Reports: Dan Bryer reported that the Public Works is currently dealing with different weather conditions. They have needed to patch quite a few areas where construction was done. The plow trucks have dug out some of the holes. They have taken care of a good number of them with cold patch. Not a permanent solution. Just trying to get us through the season. The Code Enforcement Office has processed or is processing, three Building Permits, five Internal Plumbing Permits, one Sub Surface Wastewater Permits and three Shore Land Vegetation Permits. The Planning Board has one pre application and the continuation of the Coastal Maine Botanical Gardens applications. The Business Office is receiving taxes, a good number have brought them into the office and many have come by mail. Other than that it has been relatively quiet. Dan Bryer asks if there are any questions from the Board.

Old Business: Kristina Ford is afraid the public doesn't know much about what they are doing and is trying to come up with better methods of communicating. She mentions the three law suits against the town and she has a feeling, "people know nothing more than we have had three Executive Sessions to discuss them but nothing of the outcome." Kristina Ford asked to make a neutral motion that we are doing something but the town attorney advised that not be done. She is concerned the people will learn what is happening from the newspaper and not from the Selectmen. She mentioned a letter from Dicky Perkins to the Board of Selectmen she would like included in the minutes of the meeting. She is concerned that some things that should be in the public record are not in the public record. She wants to continue to find ways that the agenda and what the board is doing becomes better known to the public. She thanks Chuck Cunningham and states she has no motion to make. Chuck Cunningham states he understands her position but they are following the advice of the town attorney and are keeping everything in house. He disagrees that the people will find out from the newspaper first because the newspaper doesn't know what is going on. He states, "the town attorney is paid to give us her best advice and her advice right now is to say nothing, so that is what the town is doing."

New Business:

1. The Landscape Design Committee Plan Presentation: Dan Bryer praises the group for their hard work and for the amount they have gotten done in the short time they have been meeting. He is very impressed and hopes the Board of Selectmen will be as well. Linda Redman begins the presentation by introducing the members of the Landscaping Committee. Abby Levin, who was not present, she is involved in economic development and wayfinding. Tom Nickerson who she calls the “Town Historian” has valuable insight from having lived in Boothbay all of his life. Eliza Jones, a landscaper and “expert note taker”. Kathleen Marty who has been the State Garden Club President, the local Garden Club President and has an ear for what is going on in the community, Lauren Bradley, not present but has her own business and works at The Boothbay Harbor Country Club. Susan Whitehouse her Co-Chair who has her Masters in Horticulture and expertise in many other areas, Jen Dunlap who is Coastal Maine Botanical Gardens Landscape Designer and Steve Doe Landscape Architect from Sebago Technics. He has done all the chart work and will walk them through the plan. Linda Redman describes the process they went through to finalize the plan. Their vision is to reflect the community and its history and to reflect the beauty of Maine. They are using as many native trees and shrubs as possible. Hardy plants, plants with visual texture and color for all seasons. Steve Doe starts his presentation, he has four boards each one showing more detail. Kristina Ford asks what will be planted in the medians and he states Spirea is the plant chosen for those areas. Robert Ham from the Boothbay Region Ambulance Service stresses the importance of The Ambulance Service’s entrance and exits being seen clearly and wants to make sure the committee takes that into account regarding placement of trees. They agreed they may need to move some of the trees back from the road some so the exit and entrance will be seen more clearly. Kristina asks if the public is welcome to attend the meetings and if many have attended. Linda said once they are approved by the Board of Selectmen then they can move forward with the fundraising and having the community meetings. Steve Lewis and Dale Harmon both praise all of their hard work. Steve Lewis makes a motion to approve the plan. Kristina Ford seconds the motion. Vote 5-0 in favor.

2. Outside Organization Funding Requests:

Boothbay Harbor Memorial Library: Joanna Breen, the Executive Director hands out information to the board and starts her presentation. Steve Lewis asks about an outstanding loan they had last year. It has been paid off. He was happy to hear that. Joanna proceeds to tell about how much the library now reaches out beyond its walls to reach more parts of the peninsula. They have been working with The Railway Village and Camp Knickerbocker as well as the Joint Economic Development Committee to come up with more ideas and events. All of their programs have 50/50 participation from Boothbay and Boothbay Harbor. Steve Lewis asks about the staff. They still have 3.5 employees. They are now offering a health insurance benefit so that has increased costs. Skip Krehling, a second speaker representing the library talks about the costs more and the budget changes. The Board lets them know that no decisions on funding are being made that night. It is not mentioned what amount they are asking for. They discuss their funds and how they are used. They have an Endowment Fund with just under a million dollars in it that they take 4% out of yearly. Nicole Folsom, President of the Board explains how they are trying to maintain the amount in the Endowment Fund for the future. They need to do work in the parking lot due to drainage issues and they are not sure what that will cost. Also the building where the Used Book Store was is run down and needing many repairs. They are talking with an architect to see what they can do with that. They are trying to modernize the library to keep up with the times. Dale Harmon commends them for their honesty regarding their endowment and is glad to see they are regulating it very well. He also commends their staff for being involved in the community on their own time as well as at the library. The Board thanks them for their presentation.

Boothbay Region Ambulance Service: Robert Ham is speaking for the Ambulance Service. He states the projections for next year include 816 emergencies and 402 Transfers. They have a projected income for next year as \$634,155.00. 72% of their patients are on Medicare, 7% are on Mainecare, 14% are on personal Insurance and 7% are self- pay. From the self-pay they have 8% in

uncollectibles carried continually. They are trying to stay competitive with their wages, they have 3 full time employees, a Director, an Assistant Director and an Office Manager. The budget includes two more, which will be Medical Providers. A \$61,000.00 increase over the three towns. They are requesting \$208,733.92 for 2019. Kristina Ford asks if they have a capital fund for new vehicles. He states they do. They have \$180,000.00 in an Equipment Reserve account for that purpose. Robert tells about the involvement they have with Lincoln Health providing Community Paramedicine. A lot of the services are not covered by insurance. These visits are done during down time and are not emergency related. Lincoln Health has a grant that pays them \$20.00 for each call. Chuck states that their costs must be higher than that and that a Doctor's appointment would be a lot more money than that. There is no way to bill the people for these services. Steve mentions that The Town of Boothbay Harbor mentioned possible asking Lincoln Health for some money for these services. Robert Ham points out that it is illegal for Lincoln Health to give the Ambulance Service money so that is something the Towns would have to do on their own. Chuck Cunningham mentions how when we lost the hospital we were told things would be cheaper and they haven't been.

The Board thanks Robert Ham for his presentation.

Boothbay Region District Nursing Association: Holly Stover, President of the Board and Ken Rayl, Vice President are presenting for the Association. This Association was started 53 years ago by Dr. Gregory who wanted a nursing program to provide home visits for those who lived alone and couldn't get out. They do fundraising and grant writing to get funds. They have one nurse, Laurie Andrews. The services are not covered by insurance. Their request is based on the number of people seen in each town. They are asking for \$11,960.00 from the town of Boothbay for 2019. Their budget is \$97000.00 a year and their contract with Lincoln Health is \$89,500.00 so they have a very lean budget. Small town at its finest.

The board thanks them for their presentation.

Health Equity Alliance: Andrea Littlefield, Director of Development and Communications is speaking for them. She explains how they work with people who have HIV and Aids, Drug Users and people in the LGBTQ Community. They do case management, give out clean needles and they have a food pantry. This program started out as the Down East Aids Network back in 1987. They still have people they have been helping from the very beginning. They give the services anonymously and don't ask any questions due to so many people being treated badly other places. They do free HIV and Hep C testing. They have 18 employees, 7 case management employees and give out around 6,000 clean needles a week. They provide around \$200.00 worth of food weekly to people in need as well. They have a 1.3 million dollar operating budget and are asking for \$500.00 from the Town of Boothbay. She is asking all towns in Maine to donate. They thank her for her presentation.

Dan Bryer mentions LifeFlight and The Boothbay Region TV will be presenting at the next meeting because they couldn't make it tonight.

He said The Maine Public Television stated they aren't allowed to attend meetings to ask for funds so they aren't present.

Steve Lewis asks about the Shellfish Committee and if they are now self sufficient. Dan Bryer states they didn't need the money for seeding this year.

They discuss the Fireworks situation. They need to find out who to talk to regarding funding. Maybe the Chamber of Commerce would know. The Friends of Windjammer Days are not involved with the fireworks this year. It is up in the air what is happening with that.

Steve Lewis mentions The American Legion donation should be done even though they didn't get their application in. They put the flags on all the graves. Chuck Cunningham points out for all applicants they need to include their financials with each application. Do not accept an application without financials. Dan Bryer states he will make sure the Business Office knows that our policy going forward is that no applications will be accepted without the financials included.

Potential Appointments for Planning Board Members:

Dimzie McBride, Sam Morris and Peggy Colton are to fill the vacant positions. The motion is made by Steve Lewis to approve the new members, Dale Harmon seconds the motion. Vote 5-0 in favor.

Public Comment: Dale Harmon mentions that the next meeting may have local fishermen attending to discuss the wind turbines. Some have the misunderstanding that it is a done deal. Kristina Ford suggests to make a motion that the selectmen are interested in it. She wants Dan's reports to update on programs discussed at the meetings. She mentions she still doesn't know how to contact the Constable. She offered to make a list of things she is interested in and their interests as well.

Review Warrants and sign: Dale Harmon motions to review warrants and sign them. Kristina Ford seconds that. Vote 5-0 in favor.

Motion to adjourn meeting: Dale Harmon motions to adjourn. Kristina Ford seconds it. Vote 5-0 in favor.

Minutes submitted by Andrea D. Lowery, Deputy Town Clerk