

**Board of Selectmen**

Dale Harmon, Chairman  
Douglas Burnham, Vice Chair  
Charles R. Cunningham  
Stephen W. Ham  
Steven Lewis

**Town Manager**

Daniel Bryer Jr.



Town of Boothbay  
Board of Selectmen Meeting  
**Wednesday April 26, 2017**  
7:00 PM  
MINUTES

**Present:** Dale Harmon, Douglas Burnham, Charles Cunningham, Stephen Ham, Steven Lewis, Town Manager Dan Bryer and Secretary Sherry Tibbetts

**Pledge of Allegiance:**

**Public Hearing:** PGC2, LLC, dba Boothbay Harbor Country Club, Map R07/lot002-B located at 50 Sugar Maple Lane, Boothbay, ME for renewal of a restaurant Liquor (class I, II, III, and IV) license.

Dan Bryer said this is the same as last year, everything is paid up to date and everything is in order. Chuck Cunningham had questions on just what this covered, everything at the Country Club, just the Steak House or Steak House and Mobile Bar. The paperwork was not a 100% clear but it is the same application that was approved last year. The Selectmen believe it covers the Steak House and mobile bar. Steve Lewis made a motion to approve the application as presented and Steve Ham seconded the motion. Vote: 5-0 in favor.

**Public Comment:** no public comments

**Approve minutes:** Chuck Cunningham made a motion to approve the minutes of April 12, 2017 as presented and Doug Burnham seconded the motion. Vote: 4-0 in favor. Steve Ham abstained as he was not at that meeting.

**Reports:** Dan Bryer reported that the Town Reports are now available in the Town Office. A new person has been hired in the Business Office, her name is Andrea Lowery and she is fitting in nicely. The Public Works crew is busy with the road sweeping, maintaining winter equipment and rebuilding a float. The Code Enforcement Office is getting busy, they currently have 36 building permits, 3 sub-surface waste water permits, 2 plumbing permits and 2 permits before the Planning Board. By the amount of foot traffic, Dan is predicting it is going to be a busy season for that office. Tree cutting around the Common has begun. So far this has not resulted in a lot of calls & visits to the Town Office. The Town plans on getting the word on what is happening out as much as they can ahead of time. The website and social media will be used for this. Chuck Cunningham wanted to reassure the public that no work will be done on Route 27 that will impact traffic between Memorial Day and Labor Day. This was something in the contract that the Selectmen insisted on. Dan mentioned that the public parking and restrooms on the back side of the Common should be ready soon and hopefully that will help with the Farmer's market and the other Events scheduled on the Common.

**MMA SHAPE award presentation:** Michael LaPlante and Steven Greeley were in attendance to present Chief Spofford of the Boothbay Fire Department with the SHAPE (Safety and Health for Public Employees) award. This award is a way to recognize public sector employers and employees who are striving to provide a "safe and healthful" workplace. The award has to be applied for and then the employer through an inspection and review of all their training, documentation, record keeping, facility and equipment. Once the award is received the recipient is exempt from routine or programmed

inspections for two years and is a renewable commitment. Only 74 of these awards have been given out since 2005. Mr. LaPlante said it is not easy to get this award and it takes a lot of work. Mr. Greeley presented the award to Chief Spofford on Behalf of the Boothbay Fire Department. Chief Spofford said it was a group effort and asked if the picture could be taken with the other Firemen present as well as himself.

**Public Works Plow Truck Bid:** Dan Bryer said this truck was in the Capital Improvement Plan that Jim had put together. He said that five bid requests were sent out and only one was received back. Chuck Cunningham asked questions about the brand trucks that were already in the fleet and was told the big trucks were all Internationals and there was one small Dodge and one Chevy. The PWD likes the Dodge best. Steve Lewis talked about wanted a longer time frame for the bumper to bumper coverage and urged to get the extended warranty if possible. Chuck Cunningham had questions about the bid that was put out and Dan answered as best he could. The one bid that was received was from Hight Chrysler – Dodge and was for \$29,599 after trade in. Steve Lewis made a motion to accept the bid from Hight up to \$35,000 total price including the extended warranty and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.

**Public Comment:** This is Doug Burnham's last meeting as a Selectmen and the other board members all wanted to thank him for his service. Doug has been on the board 6 years this time but also served on the board 42 years ago, he also served 17 as a School Trustee. The other board members said they would be sad to see him go and that it was an honor to serve with him, he will be missed.

**Review Warrants and sign:** Steve Lewis made a motion to review the warrants and sign them and Chuck Cunningham seconded the motion. Vote: 5-0 in favor.

**Adjourn meeting:** Chuck Cunningham made a motion to adjourn the meeting at 7:40PM and Doug Burnham seconded the motion. Vote: 5-0 in favor.